

Lawrence Public Library Board of Trustees Regular Meeting
Monday, March 17, 2025 at 4:30 PM
Online Meeting: [Google Meet Link](#)

Executive Session – Receive update from legal counsel

Consent Agenda

All matters on the consent agenda are considered within one motion and will be enacted by one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

- Approve Library Board meeting minutes for February 2025
- Approve Treasurer’s report for February 2025
- Approve bills for February 18, 2025 to March 17, 2025
- Receive statistical report for February 2025

Library Director’s Report

Monthly Departmental Reports

Friends & Foundation report

New Business

- Form Budget Committee
Kelly Hart, Board Chair
- Form Officer Committee
Kelly Hart, Board Chair

Old Business

Public Comment

Adjournment

DRAFT

Lawrence Public Library

Regular Board Meeting

Date February 17, 2025

Time 4:30 pm

Venue: The meeting was conducted online.

Board Members Present: Mandy Leibold, Susan Kang, Allison Friend Mazzei, Ryann Tacha, James Pavisian.

Board Members Absent: Kelly Hart (Chair), Mayor Mike Dever, Alex Carvalho

Staff Members Present: Brad Allen, Kathleen Morgan, Karen Allen, Erica Segraves, Aaron Brumley, Heather Kearns, Jon Ratzlaff, Tricia Karlin.

Friends and Foundation Members Present: Annamarie Hill (Vice-Chair)

Call to order

Mandy called the meeting to order at 4:39 pm.

Executive Session - Receive update from legal council

James moved to go into executive session until 4:52 to receive an update from legal counsel.

The motion was seconded by Susan. The motion carried.

The public meeting resumed at 4:53 pm.

Executive Session – Receive update on a personnel issue

James moved to go into executive session until 5 pm to receive an update on a personnel issue.

So moved by James; seconded by Allison; motion carried.

The public meeting resumed at 5 pm.

Consent Agenda

James moved approval of the consent agenda. Allison seconded the motion. Consent agenda passed.

Library Director's Report

- Brad presented his report as per the written report in the board packet.

Departmental Reports

- No items noted.

Friends and Foundation Director's Report

- Annamarie presented the report as per the written report in the board packet.

New Business

- NEKLS Accreditation Standards Review
 - Brad Allen, Executive Director
 - Brad presented the library's NEKLS grant application to the library board of trustees.
- LPLFF/LPL MOU - **ACTION ITEM**
 - Kathleen Morgan, Deputy Director
 - James moved to allow Kelly to sign the LPLFF/LPL MOU on behalf of the library board of trustees. Mandy seconded the motion. The motion carried.

Old Business

- None noted.

Public Comments

- No comments.

Announcements

- No announcements.

Adjournment

There being no other business, the meeting adjourned at 5:28 pm.

The next regular Board meeting will be held online on Monday, March 17, 2025.

Respectfully submitted,
Tricia Karlin

2025 Regular Budget Report

	<u>January</u>	<u>February</u>	<u>March</u>	<u>Year To Date</u>	<u>2025 Budget</u>	<u>% over/under</u>
REVENUES						
Tax Fund		\$3,646,093.87		\$3,646,093.87	\$6,625,000.00	55.04%
Lost and Repl Fees	\$2,116.74	\$2,213.02		\$4,329.76	\$25,000.00	17.32%
NEKLS				\$0.00	\$125,000.00	0.00%
State Aid & Federal Aid				\$0.00	\$25,000.00	0.00%
Photo Copies	\$1,215.15	\$1,683.65		\$2,898.80	\$18,000.00	16.10%
Meeting Room Fees	\$583.49	\$1,141.55		\$1,725.04	\$5,000.00	34.50%
Interest	\$4,812.63	\$2,211.82		\$7,024.45	\$35,000.00	
Transfer from Capital Improvement				\$0.00		#DIV/0!
Donations- MISC	\$3,022.68	\$80.84		\$3,103.52		
Total Revenues	\$11,750.69	\$3,653,424.75	\$0.00	\$3,665,175.44	\$6,858,000.00	53%

EXPENSES						
Salaries & Wages	\$285,173.84	\$292,462.36		\$577,636.20	\$3,825,000.00	15.10%
Employee Benefits	\$46,843.38	\$46,042.94		\$92,886.32	\$713,000.00	13.03%
Payroll Taxes	\$50,728.36	\$52,917.89		\$103,646.25	\$700,000.00	14.81%
Utilities	\$10,451.91	\$10,473.48		\$20,925.39	\$100,000.00	20.93%
Building Supplies	\$1,342.34	\$1,814.07		\$3,156.41	\$20,000.00	15.78%
Building Repairs & Maintenance	\$9,247.18	\$3,114.14		\$12,361.32	\$75,000.00	16.48%
Library Supplies	\$2,169.48	\$1,975.17		\$4,144.65	\$25,000.00	16.58%
Books & Materials	\$35,895.55	\$78,540.80		\$114,436.35	\$850,000.00	13.46%
Processing Supplies	\$2,498.48	\$8,813.08		\$11,311.56	\$55,000.00	20.57%
Equipment		\$99.22		\$99.22	\$10,000.00	0.99%
Technology	\$83,140.87	\$7,577.55	\$0.00	\$90,718.42	\$350,000.00	25.92%
Insurance	\$0.00			\$0.00	\$30,000.00	0.00%
Postage & Mailing	\$2,033.18	\$3,525.05		\$5,558.23	\$20,000.00	27.79%
Professional Development	\$1,721.46	\$6,387.80		\$8,109.26	\$30,000.00	27.03%
Book Van & Mileage	\$150.28	\$2,265.76		\$2,416.04	\$5,000.00	48.32%
Professional Fees	\$7,039.47	\$17,230.47		\$24,269.94	\$30,000.00	80.90%
Advertising & Marketing	\$870.99	\$1,234.05		\$2,105.04	\$20,000.00	10.53%
Capital Improvements		\$13,877.16		\$13,877.16		
Miscellaneous	\$17.34	\$4.60		\$21.94		
Total Expenses	\$539,324.11	\$548,355.59	\$0.00	\$1,087,679.70	\$6,858,000.00	16%

Cash Reserves	\$174,080.46	Included in checking amount (\$50,237.56 from 2019; \$33,382.96 from 2020; \$38,282.47 from 2021, \$47,477.4
Checking (US Bank & KMIP)	\$835,726.01	
Capital Improvement (KMIP)	\$833,082.77	

2025 Outside Funding	1/1/2025	February	February	
Outside & Private Funding	<u>Carry Over Amts</u> + January Budgeting	<u>Income</u>	<u>Spending</u>	<u>Remaining</u>
R & E Totals	\$ 531,003.36	\$ 90,764.55	\$ 36,250.57	\$ 536,714.48
YTD Income				\$ 92,231.73
YTD Expense				\$ 86,520.61

