

Agenda

Lawrence Public Library Friends & Foundation Board Regular Meeting Monday, October 23, 2023 at 5:30 p.m. – Meeting Room A (Hybrid)

Welcome and introductions

Consent Agenda

- August meeting minutes
- August and September financial statements

Board of Trustees Report

Executive Director's report

Committee reports

1. Finance (approve 990)
2. On-site book sales
3. Internet sales
4. Membership and fundraising
5. Advocacy

Old business

Policy review: Finance Policies and Procedures

New business

DCCF Giving for Good project

Executive Director Evaluation (Nov)

Looking ahead: November meeting

Adjournment

Calendar:

Booktoberfest continues until November 8th

LPLFF Onsite Sales Committee Meeting: Wed, Nov 8, 3 pm to 4 pm

LPLFF Finance Committee Meeting: Fri, Nov 10, 12 pm on Zoom

Library closed for Thanksgiving: Thu, Nov 23 and Fri, Nov 24

November LPLFF board meeting: Mon, Nov 27, 5:30 pm, Zoom and Meeting Room A (hybrid)

LPL Friends & Foundation Board Meeting Minutes Monday, August 28, 2023, 5:30 p.m.

Present: Brandon Eisman, Mary Gage, Joan Golden, Nancy Hambleton, Kelly Hart, Blanca Herrada, Annamarie Hill, Jane Medina, Kassie Nieters, Craig Penzler, Rachel Rademacher, and Stan Ring.

Staff Present: Brad Allen, Kathleen Morgan

Consent Agenda Approved (Kassie/Jane)

June 28, 2023 meeting's minutes

June and July 2023 Financial Statements

DCCF 2nd Quarter Statements 2023

Board of Trustees Report by Kelly

2023 Strategic Plan was discussed and approved by the Trustees:

- Priority – improve patron and staff experience at 707 Vermont (inside and outside), in virtual spaces, and through outreach.
- Smart goals being developed – committees working on measurable factors

Executive Director's Report by Kathleen

- Drag Bingo w/Deja Brooks raised \$3,300. Grand Goals match was achieved.
- Rice Foundation grant of \$25,000 received to update auditorium sound system
- KU Libraries grant of \$3,000 for Booktoberfest
- Kathleen met with Newton, KS Public Library regarding fundraising for their new public library that opens next spring. (We are invited to visit when it is complete.)
- Wine and Barbeque Tasting raised \$2,500 for Retirement Book Camp
- Library Landscapes is an art project featuring banned books with a target launch date of October 6, 2023
- \$8,000 DCCF grant application submitted for new auditorium projector system
- Tandy Ruessner has reached out and offered LPLFF their Christmas Concert donations. It is on December 10th at 5 pm at the First United Methodist Church on Vermont Street in downtown Lawrence

Committee reports

- Finance by Joan
 - F&F has donated nearly \$400,000 to the Library thus far in 2023, exceeding the budgeted amount.
 - Cash on hand remains sufficient for the remainder of 2023 expectations.
- On-site book sales by Annamarie
 - Summer book sale exceeded \$17,000.
 - The next book sale is scheduled for the second Saturday in September.

- Planning an audio sale in January 2024.
- Internet sales by Stan
 - Amazon sales in July are anticipated to be the highest ever this year.
 - eBay sales are picking up.
- Membership and fundraising by Nancy
 - Nearly \$44,000 raised in June and July from 315 donors
 - Received \$5,000 for children’s picture book room
 - Received \$1,100 from Cans for the Community
- Advocacy by Kassie
 - Working on which organizations and positions have the authority to make changes in lobby space, atrium, and lawn

Old business

- Brandon and Kathleen have met with almost every F&F Board member to seek their feedback, provide updates on library news, assess effectiveness of communication processes, and ensure each member is confident that their concerns and input are fully considered.
- Thank you calls have been well received by volunteers and donors.
- Bylaws review is completed with following results:
 - Article III is amended as proposed by Web Golden. This clarifies that LPLFF is a membership organization. Board members are voting members, while donors and volunteers are non-voting members.
 - Articles were re-ordered at Web’s suggestion. All bylaws regarding amendments were moved to Article IX.
 - Amended bylaws were approved. (Stan/Craig)

New business

- Book Sale Policy Updates
 - The Onsite and Online Book Sale Committee members reviewed the Book Sale Policy and Procedures. Most changes were minor edits. In the Procedures, the “Special Sales” section was updated so that it does not specifically name special events and book sales.
 - The board approved amendments to the Book Sale Policy. (Mary/Rachel) (A board vote was not necessary for the Procedures amendment.)
- Booktoberfest
 - Board members received their copies of *Dracula*, the selection for the 2023 community-wide reading program. Many volunteered to deliver books to New Chapter Society members.
- After Hours Fundraiser – March 1, 2024
 - Kathleen reported that the After Hours Committee will meet in September.

Adjourn 6:50 pm

Financial Highlights: September 2023

From the Balance Sheet:	Amount
Current total assets	\$3,600,336.76
Previous year's total assets	\$3,296,686.77
Difference	\$303,649.99
From the Fund Report:	
Total balance in unrestricted checking	\$318,668.36
Total balance in restricted checking	\$100,007.83
Total balance unrestricted and restricted checking	\$418,676.19
From the Revenue & Expenditures Report:	
Monthly total income	\$21,191.41
Year to date total income	\$631,040.95
Total monthly operations expenses	\$2,831.20
Total year to date operations expenses	\$102,356.00
Total monthly expenses	\$7,481.16
Total year to date expenses	\$508,652.15
Net monthly income	\$13,710.25
Net year to date income	\$122,388.80
Monthly gifts to the library	\$4,649.96
Year to date gifts to the library	\$406,296.15
From the Budget Report	
Percent of operating budget spent	49.1%
Percent of year completed	75.0%

Highlights for September 2023

Total monthly book sales: \$13,353.12
 Total donations: \$7836.88
 Gift from Linda Clay for children's room: \$2136.28
 Gifts for Retirement Boot Camp: \$1,325

Balance Sheet

As of September 30, 2023

	Sep 30, 23	Sep 30, 22
ASSETS		
Current Assets		
Checking/Savings		
Cap Fed CD *8767	20,400.00	0.00
Cap Fed- CD *7312	25,000.00	0.00
Cap Fed -CD *7311	25,340.10	0.00
Checking	347,936.09	607,283.05
Endowed Funds at DCCF		
DCCF--Katzman		
Cumulative URG/L Katzman	411.55	0.00
DCCF--Katzman - Other	24,086.10	0.00
Total DCCF--Katzman	24,497.65	0.00
DCCF - Capital Improvement		
Cumulative URG/L Capital Improv	7,650.19	7,650.19
DCCF - Capital Improvement - Other	-7,650.19	-7,650.19
Total DCCF - Capital Improvement	0.00	0.00
DCCF - General Endowment		
Cumulative URG/L Gen.Endowment	96,948.95	-40,533.21
DCCF - General Endowment - Other	1,314,591.07	1,211,231.27
Total DCCF - General Endowment	1,411,540.02	1,170,698.06
DCCF - Eggert Fund		
DCCF - Cumulative URG/L Eggert	-12,758.40	-30,382.95
DCCF - Eggert Fund - Other	187,732.42	182,622.69
Total DCCF - Eggert Fund	174,974.02	152,239.74
DCCF - Milliken Fund		
Cumulative URG/L Milliken	12,929.00	5,021.98
DCCF - Milliken Fund - Other	65,570.66	63,278.50
Total DCCF - Milliken Fund	78,499.66	68,300.48
DCCF - Steiner Fund		
Cumulative URG/L Steiner	6,575.15	3,278.22
DCCF - Steiner Fund - Other	26,156.33	25,200.55
Total DCCF - Steiner Fund	32,731.48	28,478.77
DCCF - Beach Fund - NEH		
Cumulative URG/L Beach	16,751.25	-26,645.69
DCCF - Beach Fund - NEH - Other	414,087.32	401,506.16
Total DCCF - Beach Fund - NEH	430,838.57	374,860.47
DCCF - Dr. Bob Fund		
Cumulative URG/L Dr. Bob	5,318.93	-479.98
DCCF - Dr. Bob Fund - Other	52,328.55	50,547.89
Total DCCF - Dr. Bob Fund	57,647.48	50,067.91
DCCF - Greatest Expect. - NEH		
Cumulative URG/L GE-General	9,955.70	-81,054.47
DCCF - Greatest Expect. - NEH - Other	893,599.24	867,190.07
Total DCCF - Greatest Expect. - NEH	903,554.94	786,135.60
DCCF - Sound & Vision/Creativit		
Cumulative URG/L Sound & Vision	211.36	-3,137.43
DCCF - Sound & Vision/Creativit - Other	33,034.51	32,064.14
Total DCCF - Sound & Vision/Creativit	33,245.87	28,926.71

LAWRENCE PUBLIC LIBRARY FRIENDS & FOUNDATION

Balance Sheet

As of September 30, 2023

	Sep 30, 23	Sep 30, 22
DCCF - Coan Local History - NEH		
Cumulative URG/L Coan	1,113.08	-2,324.77
DCCF - Coan Local History - NEH - Other	33,017.80	32,020.75
Total DCCF - Coan Local History - NEH	34,130.88	29,695.98
Total Endowed Funds at DCCF	3,181,660.57	2,689,403.72
Total Checking/Savings	3,600,336.76	3,296,686.77
Total Current Assets	3,600,336.76	3,296,686.77
TOTAL ASSETS	3,600,336.76	3,296,686.77
LIABILITIES & EQUITY		
Equity		
Opening Balance Equity	1,883,357.44	1,883,357.44
Unrestricted Net Assets	1,594,590.52	1,831,719.05
Net Income	122,388.80	-418,389.72
Total Equity	3,600,336.76	3,296,686.77
TOTAL LIABILITIES & EQUITY	3,600,336.76	3,296,686.77

LAWRENCE PUBLIC LIBRARY FRIENDS & FOUNDATION

Fund Report

As of August 31,2023

		<u>31-Aug-23</u>	<u>30-Sep-23</u>
Restricted Checking			
	Beach Fund	\$577.34	\$577.34
	Capital Campaign	\$402.64	\$402.64
	Coggins Outreach	\$8,963.16	\$8,963.16
	Nancy Pat (Crowe)	\$220.00	\$70.00
	Community Resources	\$0.00	\$0.00
	Dottie Maintenance	\$7,330.18	\$7,330.18
	General Endowment	\$0.00	\$9,187.16
	Greatest Expectations-General	\$9,187.16	\$375.00
	Honor With Books	\$325.00	\$9,642.03
	Music Storytellers	\$9,642.03	\$4,204.78
	Outdoor Programs	\$4,204.78	\$2,136.28
	Retirement Boot Camp	\$24,678.37	\$25,503.41
	Storytelling/Steiner Fund	\$3,766.52	\$3,766.52
	St. Patricks Day (Dottie)	\$0.00	\$0.00
	Stories for All (Mural)	\$4,000.00	\$0.00
	Technology	\$25,000.00	\$25,000.00
	Youth Services and Cigler Fund	\$2,849.33	\$2,849.33
	Restricted Checking-Other	\$0.00	\$0.00
Total Restricted Checking		\$101,146.51	\$100,007.83
Unrestricted Checking			
	Book Sales	\$126,144.16	\$137,945.25
	Donations	\$33,024.75	\$35,549.83
	Events		
	After Hours	\$48,853.90	\$48,853.90
	Events - Other	\$3,587.08	\$3,587.08
	Total Events	\$52,440.98	\$52,440.98
	New Chapter Society	\$26,423.19	\$27,980.03
	Posters	\$1,248.64	\$1,169.19
	Reserve Fund	\$70,400.00	\$70,400.00
	Unrestricted Checking - Other	-\$5,842.29	-\$6,816.92
Total Unrestricted Checking		\$303,839.43	\$318,668.36
TOTAL		\$404,985.94	\$418,676.19

LAWRENCE PUBLIC LIBRARY FRIENDS & FOUNDATION

10/16/23

Revenue & Expenditures

Accrual Basis

September 2023

	Sep 23	Jan - Sep 23
Ordinary Income/Expense		
Income		
Fund Transfer Income	0.00	0.00
Book Sales		
Internet Sales	5,465.69	61,078.40
On-Site Book Sales	7,887.43	89,669.87
Book Sales - Other	0.00	50.18
Total Book Sales	13,353.12	150,798.45
Direct Public Support		
Programming	0.00	0.00
Merchandise Sales	140.00	2,014.06
Fundraising Events	0.00	75,820.29
Restricted Donations	3,531.28	137,023.14
Unrestricted Donations	4,165.60	67,837.18
Total Direct Public Support	7,836.88	282,694.67
Interest Income	1.41	358.03
Investments		
Unrealized Gain (Loss)	0.00	170,811.37
Investments - Other	0.00	26,378.43
Total Investments	0.00	197,189.80
Total Income	21,191.41	631,040.95
Gross Profit	21,191.41	631,040.95
Expense		
Operations		
Merchandise Expenses	217.41	1,523.54
Event Expenses	0.00	8,223.07
Book Sale Expenses	1,370.66	8,739.15
Internet Sales Supplies	181.37	3,360.31
Contract Services		
Accounting Fees	0.00	1,255.00
Payroll Expenses	0.00	55,265.06
Heath Care Benefits	0.00	10,278.58
Total Contract Services	0.00	66,798.64
Insurance - Liability, D and O	0.00	1,388.00
Admin Expenses		
Merger Expenses	0.00	142.71
Postage, Mailing Service	0.00	452.54
Supplies	39.56	398.18
Technology Web Site & Database	0.00	184.50
Admin Expenses - Other	13.75	111.75
Total Admin Expenses	53.31	1,289.68
Publicity	100.00	525.00
Bank Charges & Credit Card Fees	85.72	1,431.50
Donor Outreach, Author Recepton	35.96	960.44
Miscellaneous	22.90	738.14
Newsletter	628.76	1,149.09
Annual Mtg, Volunteers, Merger,	135.11	2,136.26
Rent	0.00	600.00
Professional Fees		
Conference, Convention, Meeting	0.00	1,689.40
Professional Fees - Other	0.00	1,803.78
Total Professional Fees	0.00	3,493.18
Total Operations	2,831.20	102,356.00
Restricted Fund Expenditures		
Spent by Foundation	649.96	35,021.26
Transfer to Library	0.00	179,922.64
Restricted Fund Expenditures - Other	4,000.00	18,634.77

LAWRENCE PUBLIC LIBRARY FRIENDS & FOUNDATION

Revenue & Expenditures

September 2023

	Sep 23	Jan - Sep 23
Total Restricted Fund Expenditures	4,649.96	233,578.67
Unrestricted Dist. to Library	0.00	172,717.48
Total Expense	7,481.16	508,652.15
Net Ordinary Income	13,710.25	122,388.80
Net Income	<u>13,710.25</u>	<u>122,388.80</u>

LAWRENCE PUBLIC LIBRARY FRIENDS & FOUNDATION
Revenue & Expenses Detail

Type	Date	Name	Memo	Class	Amount
Ordinary Income/Expense					
Income					
Book Sales					
Internet Sales					
Deposit	09/12/2023	Amazon		Unrestricted Checking:Book Sales	2,897.51
Deposit	09/12/2023	Ebay		Unrestricted Checking:Book Sales	245.03
Deposit	09/12/2023	Thrift Books		Unrestricted Checking:Book Sales	100.17
Deposit	09/18/2023	Amazon		Unrestricted Checking:Book Sales	8.60
Deposit	09/26/2023	Amazon		Unrestricted Checking:Book Sales	1,873.95
Deposit	09/26/2023	ebay		Unrestricted Checking:Book Sales	327.79
Deposit	09/30/2023	Amazon Rec in October		Unrestricted Checking:Book Sales	12.64
Total Internet Sales					5,465.69
On-Site Book Sales					
Deposit	09/01/2023	Square 8/31/23		Unrestricted Checking:Book Sales	23.86
Deposit	09/03/2023	square		Unrestricted Checking:Book Sales	3.28
Deposit	09/03/2023	square		Unrestricted Checking:Book Sales	1.64
Deposit	09/07/2023	square		Unrestricted Checking:Book Sales	3.28
Deposit	09/08/2023	9/5/23		Unrestricted Checking:Book Sales	352.56
Deposit	09/08/2023	8/23/23		Unrestricted Checking:Book Sales	509.35
Deposit	09/10/2023	square		Unrestricted Checking:Book Sales	4,179.40
Deposit	09/10/2023	square		Unrestricted Checking:Book Sales	15.31
Deposit	09/11/2023	square		Unrestricted Checking:Book Sales	1.64
Deposit	09/12/2023	square		Unrestricted Checking:Book Sales	9.90
Deposit	09/13/2023	square		Unrestricted Checking:Book Sales	16.27
Deposit	09/14/2023	square		Unrestricted Checking:Book Sales	7.84
Deposit	09/15/2023	9/8-9/2023		Unrestricted Checking:Book Sales	2,011.75
Deposit	09/15/2023	9/12/23		Unrestricted Checking:Book Sales	221.32
Deposit	09/17/2023	square		Unrestricted Checking:Book Sales	2.31
Deposit	09/17/2023	square		Unrestricted Checking:Book Sales	8.80
Deposit	09/17/2023	square		Unrestricted Checking:Book Sales	55.71
Deposit	09/18/2023	square		Unrestricted Checking:Book Sales	5.22
Deposit	09/19/2023	Cash from Angela		Unrestricted Checking:Book Sales	147.80
Deposit	09/20/2023	square		Unrestricted Checking:Book Sales	1.85
Deposit	09/20/2023	square		Unrestricted Checking:Book Sales	5.53
Deposit	09/21/2023	square		Unrestricted Checking:Book Sales	3.58
Deposit	09/24/2023	square		Unrestricted Checking:Book Sales	7.84
Deposit	09/24/2023	square		Unrestricted Checking:Book Sales	7.47
Deposit	09/24/2023	square		Unrestricted Checking:Book Sales	8.02
Deposit	09/25/2023	square		Unrestricted Checking:Book Sales	23.37
Deposit	09/26/2023	square		Unrestricted Checking:Book Sales	2.31
Deposit	09/28/2023	square		Unrestricted Checking:Book Sales	250.22
Total On-Site Book Sales					7,887.43
Total Book Sales					13,353.12
Direct Public Support					
Merchandise Sales					
Deposit	09/22/2023	Library Landscapes		Unrestricted Checking:Posters	60.00
Deposit	09/22/2023	Golden, J & W		Unrestricted Checking:Posters	80.00
Total Merchandise Sales					140.00
Restricted Donations					
Deposit	09/08/2023	Wilson, G&B		Restricted Checking:Retirement ...	1,000.00
Deposit	09/08/2023	Hambleton, J&N		Restricted Checking:Retirement ...	250.00
Deposit	09/12/2023	Low, D&D		Restricted Checking:Retirement ...	75.00
Deposit	09/15/2023	DCARSP (Honor with Books)		Restricted Checking:Honor With ...	50.00
Deposit	09/22/2023	Clay, L		Restricted Checking:Picture Book...	2,136.28
Deposit	09/24/2023	Lambertson, S		DCCF Funds:General Endowment	20.00
Total Restricted Donations					3,531.28
Unrestricted Donations					
Deposit	09/06/2023	Stevens, A		Unrestricted Checking:Donations	15.00
Deposit	09/07/2023	Englehart, M		Unrestricted Checking:Donations	15.45
Deposit	09/07/2023	Thrasher, C		Unrestricted Checking:Donations	10.30
Deposit	09/07/2023	Blodgett-Panos, E		Unrestricted Checking:Donations	10.30
Deposit	09/07/2023	Penzler, C (New Chapter Society)		Unrestricted Checking:New Chap...	103.00
Deposit	09/07/2023	Buhler, M		Unrestricted Checking:Donations	25.75
Deposit	09/07/2023	Imel, M		Unrestricted Checking:Donations	10.00
Deposit	09/07/2023	Sobczyk, C		Unrestricted Checking:Donations	10.00
Deposit	09/07/2023	Lawrenz, H		Unrestricted Checking:Donations	10.30
Deposit	09/07/2023	Allen, M		Unrestricted Checking:Donations	25.75
Deposit	09/07/2023	Pierson, B		Unrestricted Checking:Donations	10.00
Deposit	09/07/2023	Rowden, D		Unrestricted Checking:Donations	10.30
Deposit	09/07/2023	Tuttle, K&B		Unrestricted Checking:Donations	515.00
Deposit	09/07/2023	Rowe, A		Unrestricted Checking:Donations	25.75
Deposit	09/07/2023	Wright, C		Unrestricted Checking:Donations	10.30
Deposit	09/07/2023	Laughrey, S		Unrestricted Checking:Donations	10.00
Deposit	09/08/2023	Maley, P		Unrestricted Checking:Donations	100.00
Deposit	09/08/2023	Locke, C&S		Unrestricted Checking:Donations	250.00

