Request for Reconsideration of Library Materials

A resident of Lawrence, Kansas may request the reconsideration of library materials by reading the [Material Selection and Collection Development policy](), and completing this form in its entirety. Incomplete forms will not be considered. A single form must be filled out for each individual item that is being requested for reconsideration, and no more than three active requests will be reviewed concurrently. A printed form may be returned to any of the public services desks at the Lawrence Public Library.

The Library Director will reply within thirty days of receiving a completed form. During the reconsideration process, the material in question will remain in the collection. An item that has already been reconsidered will not be evaluated again until a year has passed.

If the requester is not satisfied with the decision, they may appeal the decision to the Board for consideration. In the event of such action, the Board's sole responsibility will be to determine whether the Library Director's decision was in compliance with the Material Selection Policy. The Board's decision will be final.

Title:_____ Author or Performer:_____

Publisher (if known):_____ Date Published:_____

Request Initiated by:_____

Library Card Number:_____ Phone:_____

Address:_____ City:_____

State/Zip Code:_____

Email:_____

Do you represent:
- Yourself
- An Organization (name):_____
- Other Group (name):_____

1. Did you complete the entire work? If not, what parts did you complete?

   _____

2. What do you believe is the theme of this work?

   _____

3. In your opinion, who is the intended audience of this work?

   _____

4. To what in the work do you object? Please be specific. Cite pages or time code.

   _____

5. Why do you find this objectionable?

   _____

6. Are you aware of reviews of this work? If so, please cite reviews.

   _____

7. What action would you like the Library to take regarding this work?

   _____

8. Is there anything good about this work?

   _____

9. What would you recommend as a replacement for this work?

   _____

- I have read and understand the [Material Selection and Collection Development policy](#)

Signature:_____

Date:_____