Lawrence Public Library
Balance Sheet
As of February 28, 2025

	<u>Feb 28, 25</u>
ASSETS	
Current Assets	
Checking/Savings	
MIP Operating Funds	3,005,166.64
Checking	413,503.19
Capital Improvement at MIP	835,763.15
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Total Checking/Savings	4,254,432.98
Other Current Assets	
Petty Cash	300.00
	<hr/>
Total Other Current Assets	300.00
	<hr/>
Total Current Assets	4,254,732.98
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TOTAL ASSETS	4,254,732.98
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LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	109,733.90
	<hr/>
Total Accounts Payable	109,733.90
Credit Cards	
US Bank Credit Card (7984)	23,780.99
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Total Credit Cards	23,780.99
Other Current Liabilities	
Payroll Liabilities	
Health Insurance	-25,176.66
OGLI	-178.12
Payroll Liabilities FSA	1,277.96
SUI	619.71
	<hr/>
Total Payroll Liabilities	-23,457.11
Total Other Current Liabilities	-23,457.11
	<hr/>
Total Current Liabilities	110,057.78
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Total Liabilities	110,057.78
Equity	
Opening Bal Equity	300,635.22
Retained Earnings	1,260,858.78
Net Income	2,583,181.20
	<hr/>
Total Equity	4,144,675.20
	<hr/>
TOTAL LIABILITIES & EQUITY	4,254,732.98
	<hr/> <hr/>

**Lawrence Public Library
Revenues & Expenses**

February 2025

	Feb 25	Jan - Feb 25
Ordinary Income/Expense		
Income		
Misc Income	80.84	3,103.52
Tax Fund	3,646,093.87	3,646,093.87
Lost and Replacement Fees	2,213.02	4,329.76
Photocopies & Printing	1,683.65	2,898.80
Meeting Room Rentals	1,141.55	1,725.04
Interest		
Capital Improvement	676.91	2,680.38
Checking	1,534.91	4,344.07
Total Interest	2,211.82	7,024.45
Outside&Private Funding Income		
Downhall Books	181.02	344.02
Merchandise Sales	249.51	619.02
Outside&Private Funding Income - Other	9,000.00	8,980.71
Total Outside&Private Funding Income	9,430.53	9,943.75
Total Income	3,662,855.28	3,675,119.19
Gross Profit	3,662,855.28	3,675,119.19
Expense		
Payroll Expenses		
Gross Wages	292,462.36	577,636.20
Group Life Insurance	1,168.47	2,816.30
Health Insurance	45,173.27	90,881.64
Employee Parking	-298.80	-811.62
Total Payroll Expenses	338,505.30	670,522.52
Payroll Taxes		
Payroll Taxes Employer	21,941.09	43,429.12
KPERs Co Retiree	502.56	1,016.08
KPERs Co	30,474.24	59,201.05
Total Payroll Taxes	52,917.89	103,646.25
Utilities - Electric	10,473.48	20,925.39
Building Supplies	1,814.07	3,156.41
Building Repairs & Maintenance	3,114.14	12,361.32
Library & Office Supplies	1,975.17	4,144.65
Books & Materials	78,540.80	114,436.35
Processing Supplies	8,813.08	11,311.56
Equipment	99.22	99.22
Technology		
Public Tech Supplies	-132.75	-231.75
Operations	2,086.15	2,428.42
IT Software & Subscriptions	4,888.51	7,491.23
Internet & Telephone	735.64	1,633.79
Collections & Public Service	0.00	79,396.73
Total Technology	7,577.55	90,718.42
Postage & Mailing	3,525.05	5,558.23
Professional Development	6,387.80	8,109.26
Vehicles, Mileage, Maintenance	2,291.42	2,441.70
Professional Fees	17,230.47	24,269.94
Marketing-General	1,234.05	2,105.04
Capital Improvement Expenditure	13,877.16	13,877.16
Outside & Private Funding		

**Lawrence Public Library
Revenues & Expenses**

February 2025

	Feb 25	Jan - Feb 25
Friends & Foundation Funding		
Rueff Fund	1,429.62	1,954.62
Sound & Vision Perez	-1,700.00	-1,700.00
Memory Lab	2,155.23	16,759.85
Seed Library (Native)	141.92	141.92
Block Grant	-62,372.09	-50,357.54
F&F Payroll	14,644.44	28,227.35
Plant & Foliage Maintenance	120.00	120.00
Aquarium Maintenance	310.98	629.31
Program Expense		
Information Services Programmin	148.00	775.50
Readers Service Programming	38.24	38.24
Public Tech Programming	250.00	400.00
YS Programs (Children)	609.41	928.48
Teen Services Programming	85.81	377.94
Summer Reading - ALL	69.11	3,055.26
Read Across Lawrence/Booktober	0.00	-888.00
Youth Services & Cigler	1,833.56	5,609.10
Total Program Expense	3,034.13	10,296.52
Nancy Pat Staff Support (Crowe)	303.46	329.07
Memorials/Honor w/ Books GGIFT	0.00	27.84
Sound & Vision Miliken	-3,877.09	-3,022.26
Marketing	3,016.00	3,016.00
Dr. Bob Program	-3,000.00	-3,000.00
Seed Library	188.09	188.09
Kansas Health Foundation	50.00	150.00
Friends & Foundation Funding - Other	471.86	471.86
Total Friends & Foundation Funding	-45,083.45	4,232.63
Total Outside & Private Funding	-45,083.45	4,232.63
Total Expense	503,293.20	1,091,916.05
Net Ordinary Income	3,159,562.08	2,583,203.14
Net Income	3,159,562.08	2,583,203.14

Lawrence Public Library
Vendor Balance Summary
As of March 16, 2025

	<u>Mar 16, 25</u>
Alliance Entertainment	969.65
Amazon Capital Services, Inc	4,882.58
Amy Tankersley	25.00
ASI	68.00
Baker & Taylor, Inc.	149.43
Bayscan Technologies	372.94
Bug Hounds, LLC	762.50
Center Point Large Print	53.24
Century Business Technologies	1,146.01
Cody Boston	250.00
Cottin's Hardware & Rental	43.98
Demco, Inc.	700.47
Dow Jones & Company, Inc	1,700.00
EBSCO	12,360.53
Evergy	10,473.48
Filmtools	351.30
Fisher Patterson Sayler & Smith, LLP	9,343.30
Gale/Cengage Learning	387.66
Ingram Library Services	20,609.99
J & R Repair Service	327.00
Jayhawk Power	1,488.88
Jayhawk Tropical Fish	690.00
John A. Marshall Co.	13,877.16
Johnson County Library	25.99
Jungle House	240.00
Kautsch Law, LLC	1,350.00
KU Memorial Unions	960.00
Matt Lord	100.00
Midcontinent Communications	573.13
Midwest Tape	4,374.55
MK Solutions	6,880.00
Native Lands Restoration Collaborative	300.00
Omega Door & Hardware	319.00
OverDrive	18,139.57
P1 Group, Inc.	696.53
Preferred Lawn Service	765.00
Pro Print Inc.	58.75
Pur-O-Zone, Inc.	1,794.72
Sarah Salzman	148.00
Schendel Services	119.88
Sloan Law Firm	75.00
Success by 6	10,000.00
Susan King	25.00
Talewise	675.00
U.S. Bank - Mastercard	23,899.58
Unique Management Services	568.07
United Parcel Service	12.00
Watson Label Products	3,752.64
WP Company LLC	3,800.00
TOTAL	<u>160,685.51</u>