LAWRENCE PUBLIC LIBRARY FRIENDS & FOUNDATION
 Revenue & Expenses Detail

Type	Date	Name	Memo	Class	Amount
Deposit	09/08/2023	Jackson, M		Unrestricted Checking:Donations	25.75
Deposit	09/08/2023	Lovato-Winston, F		Unrestricted Checking:Donations	10.30
Deposit	09/08/2023	McVey, D		Unrestricted Checking:Donations	10.00
Deposit	09/08/2023	Evers, A		Unrestricted Checking:Donations	10.30
Deposit	09/08/2023	McCall, K		Unrestricted Checking:Donations	25.75
Deposit	09/11/2023	White, J		Unrestricted Checking:Donations	10.00
Deposit	09/11/2023	Brown, K		Unrestricted Checking:Donations	10.30
Deposit	09/11/2023	VanTrump, K		Unrestricted Checking:Donations	10.00
Deposit	09/11/2023	Teske, A		Unrestricted Checking:Donations	103.00
Deposit	09/11/2023	Joseph, S		Unrestricted Checking:Donations	25.00
Deposit	09/12/2023	Robinson, J		Unrestricted Checking:Donations	15.00
Deposit	09/12/2023	Smith, L		Unrestricted Checking:Donations	10.30
Deposit	09/12/2023	Marquez, R		Unrestricted Checking:Donations	25.75
Deposit	09/12/2023	Fewins, J		Unrestricted Checking:Donations	15.00
Deposit	09/12/2023	Whitenight, J		Unrestricted Checking:Donations	10.00
Deposit	09/14/2023	Frost, L&V		Unrestricted Checking:Donations	10.30
Deposit	09/14/2023	Allen, B (New Chapter Society)		Unrestricted Checking:New Chap...	86.52
Deposit	09/14/2023	Bireta, J&R		Unrestricted Checking:Donations	10.30
Deposit	09/14/2023	Axcell, E		Unrestricted Checking:Donations	50.00
Deposit	09/14/2023	Robinson, J		Unrestricted Checking:Donations	25.75
Deposit	09/15/2023	Majure, J		Unrestricted Checking:Donations	40.00
Deposit	09/15/2023	Orchard, R&G (New Chapter Society)		Unrestricted Checking:New Chap...	1,100.00
Deposit	09/15/2023	Ambler, D (New Chapter Society)		Unrestricted Checking:New Chap...	100.00
Deposit	09/15/2023	Elliott, A&B		Unrestricted Checking:Donations	53.50
Deposit	09/15/2023	Graves, K		Unrestricted Checking:Donations	250.00
Deposit	09/15/2023	Paulsen, E		Unrestricted Checking:Donations	10.30
Deposit	09/15/2023	Goodwin Thiel, S		Unrestricted Checking:Donations	10.30
Deposit	09/15/2023	Bonner, N		Unrestricted Checking:Donations	10.00
Deposit	09/18/2023	Blome, P.		Unrestricted Checking:Donations	25.75
Deposit	09/19/2023	Bell, S.		Unrestricted Checking:Donations	10.30
Deposit	09/19/2023	Haas, M.		Unrestricted Checking:Donations	7.21
Deposit	09/20/2023	Morse, K.		Unrestricted Checking:Donations	10.30
Deposit	09/20/2023	Grammatikopoulou, E.		Unrestricted Checking:Donations	20.60
Deposit	09/20/2023	Yeakly, E.		Unrestricted Checking:Donations	10.30
Deposit	09/20/2023	Morgan, S&K		Unrestricted Checking:Donations	51.50
Deposit	09/20/2023	Gray, C&K (new chap soc)		Unrestricted Checking:New Chap...	86.52
Deposit	09/20/2023	Gage, M. (new chap soc)		Unrestricted Checking:New Chap...	92.70
Deposit	09/20/2023	Young, L.		Unrestricted Checking:Donations	20.00
Deposit	09/20/2023	Camarda, K.		Unrestricted Checking:Donations	10.00
Deposit	09/20/2023	Wallace, C.		Unrestricted Checking:Donations	25.00
Deposit	09/21/2023	Josheph, M.		Unrestricted Checking:Donations	25.00
Deposit	09/21/2023	D. Krauth		Unrestricted Checking:Donations	50.00
Deposit	09/21/2023	J. Cook		Unrestricted Checking:Donations	41.20
Deposit	09/22/2023	Anderson, D>		Unrestricted Checking:Donations	10.00
Deposit	09/22/2023	Kearney, M		Unrestricted Checking:Donations	50.00
Deposit	09/26/2023	A. Brougher		Unrestricted Checking:Donations	10.00
Deposit	09/27/2023	M. Imel		Unrestricted Checking:Donations	10.00
Deposit	09/27/2023	T. Rowland		Unrestricted Checking:Donations	25.75
Deposit	09/27/2023	H. Kearns		Unrestricted Checking:Donations	15.00
Deposit	09/28/2023	B. Mason		Unrestricted Checking:Donations	10.30
Deposit	09/28/2023	S. Millsap		Unrestricted Checking:Donations	10.30
Deposit	09/28/2023	C. Rasor		Unrestricted Checking:Donations	50.00
Deposit	09/28/2023	V. Hafsahl		Unrestricted Checking:Donations	10.30
Deposit	09/28/2023	J. Piekalkiewicz		Unrestricted Checking:Donations	10.30
Deposit	09/28/2023	S. Anderson		Unrestricted Checking:Donations	20.60
Deposit	09/29/2023	Brummel, A & J		Unrestricted Checking:Donations	100.00
Deposit	09/29/2023	O'Martin, H		Unrestricted Checking:Donations	50.00
Deposit	09/29/2023	J. Langford		Unrestricted Checking:Donations	15.45
Deposit	09/29/2023	C. Sears		Unrestricted Checking:Donations	10.00
Deposit	09/29/2023	A. Walters		Unrestricted Checking:Donations	10.00
Deposit	09/29/2023	D. Beck		Unrestricted Checking:Donations	10.30
Deposit	09/29/2023	M. Boatright		Unrestricted Checking:Donations	10.30
Total Unrestricted Donations					4,165.60
Total Direct Public Support					7,836.88
Interest Income					
Deposit	09/30/2023		Interest	Unrestricted Checking	1.41
Total Interest Income					1.41
Total Income					21,191.41
Gross Profit					21,191.41
Expense					
Operations					
Merchandise Expenses					
Check	09/29/2023	U.S. Bank	Art Print Express, Amazon	Unrestricted Checking:Posters	217.41
Total Merchandise Expenses					217.41
Book Sale Expenses					

LAWRENCE PUBLIC LIBRARY FRIENDS & FOUNDATION
 Revenue & Expenses Detail

Type	Date	Name	Memo	Class	Amount
Check	09/29/2023	U.S. Bank	Menards, DEMCO, Ace, Dillons, Etsy etc.	Unrestricted Checking:Book Sales	1,370.66
Total Book Sale Expenses					1,370.66
Check	09/29/2023	U.S. Bank	Internet Sales Supplies	Unrestricted Checking:Book Sales	181.37
Total Internet Sales Supplies					181.37
Check	09/29/2023	U.S. Bank	Admin Expenses Supplies	Unrestricted Checking	39.56
Total Supplies					39.56
Check	09/29/2023	U.S. Bank	Admin Expenses - Other	Unrestricted Checking	13.75
Total Admin Expenses - Other					13.75
Total Admin Expenses					53.31
Check	09/22/2023	The Chamber, Lawren...	LL Day Sponsor- Arts & Culture Day	Unrestricted Checking	100.00
Total Publicity					100.00
Bank Charges & Credit Card Fees					
Deposit	09/06/2023		LGL Fees	Unrestricted Checking:Donations	0.74
Deposit	09/07/2023		LGL Fees	Unrestricted Checking:Donations	24.50
Deposit	09/07/2023		LGL Fees	Unrestricted Checking:New Chap...	3.29
Deposit	09/08/2023		LGL Fees	Unrestricted Checking:Donations	3.89
Deposit	09/11/2023		LGL Fees	Unrestricted Checking:Donations	1.78
Deposit	09/11/2023		LGL Fees	Unrestricted Checking:Donations	4.32
Deposit	09/12/2023		LGL Fees	Unrestricted Checking:Donations	6.20
Deposit	09/14/2023		LGL Fees	Unrestricted Checking:New Chap...	2.81
Deposit	09/14/2023		LGL Fees	Unrestricted Checking:Donations	4.00
Deposit	09/15/2023		LGL Fees	Unrestricted Checking:Donations	1.79
Deposit	09/18/2023		LGL Fee	Unrestricted Checking:Donations	1.05
Deposit	09/19/2023		LGL fee	Unrestricted Checking:Donations	1.11
Deposit	09/20/2023		LGL Fees	Unrestricted Checking:New Chap...	5.80
Deposit	09/20/2023		LGL Fees	Unrestricted Checking:Donations	6.39
Deposit	09/21/2023		LGL Fees	Unrestricted Checking:Donations	1.03
Deposit	09/21/2023		fees for D. Krauth and J. Cook	Unrestricted Checking:Donations	3.24
Deposit	09/22/2023		LGL Fees	Unrestricted Checking:Donations	0.59
Deposit	09/22/2023		Square Fees	Unrestricted Checking:Posters	2.04
Deposit	09/26/2023		Deposit	Unrestricted Checking:Donations	0.59
Deposit	09/27/2023		Deposit	Unrestricted Checking:Donations	2.38
Deposit	09/28/2023		Deposit	Unrestricted Checking:Donations	5.05
Deposit	09/29/2023		LGL fees	Unrestricted Checking:Donations	3.13
Total Bank Charges & Credit Card Fees					85.72
Check	09/29/2023	U.S. Bank	Donor Outreach, Author Recepton	Unrestricted Checking	35.96
Total Donor Outreach, Author Recepton					35.96
Check	09/29/2023	U.S. Bank	Miscellaneous	Unrestricted Checking	22.90
Total Miscellaneous					22.90
Check	09/08/2023	Sheridan	Newsletter Invoice 35035 Send check w/Library check	Unrestricted Checking	628.76
Total Newsletter					628.76
Check	09/29/2023	U.S. Bank	Annual Mtg, Volunteers, Merger,	Unrestricted Checking	135.11
Total Annual Mtg, Volunteers, Merger,					135.11
Total Operations					2,831.20
Restricted Fund Expenditures Spent by Foundation					
Check	09/12/2023	CASH	Last Bash	Restricted Checking:Greatest Ex...	480.00
Deposit	09/22/2023		Cash redeposited (Last Bash)	Restricted Checking:Greatest Ex...	-480.00
Check	09/29/2023	U.S. Bank		Restricted Checking:Nancy Pat (...)	150.00
Check	09/29/2023	U.S. Bank		Restricted Checking:Retirement ...	499.96
Total Spent by Foundation					649.96
Check	09/11/2023	Imani A Wadud	Restricted Fund Expenditures - Other	Restricted Checking:Stories for Al...	4,000.00

LAWRENCE PUBLIC LIBRARY FRIENDS & FOUNDATION Revenue & Expenses Detail

September 2023

Type	Date	Name	Memo	Class	Amount
		Total Restricted Fund Expenditures - Other			4,000.00
		Total Restricted Fund Expenditures			4,649.96
		Total Expense			7,481.16
		Net Ordinary Income			13,710.25
		Net Income			13,710.25

LAWRENCE PUBLIC LIBRARY FRIENDS & FOUNDATION

Revenues & Expenditures Budget vs. Actual

January through September 2023

	Jan - Sep 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Fund Transfer Income	0.00			
Book Sales				
Internet Sales	61,078.40	90,000.00	-28,921.60	67.9%
On-Site Book Sales	89,669.87	91,300.00	-1,630.13	98.2%
Book Sales - Other	50.18			
Total Book Sales	150,798.45	181,300.00	-30,501.55	83.2%
Direct Public Support				
Programming	0.00			
Merchandise Sales	2,014.06	5,000.00	-2,985.94	40.3%
Fundraising Events	75,820.29	45,000.00	30,820.29	168.5%
Restricted Donations	137,023.14			
Unrestricted Donations	67,837.18	145,000.00	-77,162.82	46.8%
Total Direct Public Support	282,694.67	195,000.00	87,694.67	145.0%
Interest Income	358.03	100.00	258.03	358.0%
Investments				
Unrealized Gain (Loss)	170,811.37			
Investments - Other	26,378.43			
Total Investments	197,189.80			
Total Income	631,040.95	376,400.00	254,640.95	167.7%
Gross Profit	631,040.95	376,400.00	254,640.95	167.7%
Expense				
Operations				
Merchandise Expenses	1,523.54	2,500.00	-976.46	60.9%
Event Expenses	8,223.07	12,000.00	-3,776.93	68.5%
Book Sale Expenses	8,739.15	14,000.00	-5,260.85	62.4%
Internet Sales Supplies	3,360.31	5,000.00	-1,639.69	67.2%
Contract Services				
Accounting Fees	1,255.00	4,200.00	-2,945.00	29.9%
Payroll Expenses	55,265.06	117,000.00	-61,734.94	47.2%
Heath Care Benefits	10,278.58	23,000.00	-12,721.42	44.7%
Total Contract Services	66,798.64	144,200.00	-77,401.36	46.3%
Insurance - Liability, D and O	1,388.00	1,500.00	-112.00	92.5%
Admin Expenses				
Merger Expenses	142.71			
Postage, Mailing Service	452.54			
Supplies	398.18			
Technology Web Site & Database	184.50			
Admin Expenses - Other	111.75	7,000.00	-6,888.25	1.6%
Total Admin Expenses	1,289.68	7,000.00	-5,710.32	18.4%
Publicity	525.00	2,000.00	-1,475.00	26.3%

LAWRENCE PUBLIC LIBRARY FRIENDS & FOUNDATION
Revenues & Expenditures Budget vs. Actual
 January through September 2023

	Jan - Sep 23	Budget	\$ Over Budget	% of Budget
Annual Letter	0.00	3,500.00	-3,500.00	0.0%
Bank Charges & Credit Card Fees	1,431.50	2,000.00	-568.50	71.6%
Donor Outreach, Author Reception	960.44	2,000.00	-1,039.56	48.0%
Miscellaneous	738.14	1,000.00	-261.86	73.8%
Newsletter	1,149.09	2,000.00	-850.91	57.5%
Annual Mtg, Volunteers, Merger,	2,136.26	3,600.00	-1,463.74	59.3%
Rent	600.00	600.00	0.00	100.0%
Professional Fees				
Conference, Convention, Meeting	1,689.40			
Professional Fees - Other	1,803.78	5,500.00	-3,696.22	32.8%
Total Professional Fees	3,493.18	5,500.00	-2,006.82	63.5%
Total Operations	102,356.00	208,400.00	-106,044.00	49.1%
Restricted Fund Expenditures				
Spent by Foundation	35,021.26			
Transfer to Library	179,922.64			
Restricted Fund Expenditures - Other	18,634.77			
Total Restricted Fund Expenditures	233,578.67			
Unrestricted Dist. to Library	172,717.48			
Total Expense	508,652.15	208,400.00	300,252.15	244.1%
Net Ordinary Income	122,388.80	168,000.00	-45,611.20	72.9%
Net Income	122,388.80	168,000.00	-45,611.20	72.9%



LAWRENCE PUBLIC LIBRARY

Financial Highlights: August 2023

From the Balance Sheet:	Amount
Current total assets	\$3,587,820.78
Previous year's total assets	\$3,420,769.31
Difference	\$167,051.47
From the Fund Report:	
Total balance in unrestricted checking	\$303,839.43
Total balance in restricted checking	\$101,146.51
Total balance unrestricted and restricted checking	\$404,985.94
From the Revenue & Expenditures Report:	
Monthly total income	\$21,689.06
Year to date total income	\$609,849.54
Total monthly operations expenses	\$2,539.13
Total year to date operations expenses	\$99,524.80
Total monthly expenses	\$5,747.45
Total year to date expenses	\$501,170.99
Net monthly income	\$15,941.61
Net year to date income	\$108,678.55
Monthly gifts to the library	\$3,208.32
Year to date gifts to the library	\$401,646.19
From the Budget Report	
Percent of operating budget spent	47.8%
Percent of year completed	66.7%

Highlights for August 2023

Total monthly book sales: \$12,336.31
 Total donations: \$9,351.36
 Stories for All Grant for mural: \$4,000

Balance Sheet

As of August 31, 2023

	Aug 31, 23	Aug 31, 22
ASSETS		
Current Assets		
Checking/Savings		
Cap Fed CD *8767	20,400.00	0.00
Cap Fed- CD *7312	25,000.00	0.00
Cap Fed -CD *7311	25,340.10	0.00
Checking	335,440.11	590,502.66
Endowed Funds at DCCF		
DCCF--Katzman		
Cumulative URG/L Katzman	411.55	0.00
DCCF--Katzman - Other	24,086.10	0.00
Total DCCF--Katzman	24,497.65	0.00
DCCF - Capital Improvement		
Cumulative URG/L Capital Improv	7,650.19	7,650.19
DCCF - Capital Improvement - Other	-7,650.19	-7,650.19
Total DCCF - Capital Improvement	0.00	0.00
DCCF - General Endowment		
Cumulative URG/L Gen.Endowment	96,948.95	23,300.29
DCCF - General Endowment - Other	1,314,571.07	1,208,702.76
Total DCCF - General Endowment	1,411,520.02	1,232,003.05
DCCF - Eggert Fund		
DCCF - Cumulative URG/L Eggert	-12,758.40	-22,082.00
DCCF - Eggert Fund - Other	187,732.42	182,296.44
Total DCCF - Eggert Fund	174,974.02	160,214.44
DCCF - Milliken Fund		
Cumulative URG/L Milliken	12,929.00	8,746.11
DCCF - Milliken Fund - Other	65,570.66	63,132.10
Total DCCF - Milliken Fund	78,499.66	71,878.21
DCCF - Steiner Fund		
Cumulative URG/L Steiner	6,575.15	4,831.05
DCCF - Steiner Fund - Other	26,156.33	25,139.55
Total DCCF - Steiner Fund	32,731.48	29,970.60
DCCF - Beach Fund - NEH		
Cumulative URG/L Beach	16,751.25	-6,206.94
DCCF - Beach Fund - NEH - Other	414,087.32	400,705.71
Total DCCF - Beach Fund - NEH	430,838.57	394,498.77
DCCF - Dr. Bob Fund		
Cumulative URG/L Dr. Bob	5,318.93	2,250.00
DCCF - Dr. Bob Fund - Other	52,328.55	50,440.44
Total DCCF - Dr. Bob Fund	57,647.48	52,690.44
DCCF - Greatest Expect. - NEH		
Cumulative URG/L GE-General	9,955.70	-38,188.03
DCCF - Greatest Expect. - NEH - Other	893,599.24	865,505.53
Total DCCF - Greatest Expect. - NEH	903,554.94	827,317.50
DCCF - Sound & Vision/Creativit		
Cumulative URG/L Sound & Vision	211.36	-1,560.17
DCCF - Sound & Vision/Creativit - Other	33,034.51	32,002.37
Total DCCF - Sound & Vision/Creativit	33,245.87	30,442.20

Balance Sheet

As of August 31, 2023

	Aug 31, 23	Aug 31, 22
DCCF - Coan Local History - NEH		
Cumulative URG/L Coan	1,113.08	-705.58
DCCF - Coan Local History - NEH - Other	33,017.80	31,957.02
Total DCCF - Coan Local History - NEH	34,130.88	31,251.44
Total Endowed Funds at DCCF	3,181,640.57	2,830,266.65
Total Checking/Savings	3,587,820.78	3,420,769.31
Total Current Assets	3,587,820.78	3,420,769.31
TOTAL ASSETS	3,587,820.78	3,420,769.31
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
Accounts Payable	1,194.27	0.00
Total Accounts Payable	1,194.27	0.00
Total Current Liabilities	1,194.27	0.00
Total Liabilities	1,194.27	0.00
Equity		
Opening Balance Equity	1,883,357.44	1,883,357.44
Unrestricted Net Assets	1,594,590.52	1,831,719.05
Net Income	108,678.55	-294,307.18
Total Equity	3,586,626.51	3,420,769.31
TOTAL LIABILITIES & EQUITY	3,587,820.78	3,420,769.31