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03/11/25

Lawrence Public Library
Check Detail
February 18 through March 17, 2025

Type	Num	Date	Name	Account	Paid Amount
Check	EFT	02/21/2025	Advance Insurance Company	Checking	
				Group Life Insurance	-1,003.80
TOTAL					-1,003.80
Bill Pmt -Check	29975	03/17/2025	Alliance Entertainment	Checking	
Bill	PLS85462...	02/06/2025		Books & Materials	-253.30
Bill	PLS85639...	02/17/2025		Books & Materials	-297.78
Bill	PLS85761...	02/25/2025		Books & Materials	-293.25
Bill	PLS85813...	03/01/2025		Books & Materials	-125.32
TOTAL					-969.65
Bill Pmt -Check	29976	03/17/2025	Amazon Capital Services, Inc	Checking	
Bill	1JK3-1DJP...	02/15/2025		Books & Materials	-222.76
Bill	1CQG-P69...	02/15/2025		Books & Materials	-326.75
Bill	11C9-1YT...	02/16/2025		Books & Materials	-16.71
Bill	1CDC-349...	02/19/2025		Operations	-138.07
Bill	1GTF-7G1...	02/19/2025		Books & Materials	-91.96
Bill	1RYM-KKL...	02/21/2025		Books & Materials	-328.49
Bill	1Y1H-K1V...	02/22/2025		Operations	-1,533.76
Bill	1RYM-KKL...	02/22/2025		Books & Materials	-109.98
Bill	1D4M-FGH...	02/24/2025		YS Programs (Children)	-261.00
Bill	1F6G-4M4...	02/24/2025		Public Tech Supplies	-31.20
Bill	1T6Q-X9N...	02/24/2025		Teen Services Progra...	-48.97
Bill	1XQ3-RRT...	02/24/2025		YS Programs (Children)	-58.97
Bill	19Q4-HWL...	02/26/2025		Operations	-99.99
Bill	1YKF-4FH...	02/26/2025		Operations	-252.90
Bill	1KJW-K9...	02/26/2025		Books & Materials	-15.95
Bill	1YKF-4FH...	03/01/2025		Books & Materials	-265.07
Bill	196R-PKP...	03/01/2025		Books & Materials	-246.25
Bill	1MN7-4W7...	03/02/2025		Books & Materials	-27.50
Bill	1R69-FWF...	03/03/2025		Operations	-119.99
Bill	1GJV-3JX...	03/04/2025		Memory Lab	-534.17
Bill	17JM-N49...	03/10/2025		Books & Materials	-54.64
Bill	1CN6-3Q9...	03/10/2025		YS Programs (Children)	-32.56
Bill	1DMX-MK...	03/10/2025		YS Programs (Children)	-16.96
Bill	1VNT-MXT...	03/10/2025		Summer Reading - ALL	-47.98
TOTAL					-4,882.58
Bill Pmt -Check	91160	03/17/2025	Amy Tankersley	Checking	
Bill	February C...	02/20/2025		Kansas Health Founda...	-25.00
TOTAL					-25.00
Check	EFT	02/28/2025	ASI	Checking	
				Payroll Liabilities FSA	-1,659.23
TOTAL					-1,659.23

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03/11/25

Lawrence Public Library
Check Detail
February 18 through March 17, 2025

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	EFT	03/17/2025	ASI	Checking	
Bill	A00044125...	02/28/2025		Professional Fees	-68.00
TOTAL					-68.00
Bill Pmt -Check	29977	03/17/2025	Baker & Taylor, Inc.	Checking	
Bill	2038864223	02/11/2025		Books & Materials	-50.11
Bill	2038864224	02/11/2025		Processing Supplies	-1.02
Bill	2038873736	02/18/2025		Books & Materials	-30.17
Bill	2038873737	02/18/2025		Processing Supplies	-0.68
Bill	2038900760	03/01/2025		Books & Materials	-36.73
Bill	2038900761	03/01/2025		Processing Supplies	-0.68
Bill	2038905143	03/01/2025		Books & Materials	-29.36
Bill	2038905144	03/01/2025		Processing Supplies	-0.68
TOTAL					-149.43
Bill Pmt -Check	91161	03/17/2025	Bayscan Technologies	Checking	
Bill	21436	02/01/2025		Processing Supplies	-372.94
TOTAL					-372.94
Check	EFT	02/21/2025	Blue Cross and Blue Shield of...	Checking	
				Health Insurance	-58,218.96
				Hospital & Cancer Plans	-201.68
TOTAL					-58,420.64
Bill Pmt -Check	91162	03/17/2025	Bug Hounds, LLC	Checking	
Bill	2260	03/09/2025		Building Repairs & Mai...	-762.50
TOTAL					-762.50
Bill Pmt -Check	91163	03/17/2025	Center Point Large Print	Checking	
Bill	2149359	02/03/2025		Books & Materials	-53.24
TOTAL					-53.24
Bill Pmt -Check	29978	03/17/2025	Century Business Technologies	Checking	
Bill	749091	03/03/2025		IT Software & Subscrip...	-32.36
Bill	749092	03/03/2025		IT Software & Subscrip...	-167.14
Bill	749093	03/03/2025		IT Software & Subscrip...	-874.61
Bill	750182	03/07/2025		IT Software & Subscrip...	-71.90
TOTAL					-1,146.01

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Lawrence Public Library
Check Detail
February 18 through March 17, 2025

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	29979	03/17/2025	Cody Boston	Checking	
Bill	S&V Coop ...	02/26/2025		Public Tech Programm...	-250.00
TOTAL					-250.00
Bill Pmt -Check	91164	03/17/2025	Cottin's Hardware & Rental	Checking	
Bill	FEB 2025	02/28/2025		Building Repairs & Mai...	-43.98
TOTAL					-43.98
Bill Pmt -Check	91165	03/17/2025	Demco, Inc.	Checking	
Bill	7601382	02/07/2025		Processing Supplies	-700.47
TOTAL					-700.47
Bill Pmt -Check	91166	03/17/2025	Dow Jones & Company, Inc	Checking	
Bill	97054039	03/07/2025		Books & Materials	-1,700.00
TOTAL					-1,700.00
Bill Pmt -Check	91167	03/17/2025	EBSCO	Checking	
Bill	1756886	02/05/2025		Books & Materials	-11,318.58
				Processing Supplies	-1,041.95
TOTAL					-12,360.53
Check	EFT	02/21/2025	Empower Annuity Insurance Co.	Checking	
				KPERS 457 Plan	-2,829.00
TOTAL					-2,829.00
Check	EFT	02/21/2025	Empower Annuity Insurance Co.	Checking	
				KPERS 457 Roth Plan	-683.00
TOTAL					-683.00
Bill Pmt -Check	EFT	03/17/2025	Evergy	Checking	
Bill	FEB 2025	02/28/2025		Utilities - Electric	-10,473.48
TOTAL					-10,473.48
Bill Pmt -Check	91168	03/17/2025	Filmtools	Checking	
Bill	SI-8358451	02/12/2025		Processing Supplies	-351.30
TOTAL					-351.30