LAWRENCE PUBLIC LIBRARY FRIENDS & FOUNDATION

Fund Report

As of August 31,2023

LPL Friends & Foundation Fund Report with Comparison - August 2023			
		Jul 31, 23	Aug 31, 23
Restricted Checking			
	Beach Fund	577.34	577.34
	Capital Campaign	402.64	402.64
	Coggins Outreach	8,963.16	8,963.16
	Nancy Pat (Crowe)	220.00	220.00
	Community Resources	0.00	0.00
	Dottie Maintenance	7,845.85	7,330.18
	General Endowment	0.00	0.00
	Greatest Expectations-General	9,187.16	9,187.16
	Honor With Books	325.00	325.00
	Music Storytellers	9,642.03	9,642.03
	Outdoor Programs	4,204.78	4,204.78
	Retirement Boot Camp	24,090.67	24,678.37
	Storytelling/Steiner Fund	3,766.52	3,766.52
	St. Patricks Day (Dottie)	0.00	0.00
	Stories for All (Mural)	0.00	4,000.00
	Technology	25,000.00	25,000.00
	Youth Services and Cigler Fund	3,199.33	2,849.33
	Restricted Checking-Other	0.00	0.00
Total Restricted Checking		97,424.48	101,146.51
Unrestricted Checking			
	Book Sales	115,148.79	126,144.16
	Donations	30,358.52	33,024.75
	Events		
	After Hours	48,853.90	48,853.90
	Events - Other	4,101.03	3,587.08
	Total Events	52,954.93	52,440.98
	New Chapter Society	25,966.35	26,423.19
	Posters	2,001.12	1,248.64
	Reserve Fund	70,400.00	70,400.00
	Unrestricted Checking - Other	-5,189.86	-5,842.29
Total Unrestricted Checking		291,639.85	303,839.43
TOTAL		389,064.33	404,985.94

LAWRENCE PUBLIC LIBRARY FRIENDS & FOUNDATION

09/19/23

Revenue & Expenditures

Accrual Basis

August 2023

	Aug 23	Jan - Aug 23
Ordinary Income/Expense		
Income		
Fund Transfer Income	0.00	0.00
Book Sales		
Internet Sales	10,690.62	55,612.71
On-Site Book Sales	1,645.69	81,782.44
Book Sales - Other	0.00	50.18
Total Book Sales	12,336.31	137,445.33
Direct Public Support		
Programming	0.00	0.00
Merchandise Sales	361.64	1,874.06
Fundraising Events	0.00	75,820.29
Restricted Donations	5,965.67	133,491.86
Unrestricted Donations	3,024.05	63,671.58
Total Direct Public Support	9,351.36	274,857.79
Interest Income	1.39	356.62
Investments		
Unrealized Gain (Loss)	0.00	170,811.37
Investments - Other	0.00	26,378.43
Total Investments	0.00	197,189.80
Total Income	21,689.06	609,849.54
Gross Profit	21,689.06	609,849.54
Expense		
Operations		
Merchandise Expenses	106.28	1,306.13
Event Expenses	513.95	8,223.07
Book Sale Expenses	571.15	7,368.49
Internet Sales Supplies	569.79	3,178.94
Contract Services		
Accounting Fees	0.00	1,255.00
Payroll Expenses	0.00	55,265.06
Heath Care Benefits	0.00	10,278.58
Total Contract Services	0.00	66,798.64
Insurance - Liability, D and O	0.00	1,388.00
Admin Expenses		
Merger Expenses	0.00	142.71
Postage, Mailing Service	0.00	452.54
Supplies	24.35	358.62
Technology Web Site & Database	0.00	184.50
Admin Expenses - Other	0.00	98.00
Total Admin Expenses	24.35	1,236.37
Publicity	0.00	425.00
Bank Charges & Credit Card Fees	126.14	1,345.78
Donor Outreach, Author Recepton	15.93	924.48
Miscellaneous	340.00	715.24
Newsletter	0.00	520.33
Annual Mtg, Volunteers, Merger,	286.37	2,001.15
Rent	0.00	600.00
Professional Fees		
Conference, Convention, Meeting	-14.83	1,689.40
Professional Fees - Other	0.00	1,803.78
Total Professional Fees	-14.83	3,493.18
Total Operations	2,539.13	99,524.80
Restricted Fund Expenditures		
Spent by Foundation	3,208.32	34,371.30
Transfer to Library	0.00	179,922.64
Restricted Fund Expenditures - Other	0.00	14,634.77

LAWRENCE PUBLIC LIBRARY FRIENDS & FOUNDATION

Revenue & Expenditures

August 2023

	Aug 23	Jan - Aug 23
Total Restricted Fund Expenditures	3,208.32	228,928.71
Unrestricted Dist. to Library	0.00	172,717.48
Total Expense	5,747.45	501,170.99
Net Ordinary Income	15,941.61	108,678.55
Net Income	15,941.61	108,678.55

LAWRENCE PUBLIC LIBRARY FRIENDS & FOUNDATION
Revenue & Expenses Detail

09/19/23

August 2023

Accrual Basis

Type	Date	Name	Memo	Class	Amount
Ordinary Income/Expense					
Income					
Book Sales					
Internet Sales					
Deposit	08/01/2023		Amazon 7/15-29/23	Unrestricted Checking:Book Sales	2,652.25
General Journal	08/02/2023		EBay refund	Unrestricted Checking:Book Sales	-3.92
General Journal	08/02/2023		EBay refund	Unrestricted Checking:Book Sales	-47.42
Deposit	08/04/2023		EBay	Unrestricted Checking:Book Sales	357.12
Deposit	08/14/2023		Amazon 7/29-8/12/23	Unrestricted Checking:Book Sales	2,374.86
Deposit	08/18/2023		EBay	Unrestricted Checking:Book Sales	207.23
Deposit	08/21/2023		Amazon 6/22 - 8/17/23	Unrestricted Checking:Book Sales	8.60
Deposit	08/22/2023		Thrift Books	Unrestricted Checking:Book Sales	303.18
Deposit	08/29/2023		EBay	Unrestricted Checking:Book Sales	640.65
Deposit	08/31/2023		Amazon 8/12-26/23	Unrestricted Checking:Book Sales	4,198.07
Total Internet Sales					10,690.62
On-Site Book Sales					
Deposit	08/02/2023		Square 8/1/23	Unrestricted Checking:Book Sales	4.92
Deposit	08/03/2023		Square 8/2/23	Unrestricted Checking:Book Sales	0.19
Deposit	08/07/2023		Square 8/6/23	Unrestricted Checking:Book Sales	7.53
Deposit	08/07/2023		Square 8/6/23	Unrestricted Checking:Book Sales	6.50
Deposit	08/08/2023		Square 8/7/23	Unrestricted Checking:Book Sales	2.31
Deposit	08/09/2023		Square 8/8/23	Unrestricted Checking:Book Sales	12.02
Deposit	08/10/2023		Square 8/9/23	Unrestricted Checking:Book Sales	1.64
Deposit	08/11/2023		Square 8/10/23	Unrestricted Checking:Book Sales	4.93
Deposit	08/14/2023		Square 8/13/23	Unrestricted Checking:Book Sales	4.55
Deposit	08/14/2023		Square 8/13/23	Unrestricted Checking:Book Sales	2.61
Deposit	08/15/2023		Square 8/14/23	Unrestricted Checking:Book Sales	2.13
Deposit	08/15/2023		8/8/23 Sales	Unrestricted Checking:Book Sales	138.30
Deposit	08/15/2023		7/31/23	Unrestricted Checking:Book Sales	216.34
Deposit	08/15/2023		8/11/23	Unrestricted Checking:Book Sales	596.75
Deposit	08/18/2023		Square 8/17/23	Unrestricted Checking:Book Sales	6.50
Deposit	08/21/2023		Square 8/20/23	Unrestricted Checking:Book Sales	6.19
Deposit	08/22/2023		Square 8/21/23	Unrestricted Checking:Book Sales	5.53
Deposit	08/25/2023		Cash/Checks	Unrestricted Checking:Book Sales	342.55
Deposit	08/25/2023		Square 8/24/23	Unrestricted Checking:Book Sales	260.81
Deposit	08/28/2023		Square 8/27/23	Unrestricted Checking:Book Sales	10.75
Deposit	08/28/2023		Square 8/27/23	Unrestricted Checking:Book Sales	1.83
Deposit	08/28/2023		Square 8/27/23	Unrestricted Checking:Book Sales	5.22
Deposit	08/30/2023		Square 8/29/23	Unrestricted Checking:Book Sales	1.64
Deposit	08/31/2023		Square 8/30/23	Unrestricted Checking:Book Sales	3.95
Total On-Site Book Sales					1,645.69
Total Book Sales					12,336.31
Direct Public Support					
Merchandise Sales					
Deposit	08/13/2023		Hoffman, M	Unrestricted Checking:Posters	101.64
Deposit	08/21/2023		Library Landscapes	Unrestricted Checking:Posters	260.00
Total Merchandise Sales					361.64
Restricted Donations					
Deposit	08/01/2023		Clement, S	Restricted Checking:Retirement ...	103.00
Deposit	08/02/2023		Hageman, J	Restricted Checking:Retirement ...	100.00
Deposit	08/13/2023		Skie, S	Restricted Checking:Retirement ...	50.00
Deposit	08/13/2023		Whitenight, J	Restricted Checking:Retirement ...	10.00
Deposit	08/15/2023		Field Trip Fees	Restricted Checking:Retirement ...	223.00
Deposit	08/17/2023		Thacker, M	Restricted Checking:Retirement ...	103.00
Deposit	08/18/2023		Penzler, C&C (Wine & BBQ - Katzman)	Restricted Checking:Retirement ...	100.00
Deposit	08/18/2023		Sherr, Z (Wine & BBQ - Katzman)	Restricted Checking:Retirement ...	200.00
Deposit	08/18/2023		Morgan, S&K (Katzman)	Restricted Checking:Retirement ...	100.00
Deposit	08/18/2023		City Wine Market (Reimbursement)	Restricted Checking:Retirement ...	741.67
Deposit	08/25/2023		Hamilton, R&C (RBC)	Restricted Checking:Retirement ...	100.00
Deposit	08/25/2023		KU Endowment (Hall Center for the Humanities)	Restricted Checking:Stories for Al...	4,000.00
Deposit	08/28/2023		Lambertson, S	DCCF Funds:General Endowment	20.00
Deposit	08/31/2023		RBC - Cash	Restricted Checking:Retirement ...	115.00
Total Restricted Donations					5,965.67
Unrestricted Donations					
Deposit	08/01/2023		Fales, M	Unrestricted Checking:Donations	25.75
Deposit	08/01/2023		Dickinson, A	Unrestricted Checking:Donations	25.00
Deposit	08/01/2023		Patterson, M	Unrestricted Checking:Donations	10.00
Deposit	08/01/2023		Keller, E	Unrestricted Checking:Donations	10.00
Deposit	08/01/2023		Marples, M	Unrestricted Checking:Donations	10.00
Deposit	08/01/2023		Jackson, B	Unrestricted Checking:Donations	5.15
Deposit	08/01/2023		Rothnie, C	Unrestricted Checking:Donations	5.15
Deposit	08/01/2023		Hill, K	Unrestricted Checking:Donations	51.50
Deposit	08/01/2023		Wulfkuhle, V	Unrestricted Checking:Donations	10.30
Deposit	08/01/2023		Olson, M	Unrestricted Checking:Donations	15.45
Deposit	08/02/2023		Graber, J	Unrestricted Checking:Donations	100.00

LAWRENCE PUBLIC LIBRARY FRIENDS & FOUNDATION

Revenue & Expenses Detail

August 2023

Type	Date	Name	Memo	Class	Amount
Deposit	08/03/2023	Stevens, A		Unrestricted Checking:Donations	15.00
Deposit	08/04/2023	Tazkargy, H		Unrestricted Checking:Donations	51.50
Deposit	08/04/2023	Blodgett-Panos, E		Unrestricted Checking:Donations	10.30
Deposit	08/04/2023	Thrasher, C		Unrestricted Checking:Donations	10.30
Deposit	08/04/2023	Englehart, M		Unrestricted Checking:Donations	15.45
Deposit	08/05/2023	Sobczyk, C		Unrestricted Checking:Donations	10.00
Deposit	08/05/2023	Imel, M		Unrestricted Checking:Donations	10.00
Deposit	08/05/2023	Buhler, M		Unrestricted Checking:Donations	25.75
Deposit	08/05/2023	Penzler, C (New Chapter Society)		Unrestricted Checking:New Chap...	103.00
Deposit	08/06/2023	Rowden, D		Unrestricted Checking:Donations	10.30
Deposit	08/06/2023	Pierson, B		Unrestricted Checking:Donations	10.00
Deposit	08/06/2023	Allen, M		Unrestricted Checking:Donations	25.75
Deposit	08/06/2023	Lawrenz, H		Unrestricted Checking:Donations	10.30
Deposit	08/11/2023	Smith, L		Unrestricted Checking:Donations	10.30
Deposit	08/11/2023	Robinson, J		Unrestricted Checking:Donations	15.00
Deposit	08/12/2023	Fewins, J		Unrestricted Checking:Donations	15.00
Deposit	08/13/2023	Van Trump, K		Unrestricted Checking:Donations	10.00
Deposit	08/13/2023	Brown, K		Unrestricted Checking:Donations	10.30
Deposit	08/13/2023	White, J		Unrestricted Checking:Donations	10.00
Deposit	08/13/2023	Poell, N		Unrestricted Checking:Donations	25.75
Deposit	08/13/2023	McCall, K		Unrestricted Checking:Donations	25.75
Deposit	08/13/2023	Evers, A		Unrestricted Checking:Donations	10.30
Deposit	08/13/2023	McVey, P		Unrestricted Checking:Donations	10.00
Deposit	08/13/2023	Lovato-Winston, F		Unrestricted Checking:Donations	10.30
Deposit	08/13/2023	Jackson, M		Unrestricted Checking:Donations	25.75
Deposit	08/13/2023	Laughrey, S		Unrestricted Checking:Donations	10.00
Deposit	08/13/2023	Wright, C		Unrestricted Checking:Donations	10.30
Deposit	08/13/2023	Rowe, A		Unrestricted Checking:Donations	25.75
Deposit	08/13/2023	Katzman, A		Unrestricted Checking:Donations	51.50
Deposit	08/15/2023	Muller, W		Unrestricted Checking:Donations	20.00
Deposit	08/15/2023	Majure, J		Unrestricted Checking:Donations	40.00
Deposit	08/15/2023	Brabender, T (Sue Houston Memorial)		Unrestricted Checking:Donations	100.00
Deposit	08/15/2023	Reiser, S (Sue Houston Memorial)		Unrestricted Checking:Donations	200.00
Deposit	08/17/2023	Blome, P		Unrestricted Checking:Donations	25.75
Deposit	08/17/2023	Towns, Z		Unrestricted Checking:Donations	25.75
Deposit	08/17/2023	Trowbridge, D		Unrestricted Checking:Donations	257.50
Deposit	08/17/2023	Swinburne Romine, R		Unrestricted Checking:Donations	100.00
Deposit	08/17/2023	Bonner, N		Unrestricted Checking:Donations	10.00
Deposit	08/17/2023	Thiel, S		Unrestricted Checking:Donations	10.30
Deposit	08/17/2023	Paulsen, E		Unrestricted Checking:Donations	10.30
Deposit	08/17/2023	Robinson, J		Unrestricted Checking:Donations	25.75
Deposit	08/17/2023	Axcell, E		Unrestricted Checking:Donations	50.00
Deposit	08/17/2023	Bireta, J		Unrestricted Checking:Donations	10.30
Deposit	08/17/2023	Allen, B (New Chapter Society)		Unrestricted Checking:New Chap...	86.52
Deposit	08/17/2023	Frost, V		Unrestricted Checking:Donations	10.30
Deposit	08/17/2023	Haas, M		Unrestricted Checking:Donations	7.21
Deposit	08/17/2023	Bell, S		Unrestricted Checking:Donations	10.30
Deposit	08/18/2023	Morse, K		Unrestricted Checking:Donations	10.30
Deposit	08/21/2023	Gray, C&K (New Chapter Society)		Unrestricted Checking:New Chap...	86.52
Deposit	08/21/2023	Gage, M (New Chapter Society)		Unrestricted Checking:New Chap...	92.70
Deposit	08/21/2023	Young, L		Unrestricted Checking:Donations	20.00
Deposit	08/21/2023	Camarda, K		Unrestricted Checking:Donations	10.00
Deposit	08/21/2023	Wallace, C		Unrestricted Checking:Donations	25.00
Deposit	08/21/2023	Grammatikopoulou, E		Unrestricted Checking:Donations	20.60
Deposit	08/21/2023	Yeaky, E		Unrestricted Checking:Donations	10.30
Deposit	08/21/2023	Morgan, K&S		Unrestricted Checking:Donations	51.50
Deposit	08/23/2023	Anderson, D		Unrestricted Checking:Donations	10.00
Deposit	08/23/2023	Peace, C		Unrestricted Checking:Donations	25.00
Deposit	08/23/2023	Krauth, D		Unrestricted Checking:Donations	50.00
Deposit	08/24/2023	Brougher, A		Unrestricted Checking:Donations	10.00
Deposit	08/25/2023	Imel, M		Unrestricted Checking:Donations	10.00
Deposit	08/25/2023	Ambler, D (New Chapter Society)		Unrestricted Checking:New Chap...	100.00
Deposit	08/25/2023	Banks, M&P		Unrestricted Checking:Donations	50.00
Deposit	08/28/2023	Rowland, T		Unrestricted Checking:Donations	25.75
Deposit	08/29/2023	Kearns, H		Unrestricted Checking:Donations	15.00
Deposit	08/30/2023	Smith, V		Unrestricted Checking:Donations	103.00
Deposit	08/30/2023	Toole, L		Unrestricted Checking:Donations	25.75
Deposit	08/30/2023	Mason, B		Unrestricted Checking:Donations	10.30
Deposit	08/30/2023	Millsap, S		Unrestricted Checking:Donations	10.30
Deposit	08/30/2023	Razor, C		Unrestricted Checking:Donations	50.00
Deposit	08/30/2023	Hafsahl, V		Unrestricted Checking:Donations	10.30
Deposit	08/30/2023	Piekalkiewicz, J		Unrestricted Checking:Donations	10.30
Deposit	08/30/2023	Anderson, S		Unrestricted Checking:Donations	20.60
Deposit	08/30/2023	Langford, J		Unrestricted Checking:Donations	15.45
Deposit	08/30/2023	Sears, C		Unrestricted Checking:Donations	10.00
Deposit	08/30/2023	Walters, A		Unrestricted Checking:Donations	10.00
Deposit	08/30/2023	Beck, D		Unrestricted Checking:Donations	10.30
Deposit	08/30/2023	Boatright, M		Unrestricted Checking:Donations	10.30
Deposit	08/30/2023	Wulfkuhle, V		Unrestricted Checking:Donations	10.30
Deposit	08/30/2023	Hill, K		Unrestricted Checking:Donations	51.50
Deposit	08/30/2023	Rothnie, C		Unrestricted Checking:Donations	5.15
Deposit	08/30/2023	Jackson, B		Unrestricted Checking:Donations	5.15
Deposit	08/30/2023	Marples, J		Unrestricted Checking:Donations	10.00

LAWRENCE PUBLIC LIBRARY FRIENDS & FOUNDATION
 Revenue & Expenses Detail

Type	Date	Name	Memo	Class	Amount
Deposit	08/30/2023		Keller, E	Unrestricted Checking:Donations	10.00
Deposit	08/30/2023		Patterson, M	Unrestricted Checking:Donations	10.00
Deposit	08/30/2023		Dickinson, A	Unrestricted Checking:Donations	25.00
Deposit	08/30/2023		Fales, M	Unrestricted Checking:Donations	25.75
Deposit	08/31/2023		Brand, B (Reese Memorial)	Unrestricted Checking:Donations	100.00
Total Unrestricted Donations					3,024.05
Total Direct Public Support					9,351.36
Interest Income					
Deposit	08/31/2023		Interest	Unrestricted Checking	1.39
Total Interest Income					1.39
Total Income					21,689.06
Gross Profit					21,689.06
Expense					
Operations					
Merchandise Expenses					
Bill	08/17/2023	U.S. Bank	Dusty Bookshelf, Raven	Unrestricted Checking:Posters	106.28
Total Merchandise Expenses					106.28
Event Expenses					
Check	08/15/2023	Maceli's	Drag Bingo	Unrestricted Checking:Events	513.95
Total Event Expenses					513.95
Book Sale Expenses					
Check	08/11/2023	Lawrence Journal World	Spring Book Sale	Unrestricted Checking:Book Sales	39.95
Bill	08/17/2023	U.S. Bank	Hyde	Unrestricted Checking:Book Sales	430.68
Check	08/31/2023	Stan Ring	On-Site Shelving	Unrestricted Checking:Book Sales	100.52
Total Book Sale Expenses					571.15
Internet Sales Supplies					
Bill	08/17/2023	U.S. Bank	Hyde	Unrestricted Checking:Book Sales	149.23
Check	08/24/2023	Stan Ring	Overhead Light	Unrestricted Checking:Book Sales	54.64
Check	08/24/2023	Cross Corporation	Bubble Mailers	Unrestricted Checking:Book Sales	342.13
Check	08/29/2023	Stan Ring	Menard's	Unrestricted Checking:Book Sales	23.79
Total Internet Sales Supplies					569.79
Admin Expenses					
Supplies					
Bill	08/17/2023	U.S. Bank	Amazon	Unrestricted Checking	24.35
Total Supplies					24.35
Total Admin Expenses					24.35
Bank Charges & Credit Card Fees					
Deposit	08/01/2023		LGL Fees	Restricted Checking:Retirement ...	3.29
Deposit	08/01/2023		LGL Fees	Unrestricted Checking:Donations	7.89
Deposit	08/02/2023		LGL Fees	Restricted Checking:Retirement ...	3.20
Deposit	08/02/2023		LGL Fees	Unrestricted Checking:Donations	3.20
Deposit	08/03/2023		LGL Fees	Unrestricted Checking:Donations	0.74
Deposit	08/04/2023		LGL Fees	Unrestricted Checking:Donations	3.74
Deposit	08/05/2023		LGL Fees	Unrestricted Checking:New Chap...	3.29
Deposit	08/05/2023		LGL Fees	Unrestricted Checking:Donations	2.23
Deposit	08/06/2023		LGL Fees	Unrestricted Checking:Donations	2.84
Deposit	08/11/2023		LGL Fees	Unrestricted Checking:Donations	1.34
Deposit	08/12/2023		LGL Fees	Unrestricted Checking:Donations	0.74
Deposit	08/13/2023		LGL Fees	Unrestricted Checking:Donations	12.21
Deposit	08/13/2023		LGL Fees	Unrestricted Checking:Donations	1.79
Deposit	08/13/2023		LGL Fees	Restricted Checking:Retirement ...	2.34
Deposit	08/17/2023		LGL Fees	Unrestricted Checking:New Chap...	2.81
Deposit	08/17/2023		LGL Fees	Unrestricted Checking:Donations	18.86
Deposit	08/17/2023		LGL Fees	Restricted Checking:Retirement ...	3.29
Deposit	08/17/2023		LGL Fees	Unrestricted Checking:Donations	1.11
Deposit	08/18/2023		LGL Fees	Unrestricted Checking:Donations	0.60
Deposit	08/21/2023		LGL Fees	Unrestricted Checking:New Chap...	5.80
Deposit	08/21/2023		LGL Fees	Unrestricted Checking:Donations	2.50
Deposit	08/21/2023		Square Fees	Unrestricted Checking:Posters	7.84
Deposit	08/21/2023		LGL Fees	Unrestricted Checking:Donations	3.29
Deposit	08/23/2023		LGL Fees	Unrestricted Checking:Donations	3.37
Deposit	08/24/2023		LGL Fees	Unrestricted Checking:Donations	0.59
Deposit	08/25/2023		LGL Fees	Restricted Checking:Retirement ...	3.20
Deposit	08/25/2023		LGL Fees	Unrestricted Checking:Donations	0.59
Deposit	08/28/2023		LGL Fee	Unrestricted Checking:Donations	1.05
Deposit	08/29/2023		LGL Fees	Unrestricted Checking:Donations	0.74
Deposit	08/30/2023		LGL Fees	Unrestricted Checking:Donations	19.66

LAWRENCE PUBLIC LIBRARY FRIENDS & FOUNDATION

Revenue & Expenses Detail

August 2023

Type	Date	Name	Memo	Class	Amount
Check	08/31/2023		Service Charge	Unrestricted Checking	2.00
		Total Bank Charges & Credit Card Fees			126.14
Bill	08/17/2023	U.S. Bank	Dempsey's	Unrestricted Checking	15.93
		Total Donor Outreach, Author Recepton			15.93
Check	08/29/2023	Barbara Wiley	Volunteer Injury - Ambulance	Unrestricted Checking	340.00
		Total Miscellaneous			340.00
Bill	08/17/2023	U.S. Bank	Various	Unrestricted Checking	286.37
		Total Annual Mtg, Volunteers, Merger,			286.37
Deposit	08/25/2023		Reimbursement from A.Hyde	Unrestricted Checking	-14.83
		Total Conference, Convention, Meeting			-14.83
		Total Professional Fees			-14.83
		Total Operations			2,539.13
		Restricted Fund Expenditures Spent by Foundation			
Check	08/02/2023	Sunflower Music Ther...	July & August Sing & Rhythm Storytime	Restricted Checking:Youth Servic...	350.00
Check	08/02/2023	Jack Altman	Cocktail Hour Program	Restricted Checking:Retirement ...	255.84
Check	08/02/2023	J&R Repair Services	Invoice 72420231	Restricted Checking:Dottie Maint...	112.75
Check	08/15/2023	City Wine Market	Wine & BBQ	Restricted Checking:Retirement ...	741.67
Check	08/15/2023	Jack Altman	Wine & BBQ	Restricted Checking:Retirement ...	38.01
Bill	08/17/2023	U.S. Bank	KC Monarchs	Restricted Checking:Retirement ...	181.43
Check	08/24/2023	Joelle Ford	Flag Poster Project	Unrestricted Checking:Posters	1,000.00
Check	08/31/2023	Jack Altman	RBC - Cork & Barrel	Restricted Checking:Retirement ...	125.70
Check	08/31/2023	J&R Repair Services	Dottie Maintenance	Restricted Checking:Dottie Maint...	402.92
		Total Spent by Foundation			3,208.32
		Total Restricted Fund Expenditures			3,208.32
		Total Expense			5,747.45
		Net Ordinary Income			15,941.61
		Net Income			15,941.61

LAWRENCE PUBLIC LIBRARY FRIENDS & FOUNDATION

Revenues & Expenditures Budget vs. Actual

January through August 2023

	Jan - Aug 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Fund Transfer Income	0.00			
Book Sales				
Internet Sales	55,612.71	90,000.00	-34,387.29	61.8%
On-Site Book Sales	81,782.44	91,300.00	-9,517.56	89.6%
Book Sales - Other	50.18			
Total Book Sales	137,445.33	181,300.00	-43,854.67	75.8%
Direct Public Support				
Programming	0.00			
Merchandise Sales	1,874.06	5,000.00	-3,125.94	37.5%
Fundraising Events	75,820.29	45,000.00	30,820.29	168.5%
Restricted Donations	133,491.86			
Unrestricted Donations	63,671.58	145,000.00	-81,328.42	43.9%
Total Direct Public Support	274,857.79	195,000.00	79,857.79	141.0%
Interest Income	356.62	100.00	256.62	356.6%
Investments				
Unrealized Gain (Loss)	170,811.37			
Investments - Other	26,378.43			
Total Investments	197,189.80			
Total Income	609,849.54	376,400.00	233,449.54	162.0%
Gross Profit	609,849.54	376,400.00	233,449.54	162.0%
Expense				
Operations				
Merchandise Expenses	1,306.13	2,500.00	-1,193.87	52.2%
Event Expenses	8,223.07	12,000.00	-3,776.93	68.5%
Book Sale Expenses	7,368.49	14,000.00	-6,631.51	52.6%
Internet Sales Supplies	3,178.94	5,000.00	-1,821.06	63.6%
Contract Services				
Accounting Fees	1,255.00	4,200.00	-2,945.00	29.9%
Payroll Expenses	55,265.06	117,000.00	-61,734.94	47.2%
Heath Care Benefits	10,278.58	23,000.00	-12,721.42	44.7%
Total Contract Services	66,798.64	144,200.00	-77,401.36	46.3%
Insurance - Liability, D and O	1,388.00	1,500.00	-112.00	92.5%
Admin Expenses				
Merger Expenses	142.71			
Postage, Mailing Service	452.54			
Supplies	358.62			
Technology Web Site & Database	184.50			
Admin Expenses - Other	98.00	7,000.00	-6,902.00	1.4%
Total Admin Expenses	1,236.37	7,000.00	-5,763.63	17.7%
Publicity	425.00	2,000.00	-1,575.00	21.3%

LAWRENCE PUBLIC LIBRARY FRIENDS & FOUNDATION
Revenues & Expenditures Budget vs. Actual
 January through August 2023

	Jan - Aug 23	Budget	\$ Over Budget	% of Budget
Annual Letter	0.00	3,500.00	-3,500.00	0.0%
Bank Charges & Credit Card Fees	1,345.78	2,000.00	-654.22	67.3%
Donor Outreach, Author Reception	924.48	2,000.00	-1,075.52	46.2%
Miscellaneous	715.24	1,000.00	-284.76	71.5%
Newsletter	520.33	2,000.00	-1,479.67	26.0%
Annual Mtg, Volunteers, Merger,	2,001.15	3,600.00	-1,598.85	55.6%
Rent	600.00	600.00	0.00	100.0%
Professional Fees				
Conference, Convention, Meeting	1,689.40			
Professional Fees - Other	1,803.78	5,500.00	-3,696.22	32.8%
Total Professional Fees	3,493.18	5,500.00	-2,006.82	63.5%
Total Operations	99,524.80	208,400.00	-108,875.20	47.8%
Restricted Fund Expenditures				
Spent by Foundation	34,371.30			
Transfer to Library	179,922.64			
Restricted Fund Expenditures - Other	14,634.77			
Total Restricted Fund Expenditures	228,928.71			
Unrestricted Dist. to Library	172,717.48			
Total Expense	501,170.99	208,400.00	292,770.99	240.5%
Net Ordinary Income	108,678.55	168,000.00	-59,321.45	64.7%
Net Income	108,678.55	168,000.00	-59,321.45	64.7%

LPL Friends & Foundation Director's Report – October 20, 2023

Fall Book Sale. The Friends & Foundation hosts its annual Fall Book Sale October 19 to October 22. As of this writing, Donors Night has happened and the results were better than ever! Our Book Sale Committee will give you a full update at Monday's meeting.

DCCF Grant for Screen and Projector. We are pleased to report that the Friends & Foundation has received an \$8,000 Community Grant from the Douglas County Community Foundation to replace the screen and projector in the library auditorium. A huge THANK YOU goes to Logan Isaman for their work in writing and submitting the grant.

Other DCCF Grant Applications. Our Info Services Department has been working with Logan to submit applications to DCCF for the library's seed library and funds to help translate LPL's community resource guide and new library card brochure into Spanish. We hope to receive an answer about whether our applications will be funded by the end of the year.

Library Landscapes Update. The Library Landscapes project launched on October 6th during Banned Books Week. Sales have been slow, but steady and we anticipate that they will pick up as the holidays approach. To date, we have earned \$1,300 from the project. Our primary donors, Colette and Ron Gaches, have also offered to buy posters for the middle and high school libraries in Lawrence. In addition, we will offer a puzzle version of the artwork!

End of Year Fundraising Campaign Game Plan. The Friends & Foundation's annual fundraising campaign is off and running. This is a key time of year when we receive about 40% of our fundraising dollars. Here are the details:

- **New Chapter Society Letters.** LPLFF board members currently are writing personal notes on 100+ letters to current and prospective New Chapter Society members. These are donors who give \$1000 or more to the library. Brandon will sign them at our board meeting on October 23 and we'll get them in the mail.
- **Annual Letter.** This year-end mailer goes to all donors and volunteers. We are immensely grateful that the Harrison Family Fund of the Douglas County Community Foundation once again has pledged to match all donations up to \$20,000. Our donors love this matching opportunity! The letter will be in the mail by mid-November.
- **DCCF Giving for Good.** We are excited to participate in this year-end project once again. Our focus for 2023 is to raise funds for Retirement Boot Camp. The goal is to raise \$5000 (the maximum allowed under the program) and DCCF will provide a 50% match for our Sharyn and David Katzman Fund for Retirement Boot Camp. This campaign begins on Giving Tuesday (Nov 28).
- **Online Fundraising Campaign.** Giving Tuesday also will kick off LPLFF's annual online fundraising campaign. This supplements our direct mail campaign with eblasts and social media posts.
- **Seasons Readings Book Sale.** This annual books sale features high quality books that make perfect holiday gifts – and volunteers will even gift wrap purchases. We are delighted that the City Band will perform its holiday concert in the auditorium that afternoon. The band members and their fans are great book buying customers!

Grant from Salkind Family. Leni Salkind and her children have given a \$10,000 to the library Friends & Foundation for the digital collection. Despite having moved out of town, Leni continues to support LPL. "I just love that library!" she said.

On-Site Sales Committee Minutes

October 10, 2023 | 1 PM | Meeting Room A

I. Discussion/ Action Items

Media Sale dates will stay the same!

UPDATE - They rescheduled this for Jan 27th. The library is trying to schedule a Student Aid program with KU and JCCC. They expect regional participation from lots of college-bound students.

Idea #1 - Piggy-back on the book sale dates:

- THU, Feb 9 - 6:30-8:30 PM | Auditorium ONLY
- FRI, Feb 10 - 10 AM - 4 (or 6) PM
 - Would be same time as book sale, only CDs, DVDs and AudioReader purchases in the auditorium
 - Book Sale purchases downstairs

Idea #2 - Weekend before the book sale

- THU, Feb 2 - 6:30-8:30 PM | Auditorium ONLY
- FRI, Feb 3 - 12-6 PM (as planned) | Auditorium ONLY

Both of these dates are open for the library, and for AudioReader

Tips

At the last sale, a volunteer asked if there was a way to add donations to the book sale purchase. The closest thing I could find was the “Tip” function. We turned it on, and this is what we found:

“I would say that roughly about 1/2 of people tipped a dollar or two after we turned on the feature. I think that it would be worth it to try to cover the service fees on the card reader. If we do go forward with the tipping option, I think someone will need to inform all the cashiers about it.

No tips

- Negative connotation
- Another step for cashiers then it's busy
- “Tip” wording
- Make a sign encouraging donations

Review Book Sale Info Binder and iPad Operations

Fall Book Sale Preparation

- Measuring Team?
 - Ed & Mary will Measure
 - THU, 10 AM
- LJ World Ad | Dave Ranney
 - Charge by the ad, not the inch
- Marquee Signs
 - Tom will do the Credit Union
- Banner Installation
 - Tom can do it on Tuesday
- Person in Charge - send out a sign up genius
 - Ask Jane Medina if she would like to do PIC
 - Add Cindy Penzler
 - Ask Gigi if she wants to be on the OS Committee
- Line Monitor
 - Add to the Book Sale sign up

II. PC Report

Completed:

- Tshirts & Lanyards
- Trained new Internet Sales and Daily Operations volunteers
- Sept Second Saturday Sale
- Universal Project Checklist for LPL
- Transit Center Meeting
 - Partnership starts 01/2024

Working on:

- Bringing electrical up to code
- Labels & signs in sale space
- Fall Book Sale
- Automatic Garage Door Opener
- Angela has surgery Nov 13
 -

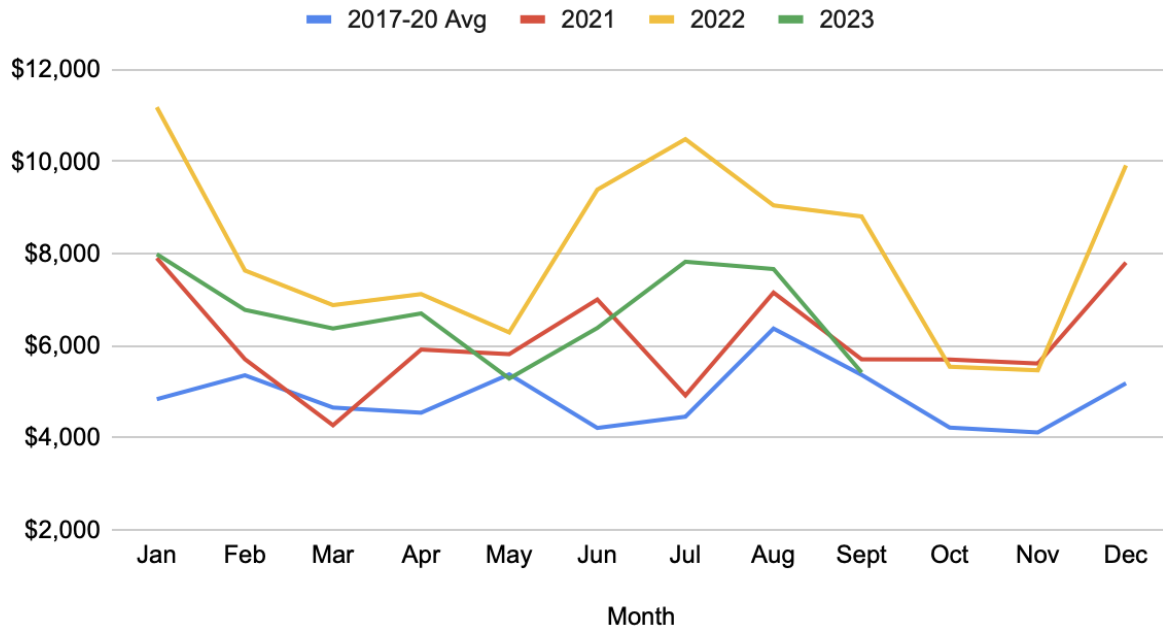
III. OnSite Sales Reports | \$87,672

	January	February	March	April	May	June	July	August	September	TOTAL
Appointments	\$1,407.28	\$981.56	\$132.33	\$249.50	\$653.00	\$81.00	\$0.00	\$243.83	\$222.35	\$3,970.85
Friends Express	\$1,346.72	\$1,281.97	\$1,079.47	\$1,165.02	\$1,275.88	\$1,219.86	\$625.73	\$649.62	\$726.88	\$9,371.15
Saturday Sale	\$0.00	\$2,263.46	\$2,625.59	\$0.00	\$0.00	\$3,059.68	\$0.00	\$0.00	\$6,191.15	\$14,139.88
Signs Of Life	\$50.00	\$71.00	\$0.00	\$275.00	\$0.00	\$0.00	\$0.00	\$0.00	\$138.00	\$534.00
Love Garden	\$0.00	\$151.00	\$217.50	\$0.00	\$298.50	\$57.00	\$180.50	\$0.00	\$0.00	\$904.50
Thrift Books	\$0.00	\$212.99	\$163.54	\$0.00	\$0.00	\$334.29	\$130.78	\$303.18	\$101.17	\$1,245.95
Tabs	\$483.55	\$39.00	\$283.98	\$251.00	\$464.76	\$357.15	\$226.35	\$363.00	\$301.56	\$2,770.35
Major Book Sale	\$0.00	\$0.00	\$0.00	\$23,038.79	\$0.00	\$0.00	\$17,088.27	\$0.00	\$0.00	\$40,127.06
Media Sale	\$14,208.31	\$400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14,608.31
TOTAL	\$17,495.86	\$5,400.98	\$4,502.41	\$24,979.31	\$2,692.14	\$5,108.98	\$18,251.63	\$1,559.63	\$7,681.11	\$87,672.05

IV. Internet Sales Reports | \$60,425

	January	February	March	April	May	June	July	August	September	Totals
Amz Gross Sales	\$9,928	\$8,738	\$7,892	\$6,224	\$7,000	\$7,350	\$10,422	\$9,363	\$7,192	\$74,107
Amz Net Sales	\$6,845	\$5,880	\$5,213	\$4,292	\$4,727	\$5,132	\$7,284	\$6,582	\$4,804	\$50,758
Avg Parent Items	4,662	4,647	4,472	4,486	4,447	4,430	4,491	4,610	4,734	4,553
Items Shipped	528	438	406	344	382	365	360	445	335	3,603
Ebay Sales	\$1,502	\$1,174	\$1,695	\$3,051	\$783	\$1,608	\$716	\$1,527	\$923	\$12,978
Tax + Selling Costs	\$358	\$275	\$534	\$642	\$223	\$354	\$175	\$442	\$308	\$3,311
Ebay Net	\$1,143.56	\$898.87	\$1,160.97	\$2,410	\$560	\$1,254	\$541	\$1,084	\$615	\$9,667
Items Sold	37	34	37	30	20	31	20	23	23	255
Total Net	\$7,988	\$6,778.84	\$6,374	\$6,701	\$5,287	\$6,386	\$7,825	\$7,666	\$5,418	\$60,425

Internet Sales



V. Thrift Books Report

Month	Units Scanned	Units Not Accepted	% Not Accepted	Units Added	% Added	Units Sold	Payment	Earnings per book
Jan	201	70	34.83%	131	65.17%	152	\$184.44	\$1.21
Feb	439	116	26.42%	323	73.58%	130	\$163.54	\$1.26
Mar	702	233	33.19%	469	66.81%	204	\$30.13	\$0.15
Apr	224	65	29.02%	159	70.98%	154	\$9.41	\$0.06

Membership and Fundraising Report 2023



Direct Public Support

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
Merchandise Sales \$\$	\$320	\$0	\$0	\$0	\$107	\$85	\$1,000	\$362	\$140				\$2,014
Fundraising Event \$\$	\$7,000	\$41,301	\$5,772	\$4,000	\$11,500	\$5,000	\$1,240	\$0	\$0				\$75,813
Restricted Gifts \$\$	\$11,628	\$16,070	\$24,275	\$454	\$45,960	\$45	\$29,114	\$5,966	\$3,531				\$137,043
Unrestricted Gifts \$\$*	\$11,725	\$10,664	\$12,163	\$5,675	\$9,386	\$7,140	\$3,721	\$3,024	\$4,166				\$67,663
Total Gifts \$\$	\$30,673	\$68,035	\$42,210	\$10,129	\$66,953	\$12,270	\$35,075	\$9,351	\$7,837				\$282,533
<i>Number of Gifts/Donors*</i>	115	525	151	96	112	215	100	113	86				1513
F+F Support for LPL \$\$	\$26,768	\$1,551	\$67,226	\$13,808	\$8,500	\$100,886	\$174,105	\$3,208	\$4,650				\$400,702

* Number of donors does not include book shoppers or merchandise sales customers

*Feb donors include basket/fundraiser ticket buyers

Advocacy Committee Minutes

October 18, 2023 at 4:30 p.m. - Zoom

Attending: Blanca Herrada, Kassie Nieters (facilitator), Craig Penzler, Sarah Goodwin Thiel

Staff: Kathleen Morgan

Minutes from Previous Meeting

August 30, 2023 Meeting minutes approved

Old Business

Library Tour for City Elected Officials:

- Brad ran out of time before he left for sabbatical to do this. We will reach out to the election winners in November to invite them to the library

Advocating vs. Lobbying:

- Kassie reported that EveryLibrary did not have the resources she was hoping for
- Shelley O'Brien forwarded two links that had some good basic guidance on the lobbying limits of 502(c)(3) organizations:
 - a. [Bolder Advocacy](#)
 - b. <https://www.naeyc.org/our-work/public-policy-advocacy/rules-501c3-nonprofit-lobbying>
- Banned Books and Library Funding
 - a. There are rumors that some Kansas state legislators may introduce bills that would regulate books in libraries and possibly affect funding for libraries as well.
 - b. KLA has a lobbyist who is following any new developments
 - c. Kathleen will talk to Shelley O'Brien (with JOCO library and serves on the KLA Advocacy Committee) for further information
- Library Safety Update
 - a. The Board of Trustees approved a Lease Agreement with the City that will give the library the ability to extend its behavior policy to the Library Plaza. The City Commission will consider the lease at its November 7th meeting. If approved, it will go into effect on Nov 8.
 - b. The City will launch its plan for addressing the homelessness crisis at the end of October/beginning of November. "A Place for Everyone

will outline strategies and timelines. The Committee agreed that it would be helpful to schedule a presentation about the plan to volunteers, board members and library staff. Kathleen will reach out to the City's Communications Director to schedule this.