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03/11/25

Lawrence Public Library
Check Detail
February 18 through March 17, 2025

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	91169	03/17/2025	Fisher Patterson Saylor & Smi...	Checking	
Bill	111677	02/28/2025		Professional Fees	-9,343.30
TOTAL					-9,343.30
Bill Pmt -Check	29980	03/17/2025	Gale/Cengage Learning	Checking	
Bill	86743833	02/04/2025		Books & Materials	-108.46
Bill	86762846	02/05/2025		Books & Materials	-138.55
Bill	86791754	02/07/2025		Books & Materials	-57.38
Bill	86966625	03/04/2025		Books & Materials	-28.69
Bill	86966882	03/04/2025		Books & Materials	-54.58
TOTAL					-387.66
Bill Pmt -Check	29981	03/17/2025	Ingram Library Services	Checking	
Bill	86449825	02/05/2025		Books & Materials	-55.40
Bill	86449826	02/05/2025		Processing Supplies	-44.05
Bill	86471390	02/06/2025		Books & Materials	-781.67
Bill	86477265	02/06/2025		Books & Materials	-711.87
Bill	86471391	02/06/2025		Processing Supplies	-64.95
Bill	86477266	02/06/2025		Processing Supplies	-100.03
Bill	86494024	02/07/2025		Books & Materials	-2,164.02
Bill	86494025	02/07/2025		Processing Supplies	-221.60
Bill	86519111	02/10/2025		Books & Materials	-243.77
Bill	86519112	02/10/2025		Processing Supplies	-22.06
Bill	86568426	02/12/2025		Books & Materials	-673.78
Bill	86568427	02/12/2025		Processing Supplies	-70.62
Bill	86591006	02/13/2025		Books & Materials	-696.64
Bill	86591007	02/13/2025		Processing Supplies	-75.15
Bill	86611839	02/14/2025		Books & Materials	-364.00
Bill	86611840	02/14/2025		Processing Supplies	-43.02
Bill	86633001	02/17/2025		Books & Materials	-1,761.47
Bill	86633002	02/17/2025		Processing Supplies	-194.58
Bill	86681042	02/19/2025		Books & Materials	-32.96
Bill	86681043	02/19/2025		Books & Materials	-236.51
Bill	86686014	02/19/2025		Books & Materials	-1,198.60
Bill	86681044	02/19/2025		Processing Supplies	-18.68
Bill	86686015	02/19/2025		Processing Supplies	-146.07
Bill	86705337	02/20/2025		Books & Materials	-315.24
Bill	86705339	02/20/2025		Books & Materials	-137.30
Bill	86711672	02/20/2025		Books & Materials	-911.61
Bill	86705338	02/20/2025		Processing Supplies	-32.46
Bill	86705340	02/20/2025		Processing Supplies	-2.50
Bill	86711673	02/20/2025		Processing Supplies	-130.73
Bill	86727069	02/21/2025		Books & Materials	-772.32
Bill	86727070	02/21/2025		Processing Supplies	-84.49
Bill	86755076	02/24/2025		Books & Materials	-454.52
Bill	86755078	02/24/2025		Books & Materials	-32.38
Bill	86755077	02/24/2025		Processing Supplies	-38.83
Bill	86755079	02/24/2025		Processing Supplies	-0.50
Bill	86779991	02/25/2025		Books & Materials	-1,297.38
Bill	86779992	02/25/2025		Processing Supplies	-148.97
Bill	86811700	02/26/2025		Processing Supplies	-15.86
Bill	86838149	02/27/2025		Processing Supplies	-41.22
Bill	86860956	02/28/2025		Processing Supplies	-126.92
Bill	86811699	03/01/2025		Books & Materials	-167.85

Lawrence Public Library
Check Detail
February 18 through March 17, 2025

Type	Num	Date	Name	Account	Paid Amount
Bill	86838148	03/01/2025		Books & Materials	-414.72
Bill	86860955	03/01/2025		Books & Materials	-1,152.98
Bill	86887664	03/03/2025		Books & Materials	-71.15
Bill	86887665	03/03/2025		Books & Materials	-338.84
Bill	86894477	03/03/2025		Books & Materials	-581.16
Bill	86887666	03/03/2025		Processing Supplies	-30.82
Bill	86894478	03/03/2025		Processing Supplies	-99.43
Bill	86912307	03/04/2025		Books & Materials	-98.79
Bill	86912308	03/04/2025		Books & Materials	-1,446.78
Bill	86912309	03/04/2025		Processing Supplies	-164.84
Bill	86943711	03/05/2025		Books & Materials	-407.92
Bill	86943712	03/05/2025		Processing Supplies	-42.53
Bill	86961905	03/06/2025		Books & Materials	-537.86
Bill	86968482	03/06/2025		Books & Materials	-464.35
Bill	86961906	03/06/2025		Processing Supplies	-60.28
Bill	86968483	03/06/2025		Processing Supplies	-64.96
TOTAL					-20,609.99
Bill Pmt -Check	29982	03/17/2025	J & R Repair Service	Checking	
Bill	123120241	02/01/2025		Vehicles, Mileage, Mai...	-327.00
TOTAL					-327.00
Bill Pmt -Check	29983	03/17/2025	Jayhawk Power	Checking	
Bill	25008-1	02/20/2025		Memory Lab	-383.98
Bill	24051-1	02/20/2025		Building Repairs & Mai...	-1,104.90
TOTAL					-1,488.88
Bill Pmt -Check	29984	03/17/2025	Jayhawk Tropical Fish	Checking	
Bill	117156	02/01/2025		Aquarium Maintenance	-345.00
Bill	117157	03/01/2025		Aquarium Maintenance	-345.00
TOTAL					-690.00
Bill Pmt -Check	91170	03/17/2025	John A. Marshall Co.	Checking	
Bill	Eames Sofas	02/20/2025		Capital Improvement E...	-13,877.16
TOTAL					-13,877.16
Bill Pmt -Check	91171	03/17/2025	Johnson County Library	Checking	
Bill	227120835	02/01/2025		Lost and Replacement...	-25.99
TOTAL					-25.99

Lawrence Public Library
Check Detail
February 18 through March 17, 2025

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	29985	03/17/2025	Jungle House	Checking	
Bill	1268	02/28/2025		Plant & Foliage Mainte...	-120.00
Bill	1270	03/04/2025		Plant & Foliage Mainte...	-120.00
TOTAL					-240.00
Check	EFT	02/21/2025	Kansas Payment Center	Checking	
				Child Support	-28.62
TOTAL					-28.62
Bill Pmt -Check	91172	03/17/2025	Kautsch Law, LLC	Checking	
Bill	866	02/28/2025		Professional Fees	-1,350.00
TOTAL					-1,350.00
Check	EFT	02/21/2025	KPERS	Checking	
				Company	-15,291.01
				KPERS Employee	-8,566.38
				KPERS Co	0.16
TOTAL					-23,857.23
Check	EFT	02/21/2025	KPERS	Checking	
				Retirees	-250.73
TOTAL					-250.73
Check	EFT	02/21/2025	KPERS	Checking	
				OGLI	-518.22
TOTAL					-518.22
Bill Pmt -Check	91173	03/17/2025	KU Memorial Unions	Checking	
Bill	KJHK Spots	02/14/2025		Marketing-General	-960.00
TOTAL					-960.00
Bill Pmt -Check	91174	03/17/2025	Matt Lord	Checking	
Bill	Draw Alon...	03/04/2025		YS Programs (Children)	-100.00
TOTAL					-100.00

Lawrence Public Library
Check Detail
February 18 through March 17, 2025

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	EFT	03/17/2025	Midcontinent Communications	Checking	
Bill	157407601...	02/17/2025		Internet & Telephone	-573.13
TOTAL					-573.13
Bill Pmt -Check	29986	03/17/2025	Midwest Tape	Checking	
Bill	506723980	02/07/2025		Books & Materials	-630.20
Bill	506723981	02/07/2025		Books & Materials	-135.96
Bill	506723982	02/07/2025		Books & Materials	-71.99
Bill	506723983	02/07/2025		Books & Materials	-163.38
Bill	506723985	02/07/2025		Books & Materials	-238.53
Bill	506745911	02/13/2025		Books & Materials	-725.85
Bill	506745912	02/13/2025		Books & Materials	-24.99
Bill	506745913	02/13/2025		Books & Materials	-186.77
Bill	506745915	02/13/2025		Books & Materials	-180.71
Bill	506778557	02/20/2025		Books & Materials	-596.56
Bill	506778558	02/20/2025		Books & Materials	-91.49
Bill	506778559	02/20/2025		Books & Materials	-26.98
Bill	506783361	02/20/2025		Books & Materials	-117.07
Bill	506829908	02/28/2025		Processing Supplies	-214.46
Bill	506830112	03/03/2025		Books & Materials	-111.81
Bill	506830113	03/03/2025		Books & Materials	-565.90
Bill	506830113	03/03/2025		Books & Materials	-120.21
Bill	506830115	03/03/2025		Books & Materials	-52.48
Bill	506830116	03/03/2025		Books & Materials	-119.21
TOTAL					-4,374.55
Bill Pmt -Check	91175	03/17/2025	MK Solutions	Checking	
Bill	73050	03/10/2025		Block Grant	-6,880.00
TOTAL					-6,880.00
Bill Pmt -Check	91176	03/17/2025	Native Lands Restoration Coll...	Checking	
Bill	Seed Library	03/06/2025		Seed Library	-300.00
TOTAL					-300.00
Check	29974	02/19/2025	NEKLS	Checking	
				Postage & Mailing	-2,000.00
TOTAL					-2,000.00
Bill Pmt -Check	91177	03/17/2025	Omega Door & Hardware	Checking	
Bill	57132	02/01/2025		Building Repairs & Mai...	-319.00
TOTAL					-319.00

Lawrence Public Library
Check Detail
February 18 through March 17, 2025

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	29987	03/17/2025	OverDrive	Checking	
Bill	06809CO2...	02/06/2025		Books & Materials	-425.35
Bill	06809CO2...	02/06/2025		Books & Materials	-358.39
Bill	06809CO2...	02/06/2025		Books & Materials	-294.48
Bill	06809CO2...	02/06/2025		Books & Materials	-334.34
Bill	06809CO2...	02/06/2025		Books & Materials	-119.96
Bill	06809CO2...	02/06/2025		Books & Materials	-3,167.74
Bill	06809CO2...	02/06/2025		Books & Materials	-2,023.22
Bill	06809DA2...	02/11/2025		Books & Materials	-524.98
Bill	06809CO2...	02/13/2025		Books & Materials	-284.97
Bill	06809CO2...	02/13/2025		Books & Materials	-543.37
Bill	06809CO2...	02/13/2025		Books & Materials	-74.94
Bill	06809CO2...	02/13/2025		Books & Materials	-2,389.77
Bill	06809CO2...	02/13/2025		Books & Materials	-1,310.51
Bill	06809CO2...	02/13/2025		Books & Materials	-659.42
Bill	06809CO2...	02/13/2025		Books & Materials	-459.67
Bill	06809DA2...	03/01/2025		Books & Materials	-532.93
Bill	06809CO2...	03/01/2025		Books & Materials	-91.91
Bill	06809CO2...	03/01/2025		Books & Materials	-2,153.44
Bill	06809CO2...	03/01/2025		Books & Materials	-349.08
Bill	06809CO2...	03/01/2025		Books & Materials	-349.00
Bill	06809CO2...	03/01/2025		Books & Materials	-363.47
Bill	06809CO2...	03/01/2025		Books & Materials	-425.46
Bill	06809CP2...	03/01/2025		Books & Materials	-616.62
Bill	06809CP2...	03/01/2025		Books & Materials	-286.55
TOTAL					-18,139.57
Bill Pmt -Check	91178	03/17/2025	P1 Group, Inc.	Checking	
Bill	159108878	02/01/2025		Building Repairs & Mai...	-696.53
TOTAL					-696.53
Bill Pmt -Check	29988	03/17/2025	Preferred Lawn Service	Checking	
Bill	46661	02/12/2025		Building Repairs & Mai...	-290.00
Bill	46669	02/13/2025		Building Repairs & Mai...	-110.00
Bill	46729	02/18/2025		Building Repairs & Mai...	-255.00
Bill	46808	03/05/2025		Building Repairs & Mai...	-110.00
TOTAL					-765.00
Bill Pmt -Check	91179	03/17/2025	Pro Print Inc.	Checking	
Bill	9995	02/27/2025		Processing Supplies	-58.75
TOTAL					-58.75

Lawrence Public Library
Check Detail
February 18 through March 17, 2025

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	29989	03/17/2025	Pur-O-Zone, Inc.	Checking	
Bill	907800	02/01/2025		Building Supplies	-470.22
Bill	907759	02/01/2025		Building Supplies	-37.24
Bill	909722	02/04/2025		Equipment	-50.22
Bill	910188	02/06/2025		Equipment	-49.00
Bill	904358	02/17/2025		Building Supplies	-512.70
Bill	909985	02/17/2025		Building Supplies	-81.41
Bill	910770	03/04/2025		Building Supplies	-43.60
Bill	910929	03/04/2025		Building Supplies	-499.27
Bill	911105	03/10/2025		Building Supplies	-51.06
TOTAL					-1,794.72
Bill Pmt -Check	91180	03/17/2025	Sarah Salzman	Checking	
Bill	Jars	02/27/2025		Information Services P...	-148.00
TOTAL					-148.00
Bill Pmt -Check	91181	03/17/2025	Schendel Services	Checking	
Bill	30473737	02/07/2025		Building Repairs & Mai...	-119.88
TOTAL					-119.88
Bill Pmt -Check	91182	03/17/2025	Sloan Law Firm	Checking	
Bill	89709	02/10/2025		Professional Fees	-75.00
TOTAL					-75.00
Bill Pmt -Check	91183	03/17/2025	Success by 6	Checking	
Bill	Imaginatio...	02/17/2025		Block Grant	-10,000.00
TOTAL					-10,000.00
Bill Pmt -Check	91184	03/17/2025	Susan King	Checking	
Bill	Yoga 2/2	02/20/2025		Kansas Health Founda...	-25.00
TOTAL					-25.00
Bill Pmt -Check	91185	03/17/2025	Talewise	Checking	
Bill	207600	03/04/2025		Summer Reading - ALL	-675.00
TOTAL					-675.00