- c. Kathleen relayed that Heather Kearns is concerned about misinformation that is being presented on the various police scanners about safety at the library. (Two most active scanner FB pages are (1) Lawrence KS Community & Police Scanner; and (2) Oh 4 the Love Local Lawrence Police Scanner) We encourage library advocates and supporters to comment when information is not accurate.

New Business

- State Legislator Meeting:
 - a. Earlier this year, this meeting was canceled due to legislators' scheduling conflicts. Kathleen will be meeting with NEKLS on 10/19 to plan for a joint session with our local delegation. We tentatively will host this event in late November/early December. Board members will be invited.
 - b. Topics to cover include information on NEKLS; updates and a tour from LPL; concerns about potential legislation concerning book challenges/bans and library funding; concerns about homelessness crisis as it affects LPL

Schedule Next Meeting

The next Advocacy Committee meeting is scheduled for Wednesday, January 10th at 4:30 pm on Zoom

LPL Friends & Foundation Finance Committee Policy Review Minutes: 2023

Attending: Kate Campbell, Joan Golden, Brandon Eisman (guest and board chair)
Staff attending: Kathleen Morgan

As part of the Lawrence Public Library's Friends & Foundation's (LPLFF) 2023 policy review goal, members of the Finance Committee reviewed LPLFF's four finance-related policies (board approval required):

- Expenditure Policy
- Gift Policy
- Endowment Distribution Policy
- Reserves and Endowment Investment Accounts Policy (this is based on the DCCF Investment Policy. A copy of their 2023 policy is included below)

In addition, committee members reviewed and discussed Finance Committee procedures (these are updated by staff and committee members and do not require board approval):

- Annual Budgeting and Carryover Guidelines
- Endowment Distribution Guidelines
- Gifting Manual

Joan made a motion to recommend to the LPLFF board that no changes are necessary to the current Finance Committee policies or procedures. Kate seconded the motion and it was approved. The Finance Committee policies will be discussed at the October 23rd board meeting.



Financial Policies

(for review 10/2023)

Expenditure Policy

The Friends & Foundation Finance Committee shall create an annual operating budget to present to the Board. Staff has the authority to make expenditures for budgeted items and is required to present receipts or other documentation for all expenditures. The Board will receive a budget update as part of its monthly financial reports. Any non-budgeted items must be approved by the Friends & Foundation Board.

Volunteers making expenditures on behalf of the Friends & Foundation must have prior permission from staff or Board members. Volunteers must present receipts or other documentation for all expenditures in order to be reimbursed.

Adopted by the Lawrence Public Library Friends & Foundation Board
on this 27th day of January 2020

Gift Policy

Policy Statement

The Library strongly encourages the Friends & Foundation to solicit and accept gifts to enable the Library to fulfill its mission:

LIBRARY MISSION STATEMENT

Imagine more: a place to learn, connect, create, and grow.

Friends & Foundation accepts gifts at the discretion of a majority of the Board, with grateful and timely acknowledgement unless the donor expressly requests anonymity. Gifts may be sought and/or received from any entity (including but not limited to individuals, corporations, and federal, state and local governments), and are deemed accepted upon deposit unless action to the contrary is taken on behalf of the Board.

Friends & Foundation welcomes many types of gifts, as outlined in the Gift section of the Procedures Manual. All gifts shall be liquidated into cash and cash equivalents for investment and use according to the Friends & Foundation's Reserves and Endowment Investment Accounts Policy, unless a 2/3 majority of the Board waives liquidation of a gift, in whole or in part, and sets conditions for future liquidation.

The acceptance of each gift shall automatically serve to remove any term, condition or aspect of the gift that in any way conflicts with the mission of the Library or Friends & Foundation. Nevertheless, Friends & Foundation shall not knowingly accept any gift that conflicts with the mission of the Library or Friends & Foundation, or their acceptance of gifts from other donors, be they similar or different, foreign or domestic.

Gifts that may expose the Library or Friends & Foundation to adverse publicity, require expenditures beyond the Library's or Friends & Foundation's resources, or involve the Library or Friends & Foundation in unexpected responsibilities because of their source, conditions, or purposes, or are otherwise not paid in full, shall be referred to both the Board of Directors of Friends & Foundation and the Library Board of Trustees. A majority vote by either Board may withhold approval of acceptance or terminate an agreement.

As a general rule, neither the donor nor any person the donor designates shall have advisory privileges with respect to the distribution or investment of amounts held in the fund by reason of the donor's status as a donor.

The reason for this prohibition is so that the restricted fund is not a "donor advised fund" (as defined in Section 4966 of the Internal Revenue Code of 1986, as amended (the "Code")). If, notwithstanding this general rule, a donor advised fund is established, the fund administration agreement, letter of gift, or similar agreement between the Friends & Foundation and the donor shall include necessary prohibitions, and the fund shall be administered, such that the Friends & Foundation is not subject to "taxes on taxable distributions" (as defined in Section 4966 of the Code), "taxes on prohibited benefits" (as defined in Section 4967 of the Code), or similar excise taxes.

This gift policy does not provide legal, tax, or accounting advice to donors or their representatives. It is the sole responsibility of donors or their representatives to make those determinations.

See corresponding Gift section of the Procedures Manual.

Adopted by the Lawrence Public Library Friends & Foundation Board
on this 27th day of January 2020

Endowment Distribution Policy

Each year, when the Finance Committee meets to review the third quarter performance of the Friends & Foundation endowed funds, it shall recommend distributions of up to 5% for the following year. Projections for annual distributions shall be based on year-to-date third quarter performance and then adjusted when the year-end statement is received for each fund. The Finance Committee shall make these projections based on a 12-fiscal-year-quarter rolling average for each fund as that data becomes available.

Adopted by the Lawrence Public Library Friends & Foundation Board
on this 27th day of January 2020

Reserves and Endowment Investment Accounts Policy

I. General Considerations - This policy document contains the guidelines for managing and administering the Friends & Foundation's Reserves and Endowment investment funds. The guidelines set out below are meant to provide sufficient detail for the tasks undertaken, but are also designed to keep things simple and flexible.

II. Definitions: Reserve Funds and Endowment Funds

- A. Operating reserves - Funds set aside to cover operating expenses when cash flow is uneven or interrupted by unexpected circumstances.
- B. Capital reserves - Funds set aside for long-term purposes, not all of which need be specifically identified, involving major capital expenditures.
- C. Endowment - Funds invested permanently to generate long-term income and increase financial resources.

III. Permissible Investments

- A. General guiding principle - Since financial markets menus change over time, the main feature of a permissible investment is that it have a well-established market.
- B. Specific examples of permissible investments - See Sections IVB, VB, and VIB below.
- C. Prohibited investments and activities – Friends & Foundation adopts the investment restrictions set forth in the Douglas County Community Foundation's, hereafter DCCF, "Statement of Investment Policy: Balanced Investment Portfolio." A copy of this document is attached. The foregoing prohibitions shall not preclude Friends & Foundation from accepting gifts of property within these prohibited classes if the Board determines they will be beneficial to Friends & Foundation, but such property shall be liquidated when permissible and invested in accordance with this policy.

IV. Investing Operating-Reserve Funds

- A. Investment objectives - Safety of principal is the primary objective. Liquidity is the secondary objective. The achievement of a maximum rate of return within those priorities is the tertiary objective.
- B. Permissible investments - Short-term (maturities of less than one year), cash-equivalent securities, such as U.S. Treasury securities, certificates of deposit (CDs), and time deposits of federally insured U.S. banks and savings institutions.
- C. Management of investments
 - 1. Operational control - The only permissible activity is movement between the operating reserve account and the operating cash account. Funds may be moved by authorized signers. The Finance Committee shall determine the balance needed in the operating cash account to cover operating cash flow shortfalls.
 - 2. Oversight and reporting - The Treasurer is responsible for monthly and quarterly reporting to the Board and the Finance Committee.

V. Investing Capital-Reserve Funds

A. Investment objectives - The achievement of a maximum rate of return while maintaining conservative risk levels is the primary objective. Liquidity is the secondary objective.

B. Permissible investments - Long-term (maturities of more than one year) debt securities, such as U.S. Treasury bonds and notes, long-term CDs of U.S. banks and savings and loan institutions, investment-grade corporate bonds, and bond mutual funds. The Board may also invest capital reserve funds in equities in exceptional cases in which the Board feels it is appropriate.

C. Management of investments

1. Operational control - The amount of funds to be held in the capital reserve account shall be determined by the Finance Committee, subject to approval by the Board. Expenditures must be approved by both the Finance Committee and the Board.

2. Oversight and reporting - The Treasurer is responsible for quarterly reporting to the Board and the Finance Committee.

VI. Investing Endowment Funds

A. Investment philosophy - Friends & Foundation adopts the “Basic Goal and Approach” and “Investment Objective” sections of the DCCF’s “Statement of Policy: Balanced Investment Portfolio.”

B. Management of investments

Friends & Foundation adopts the “Guidelines” section and its subsections of DCCF’s “Statement of Policy: Balanced Investment Portfolio.”

C. Oversight and reporting - The Finance Committee shall provide performance results to the Board on a quarterly and annual basis.

D. Receipts of asset gifts designated for endowment investment - Gifts to Friends & Foundation shall be accepted in accordance with policies detailed in the Gift Policy.

E. Disbursement plans - Endowment distributions shall be made in accordance with policies detailed in the Endowment Distribution Policy section of this Policy manual.

Adopted by the Lawrence Public Library Friends & Foundation Board
on this 27th day of January 2020

DOUGLAS COUNTY COMMUNITY FOUNDATION

STATEMENT OF INVESTMENT POLICY

BASIC GOAL AND APPROACH

The basic goal of the investment approach of the Douglas County Community Foundation (the “Foundation”) is for its funds portfolio to generate income and appreciate in value so as to provide long-term growth to meet the objectives of the Foundation.

The Foundation believes that a diversified approach to portfolio management is required to reduce volatility and prudently maximize total return for the long term (at least a 6-8 year horizon). Total return is defined to be the result of capital gains, realized and unrealized, plus income derived from dividends and interest. It is recognized that economic and securities market conditions are not constant, but ever changing and, as a result, continuous portfolio adjustments will be required in order to maintain asset productivity.

It is expected that the Investment Manager engaged by the Foundation to manage the Foundation’s funds portfolio will manage such portfolio to seek to achieve the Foundation’s investment objective at all times. In its investment approach, the Foundation does not desire high risk or high volatility, which may produce large gains as well as large losses. Rather, the Foundation seeks a more consistent approach limited to equity investments, income investments, alternative investments, and cash instruments.

INVESTMENT OBJECTIVE

The Foundation’s overall investment orientations are income and growth with the primary objective being to seek safety of principal. The Foundation seeks limited portfolio volatility. The Foundation’s selection of a preservation of capital investment objective implies a willingness to assume both a level of risk and total return less than that associated with common stocks in general. In this regard, the Foundation anticipates that investment strategies other than equities will generally represent a significant percentage of portfolio commitments.

GUIDELINES

The Investment Manager is given full discretion to act in accordance with the contract that governs the relationship between the Foundation and the Investment Manager and this Investment Policy Statement. It is understood the Investment Manager is to comply with these guidelines and the investment portfolio will be comprised of equity investments, income investments, alternative investments and cash equivalents, and will comply with the allocation ranges set forth on the attached Exhibit A. These guidelines are subject to review from time to time and the Investment Manager should feel free to recommend appropriate changes to the Foundation for its further consideration. In the event that the Investment Manager recommends any specific investment that would constitute a departure from these guidelines, it shall not be undertaken without approval of a majority of the full Board of Directors of the Foundation.

Cash Equivalent Securities

The Foundation views investment in cash equivalent securities as a viable alternative to , as a strategy for reducing portfolio volatility, and as an alternative to a more permanent commitment to such other strategies, depending upon the Investment Manager's view of the markets.

Income Guidelines

1. The targeted commitment to income investments for the overall assets of the portfolio is set at 35%, with the understanding that an actual commitment that lies within a range between 25% and 55% is acceptable. These limits are subject to periodic review and adjustments, on the recommendation of the Investment Manager, with Foundation approval.
2. Income investments shall be managed on a total return basis (combining interest income plus/minus appreciation/depreciation) with capital preservation and current income to help meet spending requirements as a primary objective. A secondary objective is to provide a source of diversification for the investment portfolio, thus seeking to dampen portfolio volatility.
3. The income allocation may include traditional income securities (i.e. domestic bonds), other approved income classes (i.e. foreign bonds, interest rate swaps, master limited partnerships, derivatives, etc.), or short-term securities. The Investment Manager is encouraged to communicate such other approved income class recommendations to the Foundation.
4. The maximum weighted average maturity (WAM) of bond holdings is not to exceed eight years. Bond holdings should maintain an investment grade rating.

Equity Guidelines

1. The targeted commitment to equity securities for the overall assets of the portfolio is set at 55%, with the understanding that an actual commitment that lies within a range between 45% and 75% is acceptable. Acceptable targets and allocation ranges for domestic (including market capitalizations) and international equities are set forth on Exhibit A.
2. Equity investments shall be managed with capital appreciation as a primary objective. A secondary objective is to provide a source of diversification for the investment portfolio, thus seeking to dampen portfolio volatility.
3. The equity allocation may include traditional equity securities (i.e. domestic and international equity) or other approved equity classes. Equity securities shall consist of common stocks and equivalents (ADRs, issues convertible into common stock, etc.). Issues traded on the New York, American, Over the Counter, Regional Exchanges and foreign exchanges are appropriate. There are no specific constraints as to earnings record and dividend policy.

4. Investments in the equity securities of any one issuer shall be limited to holding not more than 5% of total Foundation assets under management.

Alternative Investments

1. The targeted commitment to alternative strategies for the overall assets of the portfolio is set at 10% with the understanding that an actual commitment that lies within a range between 0% and 15% is acceptable.
2. Alternative investments should be selected to provide the investment portfolio with diversification through less correlated asset classes. The Foundation foresees the possibility of using mutual funds/collective trust funds/limited partnerships that may serve as alternatives to other investments, and understands that the Foundation would not have any control over the management of such funds with regard to specific guidelines and restrictions. Such vehicles may include hedge fund strategies or any other alternative strategies the Foundation deems appropriate. The Foundation shall review the permitted investment strategies of such vehicles prior to investing in such vehicles.

RESTRICTIONS

In addition to the above guidelines, the Foundation has set forth the following restraints:

- no direct investment in gold or other commodities
- no direct investment in real estate REITs or real estate partnerships
- no direct short sales or trading on margin
- no direct options, including puts or calls

Notwithstanding the foregoing, the Foundation foresees the possibility of using mutual funds/collective trust funds/limited partnerships and understands that Foundation would not have any specific control over the management of such funds with regard to guidelines and restrictions. However, when possible, the Foundation intends to utilize funds that generally comply with the investment guidelines stated in this Investment Policy Statement.

COMMUNICATION AND REPORTING

There is to be an open line of communication between the Foundation and the Investment Manager. The Investment Manager is expected to provide quarterly reports detailing all asset information and performance results. Investment results will be evaluated and compared against appropriate indices. All benchmarks are intended as targets only and not as an assurance or guarantee of performance of any investment or of the portfolio. In addition to the required written and statistical information, the Investment Manager will be available to meet with the Foundation in person as requested. The following meeting schedule is recommended for each Investment Manager, with amount under management listed:

- Over \$15 million: Quarterly
- \$5 million - \$15 million: Semi-annually
- \$1 million - \$5 million: Annually.

EXHIBIT A

INVESTMENT PORTFOLIO ALLOCATION

	Target Allocation	Allocation Range
EQUITY	55.0%	45.0% - 75.0%
All Cap	10.0%	5.0% - 15.0%
Domestic Equities		
Large Cap	27.5%	20.0% - 40.0%
Mid/Small Cap	7.5%	3.0% - 15.0%
International Equities	10.0%	5.0% - 15.0%
INCOME / CASH	35.0%	25.0% - 55.0%
Bond and Cash Instruments	30.0%	20.0% - 55.0%
Energy Infrastructure Funds	5.0%	0.0% - 10.0%
ALTERNATIVES	10.0%	0.0% - 15.0%
Hedge Fund of Funds	10.0%	0.0% - 15.0%

PRELIMINARY DRAFT
FOR DISCUSSION PURPOSES ONLY

Form **990**

OMB No. 1545-0047

Return of Organization Exempt From Income Tax
Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)
Do not enter social security numbers on this form as it may be made public.
Go to www.irs.gov/Form990 for instructions and the latest information.