Lawrence Public Library
Check Detail
February 18 through March 17, 2025

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	EFT	03/17/2025	U.S. Bank - Mastercard	Checking	
Bill	FEB 2025	03/03/2025		Allen, Brad - US Bank ...	-1,927.53
				Bergeron, J - US Bank...	-263.65
				Brune, G - US Bank C...	-62.53
				Kearns, H - US Bank ...	-4,065.93
				Taylor, L - US Bank C...	-90.00
				Winsky, D - US Bank ...	-1,034.71
				Moore, M - US Bank C...	-51.31
				McDonald, E - US Ban...	-47.91
				Segraves, E - US Ban...	-1,373.48
				Winters, T - US Bank ...	-34.12
				LeDosquet,M - US Ba...	-656.84
				Medina, Y - US Bank ...	-366.23
				Barnes, Jim - US Bank...	-2,182.75
				Mackinnon,L - US Ban...	-1,513.05
				Trickey, B - US Bank ...	-20.81
				Ratzlaff, J - US Bank ...	-1,864.75
				Brumley, A - US Bank ...	-8,248.71
				Lockhart, M - US Bank...	-76.33
				Parks, H - US Bank C...	-18.94
TOTAL					-23,899.58
Bill Pmt -Check	29990	03/17/2025	Unique Management Services	Checking	
Bill	6137021	03/01/2025		Professional Fees	-413.70
Bill	6137022	03/01/2025		Professional Fees	-154.37
TOTAL					-568.07
Bill Pmt -Check	EFT	03/17/2025	United Parcel Service	Checking	
Bill	0000506A...	03/01/2025		Postage & Mailing	-12.00
TOTAL					-12.00
Check	EFT	02/18/2025	VSP Insurance Co.	Checking	
				Vision Insurance - Em...	-194.88
				Health Insurance	-216.02
TOTAL					-410.90
Bill Pmt -Check	29991	03/17/2025	Watson Label Products	Checking	
Bill	104071	02/20/2025		Processing Supplies	-2,814.90
Bill	104072	02/20/2025		Processing Supplies	-937.74
TOTAL					-3,752.64
Bill Pmt -Check	29992	03/17/2025	WP Company LLC	Checking	
Bill	4280	02/15/2025		Books & Materials	-3,800.00
TOTAL					-3,800.00

Feb 2025 LPL Progress Indicators

Net Promoter Score

86

Jan 2025
NPS Score

85

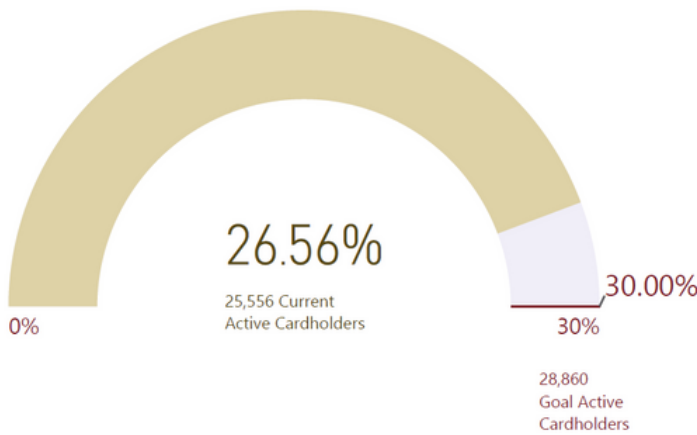
12-Month NPS
Average

85

Goal for 12-Month
NPS Average

% Active Cardholders

Active Cardholder Goal: 30% of Lawrence Population



Lawrence Community Cardholders

96,207
Total Lawrence Population

26.56%
Current % Active

25,556
Total Active Lawrence Cardholders

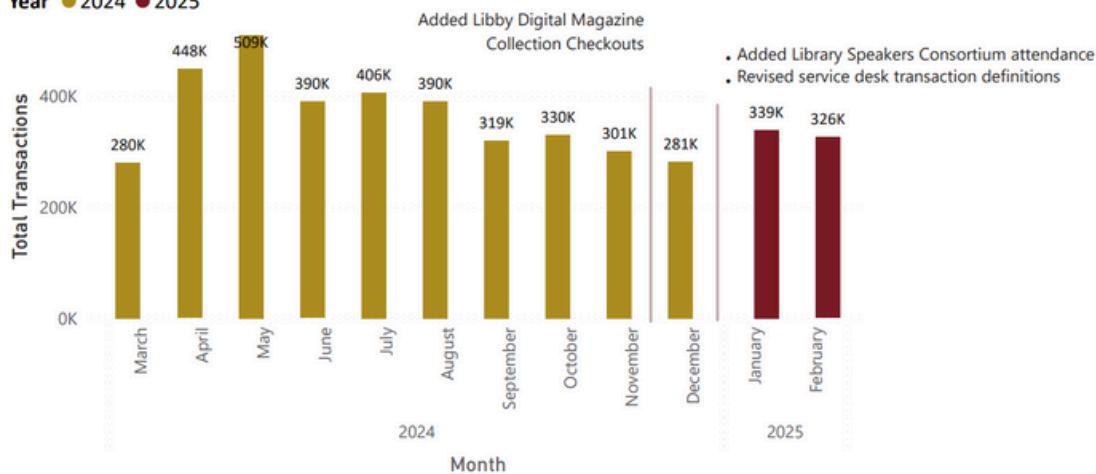
28,860
Goal Active Lawrence Cardholders

3,304
Cardholders needed to meet goal

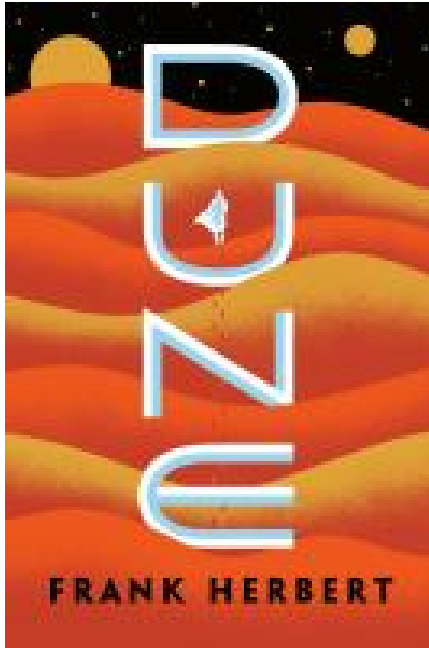
Library Use Index

Trend of Total Library Transactions

Year ● 2024 ● 2025



Feb 2025 Highlights



572 / 6

Total checkouts of Dune in 6 different formats - eBook to AudioCD to film adaptations on BluRay and DVD

160

Attendees at Coach Marian Washington's talk about her book *Fierce* at the Arts Center



100

Attendees at the Seed Library Launch & Local Growers Mini Fair

Library Director Report for March 2025

I have brief updates on our two big initiatives for 2025—digital library cards and remote lockers. Our team is working with technicians from Quipu to put the final touches on the online forms for our digital library card application. We still do not have a firm go live date, but we are inching ever closer. MK Solutions informed us that they have scheduled our lockers to ship in early April with a tentative plan to install them in mid-to-late April.

Our Space Audit team had a very promising first meeting with Brooke Cinalli and Hilary Beashore from BC Design Group on February 24 to start discussing furniture options to replace our very worn out chairs throughout the library. I am really looking forward to seeing their ideas to help us spruce up the building and move forward some ideas we want to experiment with based on the space audit. We will meet with them again in early April.

I put on very few library events myself these days, but I am excited to report on the success of a free concert the library hosted on February 19—in subzero weather. We hosted the rock band Califone that evening as part of a tour of the US where they played primarily in people’s living rooms. The library was a special free event I was able to arrange with the band’s promoter. Local singer-songwriter Heidi Gluck opened the evening. Around 80 folks enjoyed music, oranges, and hot cocoa and tea on a blustery winter evening. This SOUND+VISION Present event was funded by a private donor. Its success makes me think more of these concerts will happen in the future.

Lastly, I believe I have mentioned previously that I am the current board chair of Humanities Kansas. I visited Washington, DC, in early March for “Humanities on the Hill,” an event sponsored by the Federation of State Humanities Councils, a day of advocacy in support of the public humanities. Public libraries throughout the country—and certainly in Kansas—work closely with state humanities councils like Humanities Kansas to provide humanities events to our communities. This was my first time doing advocacy work in DC, and I really enjoyed it. We met with congressional staffers of all four US House Representatives as well as a staffer from Senator Jerry Moran’s office.

Respectfully submitted by Brad Allen, March 13, 2025

Monthly Departmental Reports

March 2025

ACCESS SERVICES

Jeff continues to work with Tricia to learn the finer points of her many duties. This month we spent quite a bit of time going over the statistical reporting Tricia has handled over the years. We're working with the Collection Development committee to determine what remains useful for them and what can be discontinued. We worked through the yearly State Library of Kansas Survey.

Jeff, Tricia, Karen, and Aaron have started work on the KORA sub-committee to develop policy and procedure on how to handle library records and respond to KORA requests.

The Data Team continues to work through details on how we distribute our NPS surveys. We're also looking at some new library wide KPIs.

Testing has begun on the new eCard system we're adopting from Quipu. Right now we're working with their technicians to refine how form entries are entered into the ILS.

Cataloging & Collection Development

Not much new in Cataloging & Collection Development over the last month. With changes in the organizational structure, we've been trying to figure out how to best support the Access Services division and the newly developed Circulation Department.

Currently Kevin and Emily are working on revamping the internal Cataloging & Collection Development website so that procedures can be easier to access by staff members in other departments, with the objective of getting it finished by the end of the month.

Monthly Departmental Reports

March 2025

Circulation

The new department is up and running. We still have some training and learning to do, but most everybody can do the basics of our two previous departments (Materials Handling and Accounts) before the big reorganization.

This month we integrated staffing the majority of Hello Desk shifts into our departmental duties, so now at most any given moment you'll find circ staff at the Accounts Desk, in the phone room, on the sorter, at the Hello Desk, shelving media and holds in the media room, fulfilling ILL requests, delivering books to homebound patrons and retirement communities around town, picking up items from external drop boxes, loading holds into lockers, or helping to staff outreach events. We're certainly keeping busy.

The new lockers will be installed soon at Prairie Park Nature Center, Sports Pavilion Lawrence, and Hy-Vee. Once we have our exact timeline, we will temporarily pause our current locker service to allow our old locker to empty out. Closer to the launch date, we will ask patrons to pick one of our three locker locations to be their pick up spot. We will also install drop off boxes at Prairie Park and Sports Pavillion along with the lockers, bringing our total number of drop off locations to 7 counting the Kentucky Street drive thru drop and the library's internal return. We have an initial idea of how frequently to empty each drop box, but there is no telling how busy any location will be until everything is up and running.

Collections & Technology

Tricia is working on some special projects for the library, including:

- working with Karen, Jeff, and Aaron on sharing information with staff about KORA
- investigating Paycom scheduling functionality with Karen
- meeting with Mary Ann, Brad, Logan and Kathleen about improving internal budget reporting on gifts, grants & Friends & Foundation funds
- meeting with Aaron about upgrading the help desk system
- creating a job manual for my managerial duties based on a template from Erica

Monthly Departmental Reports

March 2025

Information Technology

Configuration and testing for Microsoft Entra and Intune for cloud based management of staff user accounts (Entra) and computers (Intune) is in progress. 25 new staff laptops will be deployed under the new management model as soon as testing is completed.

A new model for managing Apple devices in the Studio area has been adopted. Sean has worked with Matt and Jim to set up managed Apple Accounts tied to each workstation. Our Mosyle MDM will be used to centrally manage software licenses assigned to specific accounts, allowing revocation and reassignment of licenses if needed in the future.

DEVELOPMENT & COMMUNITY PARTNERSHIPS

Marketing & Communications

Heather completed the 5-part BLT Supervisor Training Course and shadowed Polli at the Book Help desk to learn PIC duties for covering lunches and breaks. Next, she will train in the Phone Room and Ask Desk.

Early on, the Virtual Spaces Team identified the need to split into two focused sub-groups: Website Structure and Strategic Content. Heather launched the new Strategic Content team, co-led with Ben Trickey, to align digital content efforts—starting with BiblioCommons and expanding to messaging, social media, advertising, and graphics. She and Ben will also serve as BiblioCommons product development leads for BiblioWeb and BiblioEmail, staying up to date on training and development.

Additionally, Heather coordinated a meeting with KU's KJHK radio station and key library teams (Outreach, Kaw Valley Jukebox, SOUND+VISION Studio, and Social Media) to explore partnerships and paid advertising. She secured a cost-effective 1-year contract for 16 radio spots per month.

Monthly Departmental Reports

March 2025

Ben continued working with Leah on the blog, increasing views in February 2025 by 18% compared to February 2024. They also worked with Leah to launch Book Battle 2025, which has received over 100 bracket submissions so far.

Ben spent most of February and into early March working on marketing materials for the After Hours Fundraiser, including social posts, emails, and three news stories about getting to know fundraiser co-host Kelley Hunt, promoting the Basket Raffle, and introducing the DIY Memory Lab.

Outreach

Sarah had an exceptional day at Leadership Lawrence at the end of February. The class toured the county courthouse, the police station, the water treatment plant, and the jail. Sheriff Armbrister led the class through the jail tour. It was an eye-opening day!

The weather has once again thwarted our efforts to get Dottie on the road much this month, but the forecast is looking positive and we are hoping for a temperate spring.

FACILITIES

Jon, Kathleen, and Polli (Readers' Services) met with Emily from KPR to discuss next fall's KPR Live Day. KPR really enjoyed our space last year and are excited to be here again this year. In fact, they're wanting to do more concerts with us, so we may be seeing a lot more of them when the details are hammered out.

Jon and Veronica (Maintenance & Custodial) did a lot of physical juggling of items in spaces to squeak out a little more space for the After Hours Fundraiser, and then stayed all night to help with the minor details. It was a great night, and Veronica did a great job tackling the beet and wine stains left behind.

Monthly Departmental Reports

March 2025

Maintenance & Custodial

It is amazing, and quite frustrating, how far ice-melt & salt can get tracked in the library. After the last couple of winter weather events, we've been spending **lots** of extra time vacuuming up salt and triple mopping the restrooms. Looking forward to *true* Spring.