2022

Open to Public Inspection

Department of the Treasury
Internal Revenue Service

A For the 2022 calendar year, or tax year beginning , 2022, and ending , 20	
B Check if applicable:	C
<input type="checkbox"/> Address change	LAWRENCE PUBLIC LIBRARY FRIENDS AND FOUNDATION 707 VERMONT STREET LAWRENCE, KS 66044
<input type="checkbox"/> Name change	
<input type="checkbox"/> Initial return	
<input type="checkbox"/> Final return/terminated	
<input type="checkbox"/> Amended return	
<input type="checkbox"/> Application pending	F Name and address of principal officer: JOAN GOLDEN SAME AS C ABOVE
D Employer identification number 48-1179872	
E Telephone number (785) 843-3833	
G Gross receipts \$ 843,259.	
H(a) Is this a group return for subordinates? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
H(b) Are all subordinates included? <input type="checkbox"/> Yes <input type="checkbox"/> No If "No," attach a list. See instructions.	
I Tax-exempt status: <input checked="" type="checkbox"/> 501(c)(3) <input type="checkbox"/> 501(c) () (insert no.) <input type="checkbox"/> 4947(a)(1) or <input type="checkbox"/> 527	
J Website: WWW.LPLFF.ORG	
K Form of organization: <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Trust <input type="checkbox"/> Association <input type="checkbox"/> Other	
L Year of formation: 1996	
M State of legal domicile: KS	

Part I Summary

Activities & Governance	1	Briefly describe the organization's mission or most significant activities: SECURING GIFTS FROM THE COMMUNITY TO STRENGTHEN AND SUPPLEMENT THE PUBLIC'S INVESTMENT IN THE LIBRARY. LAWRENCE PUBLIC LIBRARY FRIENDS & FOUNDATION SUPPORTS THE IMMEDIATE AND LONG-TERM NEEDS OF THE LIBRARY THROUGH FINANCIAL SUPPORT, VOLUNTEER SERVICE, AND ADVOCACY.		
	2	Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.		
	3	Number of voting members of the governing body (Part VI, line 1a)	3	13
	4	Number of independent voting members of the governing body (Part VI, line 1b)	4	13
	5	Total number of individuals employed in calendar year 2022 (Part V, line 2a)	5	0
	6	Total number of volunteers (estimate if necessary)	6	275
	7a	Total unrelated business revenue from Part VIII, column (C), line 12	7a	0.
	b Net unrelated business taxable income from Form 990-T, Part I, line 11	7b	0.	
Revenue	8	Contributions and grants (Part VIII, line 1h)	Prior Year 418,702.	Current Year 485,768.
	9	Program service revenue (Part VIII, line 2g)		
	10	Investment income (Part VIII, column (A), lines 3, 4, and 7d)	135,893.	158,402.
	11	Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	133,976.	184,834.
	12	Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12)	688,571.	829,004.
Expenses	13	Grants and similar amounts paid (Part IX, column (A), lines 1-3)	435,621.	373,008.
	14	Benefits paid to or for members (Part IX, column (A), line 4)		
	15	Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)		
	16a	Professional fundraising fees (Part IX, column (A), line 11e)		
	b	Total fundraising expenses (Part IX, column (D), line 25)		
	17	Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)	127,719.	156,179.
18	Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25)	563,340.	529,187.	
19	Revenue less expenses. Subtract line 18 from line 12	125,231.	299,817.	
Net Assets or Fund Balances	20	Total assets (Part X, line 16)	Beginning of Current Year 3,712,973.	End of Year 3,479,956.
	21	Total liabilities (Part X, line 26)	0.	0.
	22	Net assets or fund balances. Subtract line 21 from line 20	3,712,973.	3,479,956.

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here	Signature of officer JOAN GOLDEN	Date TREASURER		
	Type or print name and title			
Paid Preparer Use Only	Print/Type preparer's name KENNETH R. HITE, CPA	Preparer's signature	Date	Check <input type="checkbox"/> if self-employed PTIN P00237300
	Firm's name KINDRED CPA LLC			Firm's EIN 84-2546429
	Firm's address 211 EAST EIGHTH STREET STE A LAWRENCE, KS 66044			Phone no. (785) 842-8844

May the IRS discuss this return with the preparer shown above? See instructions Yes No

PRELIMINARY DRAFT
FOR DISCUSSION PURPOSES ONLY

Part III Statement of Program Service Accomplishments

Check if Schedule O contains a response or note to any line in this Part III

1 Briefly describe the organization's mission:

SEE SCHEDULE O

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ? Yes No

If "Yes," describe these new services on Schedule O.

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services? Yes No

If "Yes," describe these changes on Schedule O.

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

4a (Code:) (Expenses \$ 407,054. including grants of \$ 373,008.) (Revenue \$)

PROVIDING FUNDS TO ENHANCE THE COLLECTIONS AND PROGRAMS OF THE PUBLIC LIBRARY OF THE CITY OF LAWRENCE, KANSAS.

4b (Code:) (Expenses \$ including grants of \$) (Revenue \$)

4c (Code:) (Expenses \$ including grants of \$) (Revenue \$)

4d Other program services (Describe on Schedule O.)

(Expenses \$ including grants of \$) (Revenue \$)

4e Total program service expenses 407,054.

PRELIMINARY DRAFT
FOR DISCUSSION PURPOSES ONLY

Part IV Checklist of Required Schedules

	Yes	No
1 Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? If "Yes," complete Schedule A.....	X	
2 Is the organization required to complete Schedule B, Schedule of Contributors? See instructions.....	X	
3 Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I.....		X
4 Section 501(c)(3) organizations. Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? If "Yes," complete Schedule C, Part II.....		X
5 Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Revenue Procedure 98-19? If "Yes," complete Schedule C, Part III.....		X
6 Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? If "Yes," complete Schedule D, Part I.....		X
7 Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? If "Yes," complete Schedule D, Part II.....		X
8 Did the organization maintain collections of works of art, historical treasures, or other similar assets? If "Yes," complete Schedule D, Part III.....		X
9 Did the organization report an amount in Part X, line 21, for escrow or custodial account liability, serve as a custodian for amounts not listed in Part X; or provide credit counseling, debt management, credit repair, or debt negotiation services? If "Yes," complete Schedule D, Part IV.....		X
10 Did the organization, directly or through a related organization, hold assets in donor-restricted endowments or in quasi endowments? If "Yes," complete Schedule D, Part V.....		X
11 If the organization's answer to any of the following questions is "Yes," then complete Schedule D, Parts VI, VII, VIII, IX, or X, as applicable.		
a Did the organization report an amount for land, buildings, and equipment in Part X, line 10? If "Yes," complete Schedule D, Part VI.....		X
b Did the organization report an amount for investments – other securities in Part X, line 12, that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part VII.....		X
c Did the organization report an amount for investments – program related in Part X, line 13, that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part VIII.....		X
d Did the organization report an amount for other assets in Part X, line 15, that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part IX.....		X
e Did the organization report an amount for other liabilities in Part X, line 25? If "Yes," complete Schedule D, Part X.....		X
f Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? If "Yes," complete Schedule D, Part X.....		X
12a Did the organization obtain separate, independent audited financial statements for the tax year? If "Yes," complete Schedule D, Parts XI and XII.....	X	
b Was the organization included in consolidated, independent audited financial statements for the tax year? If "Yes," and if the organization answered "No" to line 12a, then completing Schedule D, Parts XI and XII is optional.....		X
13 Is the organization a school described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E.....		X
14a Did the organization maintain an office, employees, or agents outside of the United States?.....		X
b Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at \$100,000 or more? If "Yes," complete Schedule F, Parts I and IV.....		X
15 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or other assistance to or for any foreign organization? If "Yes," complete Schedule F, Parts II and IV.....		X
16 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or other assistance to or for foreign individuals? If "Yes," complete Schedule F, Parts III and IV.....		X
17 Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? If "Yes," complete Schedule G, Part I. See instructions.....		X
18 Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? If "Yes," complete Schedule G, Part II.....	X	
19 Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a? If "Yes," complete Schedule G, Part III.....		X
20a Did the organization operate one or more hospital facilities? If "Yes," complete Schedule H.....		X
b If "Yes" to line 20a, did the organization attach a copy of its audited financial statements to this return?.....		
21 Did the organization report more than \$5,000 of grants or other assistance to any domestic organization or domestic government on Part IX, column (A), line 1? If "Yes," complete Schedule I, Parts I and II.....	X	

PRELIMINARY DRAFT
FOR DISCUSSION PURPOSES ONLY

Part IV Checklist of Required Schedules (continued)

		Yes	No
22	Did the organization report more than \$5,000 of grants or other assistance to or for domestic individuals on Part IX, column (A), line 2? <i>If "Yes," complete Schedule I, Parts I and III.</i>		X
23	Did the organization answer "Yes" to Part VII, Section A, line 3, 4, or 5, about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? <i>If "Yes," complete Schedule J.</i>		X
24a	Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than \$100,000 as of the last day of the year, that was issued after December 31, 2002? <i>If a "Yes," answer lines 24b through 24d and complete Schedule K. If "No," go to line 25a.</i>		X
b	Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?		
c	Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?		
d	Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year?		
25a	Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in an excess benefit transaction with a disqualified person during the year? <i>If "Yes," complete Schedule L, Part I.</i>		X
b	Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? <i>If "Yes," complete Schedule L, Part I.</i>		X
26	Did the organization report any amount on Part X, line 5 or 22, for receivables from or payables to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons? <i>If "Yes," complete Schedule L, Part II.</i>		X
27	Did the organization provide a grant or other assistance to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor or employee thereof, a grant selection committee member, or to a 35% controlled entity (including an employee thereof) or family member of any of these persons? <i>If "Yes," complete Schedule L, Part III.</i>	X	
28	Was the organization a party to a business transaction with one of the following parties (see the Schedule L, Part IV, instructions for applicable filing thresholds, conditions, and exceptions):		
a	A current or former officer, director, trustee, key employee, creator or founder, or substantial contributor? <i>If "Yes," complete Schedule L, Part IV.</i>	X	
b	A family member of any individual described in line 28a? <i>If "Yes," complete Schedule L, Part IV.</i>		X
c	A 35% controlled entity of one or more individuals and/or organizations described in line 28a or 28b? <i>If "Yes," complete Schedule L, Part IV.</i>		X
29	Did the organization receive more than \$25,000 in non-cash contributions? <i>If "Yes," complete Schedule M.</i>		X
30	Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? <i>If "Yes," complete Schedule M.</i>		X
31	Did the organization liquidate, terminate, or dissolve and cease operations? <i>If "Yes," complete Schedule N, Part I.</i>		X
32	Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? <i>If "Yes," complete Schedule N, Part II.</i>		X
33	Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? <i>If "Yes," complete Schedule R, Part I.</i>		X
34	Was the organization related to any tax-exempt or taxable entity? <i>If "Yes," complete Schedule R, Part II, III, or IV, and Part V, line 1.</i>		X
35a	Did the organization have a controlled entity within the meaning of section 512(b)(13)?		X
b	If "Yes" to line 35a, did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? <i>If "Yes," complete Schedule R, Part V, line 2.</i>		
36	Section 501(c)(3) organizations. Did the organization make any transfers to an exempt non-charitable related organization? <i>If "Yes," complete Schedule R, Part V, line 2.</i>		X
37	Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? <i>If "Yes," complete Schedule R, Part VI.</i>		X
38	Did the organization complete Schedule O and provide explanations on Schedule O for Part VI, lines 11b and 19? Note: All Form 990 filers are required to complete Schedule O.	X	

Part V Statements Regarding Other IRS Filings and Tax Compliance

Check if Schedule O contains a response or note to any line in this Part V.

		Yes	No
1a	Enter the number reported in box 3 of Form 1096. Enter -0- if not applicable.		
b	Enter the number of Forms W-2G included on line 1a. Enter -0- if not applicable.		
c	Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners?	X	

PRELIMINARY DRAFT
FOR DISCUSSION PURPOSES ONLY

Part V Statements Regarding Other IRS Filings and Tax Compliance (continued)

		Yes	No
2a Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return.	2a	0	
b If at least one is reported on line 2a, did the organization file all required federal employment tax returns?	2b		
3a Did the organization have unrelated business gross income of \$1,000 or more during the year?	3a		X
b If "Yes," has it filed a Form 990-T for this year? If "No" to line 3b, provide an explanation on Schedule O.	3b		
4a At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)?	4a		X
b If "Yes," enter the name of the foreign country See instructions for filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).			
5a Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?	5a		X
b Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction?	5b		X
c If "Yes," to line 5a or 5b, did the organization file Form 8886-T?	5c		
6a Does the organization have annual gross receipts that are normally greater than \$100,000, and did the organization solicit any contributions that were not tax deductible as charitable contributions?	6a		X
b If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?	6b		
7 Organizations that may receive deductible contributions under section 170(c).			
a Did the organization receive a payment in excess of \$75 made partly as a contribution and partly for goods and services provided to the payor?	7a	X	
b If "Yes," did the organization notify the donor of the value of the goods or services provided?	7b	X	
c Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282?	7c		X
d If "Yes," indicate the number of Forms 8282 filed during the year.	7d		
e Did the organization receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?	7e		X
f Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?	7f		X
g If the organization received a contribution of qualified intellectual property, did the organization file Form 8899 as required?	7g		
h If the organization received a contribution of cars, boats, airplanes, or other vehicles, did the organization file a Form 1098-C?	7h		X
8 Sponsoring organizations maintaining donor advised funds. Did a donor advised fund maintained by the sponsoring organization have excess business holdings at any time during the year?	8		
9 Sponsoring organizations maintaining donor advised funds.			
a Did the sponsoring organization make any taxable distributions under section 4966?	9a		
b Did the sponsoring organization make a distribution to a donor, donor advisor, or related person?	9b		
10 Section 501(c)(7) organizations. Enter:			
a Initiation fees and capital contributions included on Part VIII, line 12.	10a		
b Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities.	10b		
11 Section 501(c)(12) organizations. Enter:			
a Gross income from members or shareholders.	11a		
b Gross income from other sources. (Do not net amounts due or paid to other sources against amounts due or received from them.)	11b		
12a Section 4947(a)(1) non-exempt charitable trusts. Is the organization filing Form 990 in lieu of Form 1041?	12a		
b If "Yes," enter the amount of tax-exempt interest received or accrued during the year.	12b		
13 Section 501(c)(29) qualified nonprofit health insurance issuers.			
a Is the organization licensed to issue qualified health plans in more than one state?	13a		
Note: See the instructions for additional information the organization must report on Schedule O.			
b Enter the amount of reserves the organization is required to maintain by the states in which the organization is licensed to issue qualified health plans.	13b		
c Enter the amount of reserves on hand	13c		
14a Did the organization receive any payments for indoor tanning services during the tax year?	14a		X
b If "Yes," has it filed a Form 720 to report these payments? If "No," provide an explanation on Schedule O.	14b		
15 Is the organization subject to the section 4960 tax on payment(s) of more than \$1,000,000 in remuneration or excess parachute payment(s) during the year?	15		X
If "Yes," see the instructions and file Form 4720, Schedule N.			
16 Is the organization an educational institution subject to the section 4968 excise tax on net investment income?	16		X
If "Yes," complete Form 4720, Schedule O.			
17 Section 501(c)(21) organizations. Did the trust, or any disqualified or other person engage in any activities that would result in the imposition of an excise tax under section 4951, 4952, or 4953?	17		
If "Yes," complete Form 6069.			

PRELIMINARY DRAFT
FOR DISCUSSION PURPOSES ONLY

Part VI Governance, Management, and Disclosure. For each "Yes" response to lines 2 through 7b below, and for a "No" response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes on Schedule O. See instructions.
Check if Schedule O contains a response or note to any line in this Part VI.

Section A. Governing Body and Management

		Yes	No
1a	Enter the number of voting members of the governing body at the end of the tax year. If there are material differences in voting rights among members of the governing body, or if the governing body delegated broad authority to an executive committee or similar committee, explain on Schedule O.	13	
b	Enter the number of voting members included on line 1a, above, who are independent.	13	
2	Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee?	2	X
3	Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors, trustees, or key employees to a management company or other person?	3	X
4	Did the organization make any significant changes to its governing documents since the prior Form 990 was filed?	4	X
5	Did the organization become aware during the year of a significant diversion of the organization's assets?	5	X
6	Did the organization have members or stockholders?	6	X
7a	Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or more members of the governing body?	7a	X
b	Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders, or persons other than the governing body?	7b	X
8	Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following:		
a	The governing body?	8a	X
b	Each committee with authority to act on behalf of the governing body?	8b	X
9	Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? If "Yes," provide the names and addresses on Schedule O.	9	X

Section B. Policies (This Section B requests information about policies not required by the Internal Revenue Code.)

		Yes	No
10a	Did the organization have local chapters, branches, or affiliates?	10a	X
b	If "Yes," did the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with the organization's exempt purposes?	10b	
11a	Has the organization provided a complete copy of this Form 990 to all members of its governing body before filing the form?	11a	X
b	Describe on Schedule O the process, if any, used by the organization to review this Form 990. SEE SCHEDULE O		
12a	Did the organization have a written conflict of interest policy? If "No," go to line 13.	12a	X
b	Were officers, directors, or trustees, and key employees required to disclose annually interests that could give rise to conflicts?	12b	X
c	Did the organization regularly and consistently monitor and enforce compliance with the policy? If "Yes," describe on Schedule O how this was done. SEE SCHEDULE O	12c	X
13	Did the organization have a written whistleblower policy?	13	X
14	Did the organization have a written document retention and destruction policy?	14	X
15	Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?		
a	The organization's CEO, Executive Director, or top management official.	15a	X
b	Other officers or key employees of the organization. If "Yes" to line 15a or 15b, describe the process on Schedule O. See instructions.	15b	X
16a	Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year?	16a	X
b	If "Yes," did the organization follow a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and take steps to safeguard the organization's exempt status with respect to such arrangements?	16b	

Section C. Disclosure

- 17 List the states with which a copy of this Form 990 is required to be filed NONE
- 18 Section 6104 requires an organization to make its Forms 1023 (1024 or 1024-A, if applicable), 990, and 990-T (section 501(c)(3)s only) available for public inspection. Indicate how you made these available. Check all that apply.
 Own website Another's website Upon request Other (explain on Schedule O)
- 19 Describe on Schedule O whether (and if so, how) the organization made its governing documents, conflict of interest policy, and financial statements available to the public during the tax year. SEE SCHEDULE O
- 20 State the name, address, and telephone number of the person who possesses the organization's books and records.
 KATHLEEN MORGAN 707 VERMONT STREET LAWRENCE KS 66044 (785) 843-3833

PRELIMINARY DRAFT
FOR DISCUSSION PURPOSES ONLY

Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors

Check if Schedule O contains a response or note to any line in this Part VII.

Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees

1a Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
- List all of the organization's **current** key employees, if any. See the instructions for definition of "key employee."
- List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (box 5 of Form W-2, box 6 of Form 1099-MISC, and/or box 1 of Form 1099-NEC) of more than \$100,000 from the organization and any related organizations.
- List all of the organization's **former** officers, key employees, and highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.
- List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations.

See the instructions for the order in which to list the persons above.

Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee.

(A) Name and title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC/1099-NEC)	(E) Reportable compensation from related organizations (W-2/1099-MISC/1099-NEC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(1) RACHEL RADEMACHER CHAIR	2 0	X		X				0.	0.	0.
(2) BRANDON EISMAN VICE CHAIR	2 0	X		X				0.	0.	0.
(3) JANE MEDINA SECRETARY	2 0	X		X				0.	0.	0.
(4) JOAN GOLDEN TREASURER	2 0	X		X				0.	0.	0.
(5) ANNAMARIE HILL TRUSTEE	1 0	X						0.	0.	0.
(6) STAN RING TRUSTEE	1 0	X						0.	0.	0.
(7) DAN STOREY TRUSTEE	1 0	X						0.	0.	0.
(8) MARY GAGE TRUSTEE	1 0	X						0.	0.	0.
(9) NANCY HAMBLETON TRUSTEE	1 0	X						0.	0.	0.
(10) KASSIE NIETERS TRUSTEE	1 0	X						0.	0.	0.
(11) CRAIG PENZLER TRUSTEE	1 0	X						0.	0.	0.
(12) IMANI WADUD TRUSTEE	1 0	X						0.	0.	0.
(13) DAVID VANCE TRUSTEE	1 0	X						0.	0.	0.
(14) BRAD ALLEN EX-OFFICIO	1 0	X						0.	0.	0.

BAA

TEEA0107L 09/01/22

Form 990 (2022)

PRELIMINARY DRAFT
FOR DISCUSSION PURPOSES ONLY

Part VII Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees (continued)

(A) Name and title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC/1099-NEC)	(E) Reportable compensation from related organizations (W-2/1099-MISC/1099-NEC)	(F) Estimated amount of other compensation from the organization and related organizations
		<input type="checkbox"/> Individual trustee or director	<input type="checkbox"/> Institutional trustee	<input type="checkbox"/> Officer	<input type="checkbox"/> Key employee	<input type="checkbox"/> Highest compensated employee	<input type="checkbox"/> Former			
(15) KATHLEEN MORGAN EXECUTIVE DIR.	40 0			X			0.	0.	0.	
(16)										
(17)										
(18)										
(19)										
(20)										
(21)										
(22)										
(23)										
(24)										
(25)										
1b Subtotal							0.	0.	0.	
c Total from continuation sheets to Part VII, Section A							0.	0.	0.	
d Total (add lines 1b and 1c)							0.	0.	0.	

2 Total number of individuals (including but not limited to those listed above) who received more than \$100,000 of reportable compensation from the organization 0

		Yes	No
3 Did the organization list any former officer, director, trustee, key employee, or highest compensated employee on line 1a? <i>If "Yes," complete Schedule J for such individual.</i>	3		X
4 For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than \$150,000? <i>If "Yes," complete Schedule J for such individual.</i>	4		X
5 Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? <i>If "Yes," complete Schedule J for such person.</i>	5		X

Section B. Independent Contractors

1 Complete this table for your five highest compensated independent contractors that received more than \$100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year.

(A) Name and business address	(B) Description of services	(C) Compensation

2 Total number of independent contractors (including but not limited to those listed above) who received more than \$100,000 of compensation from the organization 0

PRELIMINARY DRAFT
FOR DISCUSSION PURPOSES ONLY

Part VIII Statement of Revenue

Check if Schedule O contains a response or note to any line in this Part VIII.