We moved some shelving and assembled some shelving to help Circulation with the new configuration of the Self-Check Lobby and Entryway Lobby: It looks good to us :)

Security

Assisted with a couple recent after-hours events, Califone concert and the big Fundraiser, and have a couple more on the horizon. With Circulation taking over the majority of the Hello Desk shifts, we will have more time for patrols around the building and even spending extra time at the Technology Desk.

HUMAN RESOURCES

Human Resources

We have two open positions now for a 20 hr. and a 25 hr. Information Services Assistant. One of the positions is due to a well-deserved retirement for Becky Blick. Our posting for a 32 hr. Equity & Inclusion Coordinator will go live on March 24. This position is part of the Human Resources department. Its main duties focus on maintaining our inclusive culture, facilitating training for staff and assessing gaps in learning, orchestrating all our internships and practicum opportunities, and providing HR support throughout all stages of the employee lifecycle.

For professional development, Erica attended the Kansas SHRM Employment Law and Employee Benefits Conference, which is one of her favorite events each year. She also attended the monthly Jayhawk SHRM chapter meeting to see a presentation on hiring and retaining veterans.

Monthly Departmental Reports

March 2025

PUBLIC SERVICES

Lots to report on for the PS team as always. Of note for from the last month:

- Summer Reading wrangling: partner contacts, coupons & prizes, subgroup meetings, check-in with our reading challenge software rep.
- LPL Con prep
- KORA guidelines + email + chat spaces clean up and retention guidelines
- Testing out Paycom staff scheduling with Tricia
- Met with bcDesignGroup to discuss worn furniture replacement, marketplace displays, as well as ideas for a new Hello Desk and furniture for the lobby.
- Met with our BiblioCommons rep, Erica Reynolds, to discuss our plans and hear product updates.
- LPL Leadership completed a 5-part training on Leadership Ethics.
- The Hello Desk has been moved as part of the space audit to better assist patrons with card sign-ups at their first point of service, improve visibility of the checkout lobby, and make it easier for staff to direct patrons.
 - Self-check machines have been rearranged
 - Four now face the Accounts desk so staff can better assist patrons.
 - One was moved next to the Hello Desk to shorten the walk for patrons who trigger the security gates.
 - Book displays previously near the gates have been relocated to the opposite side of the self-check machines, facing the art wall, where they are doing well.

Information Services

The team is launching into another Community Resource Guide update this week with the goal of having the new edition of the Guide ready in mid-April. Terese and Sarah have been visiting the ESL classes at the Adult Learning Center on a monthly basis to build relationships with the students and better understand how LPL can meet the needs of our international community. The winter weather thwarted us for a couple of weeks, but Melissa and Kathleen were finally able to meet this month with the KU community health class that is going to provide some recommendations to incorporate into the upcoming Health Spot refresh. We look forward to

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seeing what suggestions they make! Ellen launched the Employment Resource Clinic this month; other program highlights included a conversation with legendary KU women's basketball coach Marian Washington in conjunction with the release of her new book, a Meet KU's Authors session in collaboration with the KU Hall Center for the Humanities, a spotlight on Tibetan culture, and a talk about edible wild prairie plants with KU ethnobotanist Kelly Kindscher. In bittersweet news, Becky has announced that she will be retiring later this spring. She has been a wonderful colleague and we will miss her a ton!

Public Technology

February was a big month for Public Technology. In addition to hosting several well attended studio programs (Logic Pro Synth Basics and AUMI Jam), we put the finishing touches on the new DIY Memory Lab, mounting sound panels, testing equipment, even installing the vinyl signage that catches your eye as you descend the staircase. We cut the ribbon on the new space at the Fundraiser Friday night and there has been a great deal of interest from patrons. We will continue to promote the space over the coming months through several programs and tours. There is still work to be done finalizing various workflows and creating user guides for patrons and staff. We're excited to see how community members use the space!

Readers' Services

February has included much preparation for the Book Battle, Summer Reading program planning, and working on programming, including working with the Raven on creating more regular author events. So far we have had 150 people fill out Book Battle brackets in advance of the voting that will take place next week.

The Library Speakers Consortium programming is going strong and in the last two months there have been close to 2500 views of both the live and archived speaker events provided.

RS is also working on creating a richer digital experience for patrons by increasing the numbers of "shelf talkers", reviews, and curated lists we are providing.

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Youth Services

Youth Services annual Junior Author Camp series for ages 8-18 continues into March with Newbery Honor Winner Pedro Martin sharing about his writing life and giving a graphic novel workshop. This event was rescheduled due to a snow day in February.

LPL Con planning is in full swing! The event will take place on April 11th (teen night) and April 12th (all ages day).

Summer Reading planning is also in full swing. The 2025 theme is “Color Our World”. We’re planning to visit schools in April and May. We’ll have summer clubs, performers, a Story Stroll, arty scavenger hunt, and much more. The program runs May 22nd to August 16th.

LPL Friends & Foundation Director's Report – March 14, 2025

After Hours at the Library is a Wrap! The March 7th LPL Friends & Foundation fundraiser was a great success. Thanks to the help of a whole lot of people (see attached page), we raised \$127,000 for the library! Of that total, \$62,000 will be directed to digital collections, and \$65,000 will support library programs and services. Among the most exciting developments is that our public baskets raised \$25,040 – just enough to require filing paperwork with the state of Kansas (the threshold is \$25K for reporting). We consider that a real achievement!

Memory Lab Ribbon Cutting. Also at the After Hours event, we officially cut the ribbon for the DIY Memory Lab, the library's new space to digitize family photos, slides, movies and other documents. This project was made possible through donations made at the 2024 After Hours at the Library fundraiser, and attendees at last week's event were delighted to see the results of their gifts. A huge shout out goes to our major donors for that project: Ron and Colette Gaches, Rosalea and Peter Carttar, and Bev Billings and Don Johnston of the H Neil Mecaskey, Jr. Foundation.



Friends & Foundation Board News:

- The Friends & Foundation's annual audit is scheduled for Friday, March 14.
- 2024 public Annual Meeting is Saturday, May 3rd at 10 am in the auditorium. There will be short program by the board, followed by snacks and socializing. We hope you'll join us.
- Stan Ring, Craig Penzler, and Jane Medina will finish their board terms in April and sadly will be leaving us. Cindy Penzler will be joining our board as the Onsite Sales Committee representative. Our nomination committee is working to recruit the remaining two new board members, and is identifying our slate of officers.

RetroActive Update. We're pleased to report that we have received our annual grant payment from the Capitol Federal Foundation for the RetroActive program. We are so grateful that Cap Fed continues sees the need to continue this important program. In other news, the US Patent and Trademark Office has approved the Friends & Foundation's trademark application for "RetroActive." Last year, we were notified that "Retirement Boot Camp" is trademarked by a New Hampshire financial company, so we created a new name and worked to officially trademark it to avoid future name changes.

After Hours at the Library 2025 is made possible thanks to
all these wonderful people and organizations!

A BIG COMMUNITY HUG!

OUR FABULOUS CO-HOSTS!

Kelley Hunt and Deja Brooks

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THANKS TO OUR INCREDIBLE LIBRARY STAFF

They provided support and flexibility as we turned the library upside down for this very special night.

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