		(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512-514	
Contributions, Gifts, Grants, and Other Similar Amounts	1a Federated campaigns	1a				
	b Membership dues	1b				
	c Fundraising events	1c	72,706.			
	d Related organizations	1d				
	e Government grants (contributions)	1e				
	f All other contributions, gifts, grants, and similar amounts not included above	1f	413,062.			
	g Noncash contributions included in lines 1a-1f	1g				
	h Total. Add lines 1a-1f		485,768.			
Program Service Revenue	Business Code					
	2a					
	b					
	c					
	d					
	e					
	f All other program service revenue					
g Total. Add lines 2a-2f						
Other Revenue	3 Investment income (including dividends, interest, and other similar amounts)		158,402.		158,402.	
	4 Income from investment of tax-exempt bond proceeds					
	5 Royalties					
	6a Gross rents	(i) Real				
		(ii) Personal				
		6a				
	b Less: rental expenses	6b				
	c Rental income or (loss)	6c				
	d Net rental income or (loss)					
	7a Gross amount from sales of assets other than inventory	(i) Securities				
		(ii) Other				
		7a				
	b Less: cost or other basis and sales expenses	7b				
	c Gain or (loss)	7c				
d Net gain or (loss)						
8a Gross income from fundraising events (not including \$ 72,706. of contributions reported on line 1c). See Part IV, line 18		8a				
b Less: direct expenses	8b	14,255.				
c Net income or (loss) from fundraising events		-14,255.				
9a Gross income from gaming activities. See Part IV, line 19		9a				
b Less: direct expenses	9b					
c Net income or (loss) from gaming activities						
10a Gross sales of inventory, less returns and allowances		10a	199,089.			
b Less: cost of goods sold	10b					
c Net income or (loss) from sales of inventory		199,089.	199,089.			
Miscellaneous Revenue	Business Code					
	11a					
	b					
	c					
	d All other revenue					
e Total. Add lines 11a-11d						
12 Total revenue. See instructions		829,004.	199,089.	0.	158,402.	

PRELIMINARY DRAFT
FOR DISCUSSION PURPOSES ONLY

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX.

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21.....	373,008.	373,008.		
2 Grants and other assistance to domestic individuals. See Part IV, line 22.....				
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16				
4 Benefits paid to or for members.....				
5 Compensation of current officers, directors, trustees, and key employees.....	0.	0.	0.	0.
6 Compensation not included above to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B).....	0.	0.	0.	0.
7 Other salaries and wages.....				
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions).....				
9 Other employee benefits.....				
10 Payroll taxes.....				
11 Fees for services (nonemployees):				
a Management.....	119,264.		119,264.	
b Legal.....	459.		459.	
c Accounting.....	2,410.		2,410.	
d Lobbying.....				
e Professional fundraising services. See Part IV, line 17. . .				
f Investment management fees.....				
g Other. (If line 11g amount exceeds 10% of line 25, column (A), amount, list line 11g expenses on Schedule O.) . . .	1,479.	1,479.		
12 Advertising and promotion.....				
13 Office expenses.....	3,121.	3,121.		
14 Information technology.....	1,018.	1,018.		
15 Royalties.....				
16 Occupancy.....	600.	600.		
17 Travel.....	897.	897.		
18 Payments of travel or entertainment expenses for any federal, state, or local public officials.....				
19 Conferences, conventions, and meetings.....				
20 Interest.....				
21 Payments to affiliates.....				
22 Depreciation, depletion, and amortization. . .				
23 Insurance.....	1,332.	1,332.		
24 Other expenses. Itemize expenses not covered above. (List miscellaneous expenses on line 24e. If line 24e amount exceeds 10% of line 25, column (A), amount, list line 24e expenses on Schedule O.).....				
a <u>BOOK SALES EXPENSES</u>	12,773.	12,773.		
b <u>DONOR OUTREACH</u>	6,748.	6,748.		
c <u>MISCELLANEOUS</u>	4,719.	4,719.		
d <u>POSTAGE AND SHIPPING</u>	1,359.	1,359.		
e All other expenses.....				
25 Total functional expenses. Add lines 1 through 24e. . .	529,187.	407,054.	122,133.	0.
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here <input type="checkbox"/> if following SOP 98-2 (ASC 958-720).....				

PRELIMINARY DRAFT
FOR DISCUSSION PURPOSES ONLY

Part X Balance Sheet

Check if Schedule O contains a response or note to any line in this Part X

		(A) Beginning of year		(B) End of year	
Assets	1	486,549.	1	562,028.	
	2	3,226,424.	2	2,917,928.	
	3		3		
	4		4		
	5		5		
	6		6		
	7		7		
	8		8		
	9		9		
	10a	10a			
	b	10b		10c	
	11			11	
	12			12	
	13			13	
	14			14	
	15			15	
16	Total assets. Add lines 1 through 15 (must equal line 33).	3,712,973.	16	3,479,956.	
Liabilities	17		17		
	18		18		
	19		19		
	20		20		
	21		21		
	22		22		
	23		23		
	24		24		
25			25		
26	Total liabilities. Add lines 17 through 25.	0.	26	0.	
Net Assets or Fund Balances	Organizations that follow FASB ASC 958, check here <input checked="" type="checkbox"/> and complete lines 27, 28, 32, and 33.				
	27		3,712,973.	27	3,479,956.
	28			28	
	Organizations that do not follow FASB ASC 958, check here <input type="checkbox"/> and complete lines 29 through 33.				
	29			29	
	30			30	
	31			31	
32	Total net assets or fund balances	3,712,973.	32	3,479,956.	
33	Total liabilities and net assets/fund balances	3,712,973.	33	3,479,956.	

BAA

TEEA0111L 09/01/22

Form 990 (2022)

PRELIMINARY DRAFT
FOR DISCUSSION PURPOSES ONLY

Part XI Reconciliation of Net Assets

Check if Schedule O contains a response or note to any line in this Part XI.

1 Total revenue (must equal Part VIII, column (A), line 12).....	1	829,004.
2 Total expenses (must equal Part IX, column (A), line 25).....	2	529,187.
3 Revenue less expenses. Subtract line 2 from line 1.....	3	299,817.
4 Net assets or fund balances at beginning of year (must equal Part X, line 32, column (A)).....	4	3,712,973.
5 Net unrealized gains (losses) on investments.....	5	-532,834.
6 Donated services and use of facilities.....	6	
7 Investment expenses.....	7	
8 Prior period adjustments.....	8	
9 Other changes in net assets or fund balances (explain on Schedule O).....	9	0.
10 Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 32, column (B)).....	10	3,479,956.

Part XII Financial Statements and Reporting

Check if Schedule O contains a response or note to any line in this Part XII.

		Yes	No
1 Accounting method used to prepare the Form 990: <input checked="" type="checkbox"/> Cash <input type="checkbox"/> Accrual <input type="checkbox"/> Other _____ If the organization changed its method of accounting from a prior year or checked "Other," explain on Schedule O.			
2a Were the organization's financial statements compiled or reviewed by an independent accountant?..... If "Yes," check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both: <input type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis	2a		X
b Were the organization's financial statements audited by an independent accountant?..... If "Yes," check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both: <input checked="" type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis	2b	X	
c If "Yes" to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant?..... If the organization changed either its oversight process or selection process during the tax year, explain on Schedule O. SEE SCHEDULE O	2c	X	
3a As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Uniform Guidance, 2 C.F.R Part 200, Subpart F?.....	3a		X
b If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why on Schedule O and describe any steps taken to undergo such audits.....	3b		

PRELIMINARY DRAFT
FOR DISCUSSION PURPOSES ONLY

Public Charity Status and Public Support

OMB No. 1545-0047

2022

SCHEDULE A
(Form 990)

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

Attach to Form 990 or Form 990-EZ.

Go to www.irs.gov/Form990 for instructions and the latest information.

Department of the Treasury
Internal Revenue Service

Open to Public
Inspection

Name of the organization LAWRENCE PUBLIC LIBRARY FRIENDS AND FOUNDATION	Employer identification number 48-1179872
---	---

Part I Reason for Public Charity Status. (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is: (For lines 1 through 12, check only one box.)

- 1 A church, convention of churches, or association of churches described in **section 170(b)(1)(A)(i).**
- 2 A school described in **section 170(b)(1)(A)(ii).** (Attach Schedule E (Form 990).)
- 3 A hospital or a cooperative hospital service organization described in **section 170(b)(1)(A)(iii).**
- 4 A medical research organization operated in conjunction with a hospital described in **section 170(b)(1)(A)(iii).** Enter the hospital's name, city, and state: _____
- 5 An organization operated for the benefit of a college or university owned or operated by a governmental unit described in **section 170(b)(1)(A)(iv).** (Complete Part II.)
- 6 A federal, state, or local government or governmental unit described in **section 170(b)(1)(A)(v).**
- 7 An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in **section 170(b)(1)(A)(vi).** (Complete Part II.)
- 8 A community trust described in **section 170(b)(1)(A)(vi).** (Complete Part II.)
- 9 An agricultural research organization described in **section 170(b)(1)(A)(ix)** operated in conjunction with a land-grant college or university or a non-land-grant college of agriculture (see instructions). Enter the name, city, and state of the college or university: _____
- 10 An organization that normally receives (1) more than 33-1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions, subject to certain exceptions; and (2) no more than 33-1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See **section 509(a)(2).** (Complete Part III.)
- 11 An organization organized and operated exclusively to test for public safety. See **section 509(a)(4).**
- 12 An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in **section 509(a)(1)** or **section 509(a)(2).** See **section 509(a)(3).** Check the box on lines 12a through 12d that describes the type of supporting organization and complete lines 12e, 12f, and 12g.
 - a **Type I.** A supporting organization operated, supervised, or controlled by its supported organization(s), typically by giving the supported organization(s) the power to regularly appoint or elect a majority of the directors or trustees of the supporting organization. **You must complete Part IV, Sections A and B.**
 - b **Type II.** A supporting organization supervised or controlled in connection with its supported organization(s), by having control or management of the supporting organization vested in the same persons that control or manage the supported organization(s). **You must complete Part IV, Sections A and C.**
 - c **Type III functionally integrated.** A supporting organization operated in connection with, and functionally integrated with, its supported organization(s) (see instructions). **You must complete Part IV, Sections A, D, and E.**
 - d **Type III non-functionally integrated.** A supporting organization operated in connection with its supported organization(s) that is not functionally integrated. The organization generally must satisfy a distribution requirement and an attentiveness requirement (see instructions). **You must complete Part IV, Sections A and D, and Part V.**
 - e Check this box if the organization received a written determination from the IRS that it is a Type I, Type II, Type III functionally integrated, or Type III non-functionally integrated supporting organization.
 - f Enter the number of supported organizations
 - g Provide the following information about the supported organization(s).

(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 1-10 above (see instructions))	(iv) Is the organization listed in your governing document?		(v) Amount of monetary support (see instructions)	(vi) Amount of other support (see instructions)
			Yes	No		
(A)						
(B)						
(C)						
(D)						
(E)						
Total						

PRELIMINARY DRAFT
FOR DISCUSSION PURPOSES ONLY

Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)

(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

Section A. Public Support

Calendar year (or fiscal year beginning in)	(a) 2018	(b) 2019	(c) 2020	(d) 2021	(e) 2022	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")	278,424.	397,375.	641,978.	418,702.	485,769.	2,222,248.
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf.						0.
3 The value of services or facilities furnished by a governmental unit to the organization without charge						0.
4 Total. Add lines 1 through 3	278,424.	397,375.	641,978.	418,702.	485,769.	2,222,248.
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						156,596.
6 Public support. Subtract line 5 from line 4						2,065,652.

Section B. Total Support

Calendar year (or fiscal year beginning in)	(a) 2018	(b) 2019	(c) 2020	(d) 2021	(e) 2022	(f) Total
7 Amounts from line 4	278,424.	397,375.	641,978.	418,702.	485,769.	2,222,248.
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources	134,392.	360,916.	51,230.	135,894.	158,402.	840,834.
9 Net income from unrelated business activities, whether or not the business is regularly carried on						0.
10 Other income. Do not include gain or loss from the sale of capital assets. (Explain in Part VI.)		4,996.	123,396.	158,820.	201,264.	488,476.
11 Total support. Add lines 7 through 10						3,551,558.
12 Gross receipts from related activities, etc. (see instructions)					12	0.
13 First 5 years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here						<input type="checkbox"/>

Section C. Computation of Public Support Percentage

14 Public support percentage for 2022 (line 6, column (f), divided by line 11, column (f))	14	58.16 %
15 Public support percentage from 2021 Schedule A, Part II, line 14	15	57.22 %
16a 33-1/3% support test—2022. If the organization did not check the box on line 13, and line 14 is 33-1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization.	<input checked="" type="checkbox"/>	
b 33-1/3% support test—2021. If the organization did not check a box on line 13 or 16a, and line 15 is 33-1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization.	<input type="checkbox"/>	
17a 10%-facts-and-circumstances test—2022. If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the facts-and-circumstances test, check this box and stop here. Explain in Part VI how the organization meets the facts-and-circumstances test. The organization qualifies as a publicly supported organization.	<input type="checkbox"/>	
b 10%-facts-and-circumstances test—2021. If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the facts-and-circumstances test, check this box and stop here. Explain in Part VI how the organization meets the facts-and-circumstances test. The organization qualifies as a publicly supported organization.	<input type="checkbox"/>	
18 Private foundation. If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions.	<input type="checkbox"/>	

Part III Support Schedule for Organizations Described in Section 509(a)(2)

(Complete only if you checked the box on line 10 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

Section A. Public Support

Calendar year (or fiscal year beginning in)	(a) 2018	(b) 2019	(c) 2020	(d) 2021	(e) 2022	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")						
2 Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose.						
3 Gross receipts from activities that are not an unrelated trade or business under section 513.						
4 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf.						
5 The value of services or facilities furnished by a governmental unit to the organization without charge						
6 Total. Add lines 1 through 5						
7a Amounts included on lines 1, 2, and 3 received from disqualified persons.						
b Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year.						
c Add lines 7a and 7b.						
8 Public support. (Subtract line 7c from line 6.)						

Section B. Total Support

Calendar year (or fiscal year beginning in)	(a) 2018	(b) 2019	(c) 2020	(d) 2021	(e) 2022	(f) Total
9 Amounts from line 6						
10a Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources						
b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
c Add lines 10a and 10b						
11 Net income from unrelated business activities not included on line 10b, whether or not the business is regularly carried on						
12 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
13 Total support. (Add lines 9, 10c, 11, and 12.)						

14 First 5 years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here.

Section C. Computation of Public Support Percentage

15 Public support percentage for 2022 (line 8, column (f), divided by line 13, column (f))	15	%
16 Public support percentage from 2021 Schedule A, Part III, line 15	16	%

Section D. Computation of Investment Income Percentage

17 Investment income percentage for 2022 (line 10c, column (f), divided by line 13, column (f))	17	%
18 Investment income percentage from 2021 Schedule A, Part III, line 17	18	%

19a 33-1/3% support tests—2022. If the organization did not check the box on line 14, and line 15 is more than 33-1/3%, and line 17 is not more than 33-1/3%, check this box and stop here. The organization qualifies as a publicly supported organization.

b 33-1/3% support tests—2021. If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33-1/3%, and line 18 is not more than 33-1/3%, check this box and stop here. The organization qualifies as a publicly supported organization.

20 Private foundation. If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions.

PRELIMINARY DRAFT
FOR DISCUSSION PURPOSES ONLY

Part IV Supporting Organizations

(Complete only if you checked a box on line 12 of Part I. If you checked box 12a, Part I, complete Sections A and B. If you checked box 12b, Part I, complete Sections A and C. If you checked box 12c, Part I, complete Sections A, D, and E. If you checked box 12d, Part I, complete Sections A and D, and complete Part V.)

Section A. All Supporting Organizations

	Yes	No
1 Are all of the organization's supported organizations listed by name in the organization's governing documents? <i>If "No," describe in Part VI how the supported organizations are designated. If designated by class or purpose, describe the designation. If historic and continuing relationship, explain.</i>	1	
2 Did the organization have any supported organization that does not have an IRS determination of status under section 509(a)(1) or (2)? <i>If "Yes," explain in Part VI how the organization determined that the supported organization was described in section 509(a)(1) or (2).</i>	2	
3a Did the organization have a supported organization described in section 501(c)(4), (5), or (6)? <i>If "Yes," answer lines 3b and 3c below.</i>	3a	
b Did the organization confirm that each supported organization qualified under section 501(c)(4), (5), or (6) and satisfied the public support tests under section 509(a)(2)? <i>If "Yes," describe in Part VI when and how the organization made the determination.</i>	3b	
c Did the organization ensure that all support to such organizations was used exclusively for section 170(c)(2)(B) purposes? <i>If "Yes," explain in Part VI what controls the organization put in place to ensure such use.</i>	3c	
4a Was any supported organization not organized in the United States ("foreign supported organization")? <i>If "Yes" and if you checked box 12a or 12b in Part I, answer lines 4b and 4c below.</i>	4a	
b Did the organization have ultimate control and discretion in deciding whether to make grants to the foreign supported organization? <i>If "Yes," describe in Part VI how the organization had such control and discretion despite being controlled or supervised by or in connection with its supported organizations.</i>	4b	
c Did the organization support any foreign supported organization that does not have an IRS determination under sections 501(c)(3) and 509(a)(1) or (2)? <i>If "Yes," explain in Part VI what controls the organization used to ensure that all support to the foreign supported organization was used exclusively for section 170(c)(2)(B) purposes.</i>	4c	
5a Did the organization add, substitute, or remove any supported organizations during the tax year? <i>If "Yes," answer lines 5b and 5c below (if applicable). Also, provide detail in Part VI, including (i) the names and EIN numbers of the supported organizations added, substituted, or removed; (ii) the reasons for each such action; (iii) the authority under the organization's organizing document authorizing such action; and (iv) how the action was accomplished (such as by amendment to the organizing document).</i>	5a	
b Type I or Type II only. Was any added or substituted supported organization part of a class already designated in the organization's organizing document?	5b	
c Substitutions only. Was the substitution the result of an event beyond the organization's control?	5c	
6 Did the organization provide support (whether in the form of grants or the provision of services or facilities) to anyone other than (i) its supported organizations, (ii) individuals that are part of the charitable class benefited by one or more of its supported organizations, or (iii) other supporting organizations that also support or benefit one or more of the filing organization's supported organizations? <i>If "Yes," provide detail in Part VI.</i>	6	
7 Did the organization provide a grant, loan, compensation, or other similar payment to a substantial contributor (as defined in section 4958(c)(3)(C)), a family member of a substantial contributor, or a 35% controlled entity with regard to a substantial contributor? <i>If "Yes," complete Part I of Schedule L (Form 990).</i>	7	
8 Did the organization make a loan to a disqualified person (as defined in section 4958) not described on line 7? <i>If "Yes," complete Part I of Schedule L (Form 990).</i>	8	
9a Was the organization controlled directly or indirectly at any time during the tax year by one or more disqualified persons, as defined in section 4946 (other than foundation managers and organizations described in section 509(a)(1) or (2))? <i>If "Yes," provide detail in Part VI.</i>	9a	
b Did one or more disqualified persons (as defined on line 9a) hold a controlling interest in any entity in which the supporting organization had an interest? <i>If "Yes," provide detail in Part VI.</i>	9b	
c Did a disqualified person (as defined on line 9a) have an ownership interest in, or derive any personal benefit from, assets in which the supporting organization also had an interest? <i>If "Yes," provide detail in Part VI.</i>	9c	
10a Was the organization subject to the excess business holdings rules of section 4943 because of section 4943(f) (regarding certain Type II supporting organizations, and all Type III non-functionally integrated supporting organizations)? <i>If "Yes," answer line 10b below.</i>	10a	
b Did the organization have any excess business holdings in the tax year? <i>(Use Schedule C, Form 4720, to determine whether the organization had excess business holdings.)</i>	10b	

PRELIMINARY DRAFT
FOR DISCUSSION PURPOSES ONLY

Part IV Supporting Organizations *(continued)*

	Yes	No
11 Has the organization accepted a gift or contribution from any of the following persons?		
a A person who directly or indirectly controls, either alone or together with persons described on lines 11b and 11c below, the governing body of a supported organization?	11a	
b A family member of a person described on line 11a above?	11b	
c A 35% controlled entity of a person described on line 11a or 11b above? <i>If "Yes" to line 11a, 11b, or 11c, provide detail in Part VI.</i>	11c	

Section B. Type I Supporting Organizations

	Yes	No
1 Did the governing body, members of the governing body, officers acting in their official capacity, or membership of one or more supported organizations have the power to regularly appoint or elect at least a majority of the organization's officers, directors, or trustees at all times during the tax year? <i>If "No," describe in Part VI how the supported organization(s) effectively operated, supervised, or controlled the organization's activities. If the organization had more than one supported organization, describe how the powers to appoint and/or remove officers, directors, or trustees were allocated among the supported organizations and what conditions or restrictions, if any, applied to such powers during the tax year.</i>	1	
2 Did the organization operate for the benefit of any supported organization other than the supported organization(s) that operated, supervised, or controlled the supporting organization? <i>If "Yes," explain in Part VI how providing such benefit carried out the purposes of the supported organization(s) that operated, supervised, or controlled the supporting organization.</i>	2	

Section C. Type II Supporting Organizations

	Yes	No
1 Were a majority of the organization's directors or trustees during the tax year also a majority of the directors or trustees of each of the organization's supported organization(s)? <i>If "No," describe in Part VI how control or management of the supporting organization was vested in the same persons that controlled or managed the supported organization(s).</i>	1	

Section D. All Type III Supporting Organizations

	Yes	No
1 Did the organization provide to each of its supported organizations, by the last day of the fifth month of the organization's tax year, (i) a written notice describing the type and amount of support provided during the prior tax year, (ii) a copy of the Form 990 that was most recently filed as of the date of notification, and (iii) copies of the organization's governing documents in effect on the date of notification, to the extent not previously provided?	1	
2 Were any of the organization's officers, directors, or trustees either (i) appointed or elected by the supported organization(s) or (ii) serving on the governing body of a supported organization? <i>If "No," explain in Part VI how the organization maintained a close and continuous working relationship with the supported organization(s).</i>	2	
3 By reason of the relationship described on line 2, above, did the organization's supported organizations have a significant voice in the organization's investment policies and in directing the use of the organization's income or assets at all times during the tax year? <i>If "Yes," describe in Part VI the role the organization's supported organizations played in this regard.</i>	3	

Section E. Type III Functionally Integrated Supporting Organizations

- 1 Check the box next to the method that the organization used to satisfy the Integral Part Test during the year (see instructions).
- a The organization satisfied the Activities Test. Complete line 2 below.
- b The organization is the parent of each of its supported organizations. Complete line 3 below.
- c The organization supported a governmental entity. Describe in Part VI how you supported a governmental entity (see instructions).

2 Activities Test. Answer lines 2a and 2b below.

a Did substantially all of the organization's activities during the tax year directly further the exempt purposes of the supported organization(s) to which the organization was responsive? *If "Yes," then in Part VI identify those supported organizations and explain how these activities directly furthered their exempt purposes, how the organization was responsive to those supported organizations, and how the organization determined that these activities constituted substantially all of its activities.*

b Did the activities described on line 2a, above, constitute activities that, but for the organization's involvement, one or more of the organization's supported organization(s) would have been engaged in? *If "Yes," explain in Part VI the reasons for the organization's position that its supported organization(s) would have engaged in these activities but for the organization's involvement.*

3 Parent of Supported Organizations. Answer lines 3a and 3b below.

a Did the organization have the power to regularly appoint or elect a majority of the officers, directors, or trustees of each of the supported organizations? *If "Yes" or "No," provide details in Part VI.*

b Did the organization exercise a substantial degree of direction over the policies, programs, and activities of each of its supported organizations? *If "Yes," describe in Part VI the role played by the organization in this regard.*

	Yes	No
2a		
2b		
3a		
3b		

PRELIMINARY DRAFT
FOR DISCUSSION PURPOSES ONLY

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations

1 Check here if the organization satisfied the Integral Part Test as a qualifying trust on Nov. 20, 1970 (explain in Part VI). **See instructions.** All other Type III non-functionally integrated supporting organizations must complete Sections A through E.

Section A – Adjusted Net Income		(A) Prior Year	(B) Current Year (optional)
1	Net short-term capital gain	1	
2	Recoveries of prior-year distributions	2	
3	Other gross income (see instructions)	3	
4	Add lines 1 through 3.	4	
5	Depreciation and depletion	5	
6	Portion of operating expenses paid or incurred for production or collection of gross income or for management, conservation, or maintenance of property held for production of income (see instructions)	6	
7	Other expenses (see instructions)	7	
8	Adjusted Net Income (subtract lines 5, 6, and 7 from line 4)	8	

Section B – Minimum Asset Amount		(A) Prior Year	(B) Current Year (optional)
1	Aggregate fair market value of all non-exempt-use assets (see instructions for short tax year or assets held for part of year):		
a	Average monthly value of securities	1a	
b	Average monthly cash balances	1b	
c	Fair market value of other non-exempt-use assets	1c	
d	Total (add lines 1a, 1b, and 1c)	1d	
e	Discount claimed for blockage or other factors (explain in detail in Part VI):		
2	Acquisition indebtedness applicable to non-exempt-use assets	2	
3	Subtract line 2 from line 1d.	3	
4	Cash deemed held for exempt use. Enter 0.015 of line 3 (for greater amount, see instructions).	4	
5	Net value of non-exempt-use assets (subtract line 4 from line 3)	5	
6	Multiply line 5 by 0.035.	6	
7	Recoveries of prior-year distributions	7	
8	Minimum Asset Amount (add line 7 to line 6)	8	

Section C – Distributable Amount		(A) Prior Year	(B) Current Year
1	Adjusted net income for prior year (from Section A, line 8, column A)		Current Year
2	Enter 0.85 of line 1.		
3	Minimum asset amount for prior year (from Section B, line 8, column A)		
4	Enter greater of line 2 or line 3.		
5	Income tax imposed in prior year		
6	Distributable Amount. Subtract line 5 from line 4, unless subject to emergency temporary reduction (see instructions).		

7 Check here if the current year is the organization's first as a non-functionally integrated Type III supporting organization (see instructions).

PRELIMINARY DRAFT
FOR DISCUSSION PURPOSES ONLY

Part VI

Supplemental Information. Provide the explanations required by Part II, line 10; Part II, line 17a or 17b; Part III, line 12; Part IV, Section A, lines 1, 2, 3b, 3c, 4b, 4c, 5a, 6, 9a, 9b, 9c, 11a, 11b, and 11c; Part IV, Section B, lines 1 and 2; Part IV, Section C, line 1; Part IV, Section D, lines 2 and 3; Part IV, Section E, lines 1c, 2a, 2b, 3a, and 3b; Part V, line 1; Part V, Section B, line 1e; Part V, Section D, lines 5, 6, and 8; and Part V, Section E, lines 2, 5, and 6. Also complete this part for any additional information. (See instructions.)

PART II, LINE 10 - OTHER INCOME

NATURE AND SOURCE	2022	2021	2020	2019	2018
MISCELLANEOUS - OTHER	\$ 2,175.	\$ 9,592.	\$ 14,361.	\$ 4,996.	
BOOK SALES	199,089.	149,228.	109,035.		
TOTAL	<u>\$ 201,264.</u>	<u>\$ 158,820.</u>	<u>\$ 123,396.</u>	<u>\$ 4,996.</u>	<u>\$ 0.</u>

DRAFT

**Schedule B
(Form 990)**

Schedule of Contributors

2022

Department of the Treasury
Internal Revenue Service

Attach to Form 990 or Form 990-PF.
Go to www.irs.gov/Form990 for the latest information.

Name of the organization LAWRENCE PUBLIC LIBRARY FRIENDS AND FOUNDATION	Employer identification number 48-1179872
---	---

Organization type (check one):

Filers of:

Section:

Form 990 or 990-EZ

501(c)(3) (enter number) organization

4947(a)(1) nonexempt charitable trust **not** treated as a private foundation

527 political organization

Form 990-PF

501(c)(3) exempt private foundation

4947(a)(1) nonexempt charitable trust treated as a private foundation

501(c)(3) taxable private foundation

Check if your organization is covered by the **General Rule** or a **Special Rule**.

Note: Only a section 501(c)(7), (8), or (10) organization can check boxes for both the General Rule and a Special Rule. See instructions.

General Rule

For an organization filing Form 990, 990-EZ, or 990-PF that received, during the year, contributions totaling \$5,000 or more (in money or property) from any one contributor. Complete Parts I and II. See instructions for determining a contributor's total contributions.

Special Rules

For an organization described in section 501(c)(3) filing Form 990 or 990-EZ that met the 33-1/3% support test of the regulations under sections 509(a)(1) and 170(b)(1)(A)(vi), that checked Schedule A (Form 990), Part II, line 13, 16a, or 16b, and that received from any one contributor, during the year, total contributions of the greater of (1) \$5,000; or (2) 2% of the amount on (i) Form 990, Part VIII, line 1h; or (ii) Form 990-EZ, line 1. Complete Parts I and II.

For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, total contributions of more than \$1,000 *exclusively* for religious, charitable, scientific, literary, or educational purposes, or for the prevention of cruelty to children or animals. Complete Parts I (entering "N/A" in column (b) instead of the contributor name and address), II, and III.

For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, contributions *exclusively* for religious, charitable, etc., purposes, but no such contributions totaled more than \$1,000. If this box is checked, enter here the total contributions that were received during the year for an *exclusively* religious, charitable, etc., purpose. Don't complete any of the parts unless the **General Rule** applies to this organization because it received *nonexclusively* religious, charitable, etc., contributions totaling \$5,000 or more during the year. \$ _____

Caution: An organization that isn't covered by the General Rule and/or the Special Rules doesn't file Schedule B (Form 990), but it **must** answer "No" on Part IV, line 2, of its Form 990; or check the box on line H of its Form 990-EZ or on its Form 990-PF, Part I, line 2, to certify that it doesn't meet the filing requirements of Schedule B (Form 990).

PRELIMINARY DRAFT
FOR DISCUSSION PURPOSES ONLY

Schedule B (Form 990) (2022)

1 2 Page 2

Name of organization LAWRENCE PUBLIC LIBRARY FRIENDS AND	Employer identification number 48-1179872
--	---

Part I Contributors (see instructions). Use duplicate copies of Part I if additional space is needed.

(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
1	BNSF FOUNDATION ----- 2500 LOU MENK DR, AOB-2 ----- FORT WORTH, TX 76132 -----	\$ 10,000.	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
2	CAPITOL FEDERAL FOUNDATION ----- 700 S. KANSAS AVE., STE. 606 ----- TOPEKA, KS 66603 -----	\$ 13,000.	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
3	SIMPSON FOUNDATION ----- C/O DCCF 900 MASSACHUSETTS ST ----- LAWRENCE, KS 66044 -----	\$ 15,000.	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
4	DOUGLAS COUNTY COMMUNITY FOUNDATION ----- 900 MASSACHUSETTS ST, STE 406 ----- LAWRENCE, KS 66044 -----	\$ 31,000.	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
5	HARRISON FAMILY FUND ----- 900 MASSACHUSETTS ST STE 406 ----- LAWRENCE, KS 66044 -----	\$ 20,000.	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
6	MIDCO ----- 2000 W 31ST, STE C ----- LAWRENCE, KS 66046 -----	\$ 15,000.	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)

PRELIMINARY DRAFT
FOR DISCUSSION PURPOSES ONLY

Name of organization LAWRENCE PUBLIC LIBRARY FRIENDS AND	Employer identification number 48-1179872
--	--

Part I Contributors (see instructions). Use duplicate copies of Part I if additional space is needed.

(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
7	JEDEL FAMILY FUND ----- 118 N CONISTOR LANE STE B 141 ----- LIBERTY, MO 64068 -----	\$ 40,000.	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
8	RICK STEIN & MARY HOWE FUND ----- 5431 SW 29TH, SUITE 300 ----- TOPEKA, KS 66614 -----	\$ 10,000.	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
9	ST. PATRICK'S DAY OF LAWRENCE KS ----- PO BOX 1702 ----- LAWRENCE, KS 66044 -----	\$ 23,000.	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
10	TOPEKA COMMUNITY FOUNDATION ----- 5431 SW 29TH ST. SUITE 300 ----- TOPEKA, KS 66614 -----	\$ 10,000.	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
-----	----- ----- ----- -----	\$ -----	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
-----	----- ----- ----- -----	\$ -----	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)

PRELIMINARY DRAFT
FOR DISCUSSION PURPOSES ONLY

Schedule B (Form 990) (2022)

1 1 Page **3**

Name of organization LAWRENCE PUBLIC LIBRARY FRIENDS AND	Employer identification number 48-1179872
--	---

Part II **Noncash Property** (see instructions). Use duplicate copies of Part II if additional space is needed.

(a) No. from Part I	(b) Description of noncash property given	(c) FMV (or estimate) (See instructions.)	(d) Date received
	N/A		
	----- ----- -----	\$----- ----- -----	----- ----- -----
	----- ----- -----	\$----- ----- -----	----- ----- -----
	----- ----- -----	\$----- ----- -----	----- ----- -----
	----- ----- -----	\$----- ----- -----	----- ----- -----
	----- ----- -----	\$----- ----- -----	----- ----- -----
	----- ----- -----	\$----- ----- -----	----- ----- -----
	----- ----- -----	\$----- ----- -----	----- ----- -----

PRELIMINARY DRAFT
FOR DISCUSSION PURPOSES ONLY

Name of organization LAWRENCE PUBLIC LIBRARY FRIENDS AND	Employer identification number 48-1179872
--	---

Part III Exclusively religious, charitable, etc., contributions to organizations described in section 501(c)(7), (8), or (10) that total more than \$1,000 for the year from any one contributor. Complete columns (a) through (e) and the following line entry. For organizations completing Part III, enter the total of exclusively religious, charitable, etc., contributions of \$1,000 or less for the year. (Enter this information once. See instructions.) \$ _____ N/A
Use duplicate copies of Part III if additional space is needed.

(a) No. from Part I	(b) Purpose of gift	(c) Use of gift	(d) Description of how gift is held
	N/A		
(e) Transfer of gift			
Transferee's name, address, and ZIP + 4		Relationship of transferor to transferee	
-----		-----	
-----		-----	
(a) No. from Part I	(b) Purpose of gift	(c) Use of gift	(d) Description of how gift is held
(e) Transfer of gift			
Transferee's name, address, and ZIP + 4		Relationship of transferor to transferee	
-----		-----	
-----		-----	
(a) No. from Part I	(b) Purpose of gift	(c) Use of gift	(d) Description of how gift is held
(e) Transfer of gift			
Transferee's name, address, and ZIP + 4		Relationship of transferor to transferee	
-----		-----	
-----		-----	
(a) No. from Part I	(b) Purpose of gift	(c) Use of gift	(d) Description of how gift is held
(e) Transfer of gift			
Transferee's name, address, and ZIP + 4		Relationship of transferor to transferee	
-----		-----	
-----		-----	

PRELIMINARY DRAFT
FOR DISCUSSION PURPOSES ONLY

**SCHEDULE D
(Form 990)**

Supplemental Financial Statements

OMB No. 1545-0047

2022

Complete if the organization answered "Yes" on Form 990,
Part IV, line 6, 7, 8, 9, 10, 11a, 11b, 11c, 11d, 11e, 11f, 12a, or 12b.
Attach to Form 990.

**Open to Public
Inspection**

Go to www.irs.gov/Form990 for instructions and the latest information.

Department of the Treasury
Internal Revenue Service

Name of the organization

Employer identification number

LAWRENCE PUBLIC LIBRARY FRIENDS AND
FOUNDATION

48-1179872

Part I Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts.

Complete if the organization answered "Yes" on Form 990, Part IV, line 6.

	(a) Donor advised funds	(b) Funds and other accounts
1 Total number at end of year.....		
2 Aggregate value of contributions to (during year).....		
3 Aggregate value of grants from (during year).....		
4 Aggregate value at end of year.....		

5 Did the organization inform all donors and donor advisors in writing that the assets held in donor advised funds are the organization's property, subject to the organization's exclusive legal control?..... Yes No

6 Did the organization inform all grantees, donors, and donor advisors in writing that grant funds can be used only for charitable purposes and not for the benefit of the donor or donor advisor, or for any other purpose conferring impermissible private benefit?..... Yes No

Part II Conservation Easements.

Complete if the organization answered "Yes" on Form 990, Part IV, line 7.

1 Purpose(s) of conservation easements held by the organization (check all that apply).

Preservation of land for public use (for example, recreation or education) Preservation of a historically important land area

Protection of natural habitat Preservation of a certified historic structure

Preservation of open space

2 Complete lines 2a through 2d if the organization held a qualified conservation contribution in the form of a conservation easement on the last day of the tax year.

	Held at the End of the Tax Year
a Total number of conservation easements.....	2 a
b Total acreage restricted by conservation easements.....	2 b
c Number of conservation easements on a certified historic structure included in (a).....	2 c
d Number of conservation easements included in (c) acquired after July 25, 2006 and not on a historic structure listed in the National Register.....	2 d

3 Number of conservation easements modified, transferred, released, extinguished, or terminated by the organization during the tax year _____

4 Number of states where property subject to conservation easement is located _____

5 Does the organization have a written policy regarding the periodic monitoring, inspection, handling of violations, and enforcement of the conservation easements it holds?..... Yes No

6 Staff and volunteer hours devoted to monitoring, inspecting, handling of violations, and enforcing conservation easements during the year _____

7 Amount of expenses incurred in monitoring, inspecting, handling of violations, and enforcing conservation easements during the year _____

8 Does each conservation easement reported on line 2(d) above satisfy the requirements of section 170(h)(4)(B)(i) and section 170(h)(4)(B)(ii)?..... Yes No

9 In Part XIII, describe how the organization reports conservation easements in its revenue and expense statement and balance sheet, and include, if applicable, the text of the footnote to the organization's financial statements that describes the organization's accounting for conservation easements.

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets.

Complete if the organization answered "Yes" on Form 990, Part IV, line 8.

1 a If the organization elected, as permitted under FASB ASC 958, not to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide in Part XIII the text of the footnote to its financial statements that describes these items.

b If the organization elected, as permitted under FASB ASC 958, to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide the following amounts relating to these items:

(i) Revenue included on Form 990, Part VIII, line 1..... \$ _____

(ii) Assets included in Form 990, Part X..... \$ _____

2 If the organization received or held works of art, historical treasures, or other similar assets for financial gain, provide the following amounts required to be reported under FASB ASC 958 relating to these items:

a Revenue included on Form 990, Part VIII, line 1..... \$ _____

b Assets included in Form 990, Part X..... \$ _____

PRELIMINARY DRAFT
FOR DISCUSSION PURPOSES ONLY

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets (continued)

- 3 Using the organization's acquisition, accession, and other records, check any of the following that make significant use of its collection items (check all that apply):
- a Public exhibition
 - b Scholarly research
 - c Preservation for future generations
 - d Loan or exchange program
 - e Other _____
- 4 Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIII.
- 5 During the year, did the organization solicit or receive donations of art, historical treasures, or other similar assets to be sold to raise funds rather than to be maintained as part of the organization's collection? Yes No

Part IV Escrow and Custodial Arrangements. Complete if the organization answered "Yes" on Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

- 1 a Is the organization an agent, trustee, custodian or other intermediary for contributions or other assets not included on Form 990, Part X? Yes No
- b If "Yes," explain the arrangement in Part XIII and complete the following table:
- | | Amount |
|--------------------------------------|--------|
| c Beginning balance..... | 1 c |
| d Additions during the year..... | 1 d |
| e Distributions during the year..... | 1 e |
| f Ending balance..... | 1 f |
- 2 a Did the organization include an amount on Form 990, Part X, line 21, for escrow or custodial account liability? Yes No
- b If "Yes," explain the arrangement in Part XIII. Check here if the explanation has been provided on Part XIII

Part V Endowment Funds. Complete if the organization answered "Yes" on Form 990, Part IV, line 10.

	(a) Current year	(b) Prior year	(c) Two years back	(d) Three years back	(e) Four years back
1 a Beginning of year balance.....					
b Contributions.....					
c Net investment earnings, gains, and losses.....					
d Grants or scholarships.....					
e Other expenditures for facilities and programs.....					
f Administrative expenses.....					
g End of year balance.....					

- 2 Provide the estimated percentage of the current year end balance (line 1g, column (a)) held as:
- a Board designated or quasi-endowment _____ %
 - b Permanent endowment _____ %
 - c Term endowment _____ %
- The percentages on lines 2a, 2b, and 2c should equal 100%.
- 3 a Are there endowment funds not in the possession of the organization that are held and administered for the organization by:
- | | Yes | No |
|---|--------|----|
| (i) Unrelated organizations..... | 3a(i) | |
| (ii) Related organizations..... | 3a(ii) | |
| b If "Yes" on line 3a(ii), are the related organizations listed as required on Schedule R?..... | 3b | |
- 4 Describe in Part XIII the intended uses of the organization's endowment funds.

Part VI Land, Buildings, and Equipment. Complete if the organization answered "Yes" on Form 990, Part IV, line 11a. See Form 990, Part X, line 10.

Description of property	(a) Cost or other basis (investment)	(b) Cost or other basis (other)	(c) Accumulated depreciation	(d) Book value
1 a Land.....				
b Buildings.....				
c Leasehold improvements.....				
d Equipment.....				
e Other.....				

Total. Add lines 1a through 1e. (Column (d) must equal Form 990, Part X, column (B), line 10c.) 0.

Part VII Investments – Other Securities.

N/A

Complete if the organization answered "Yes" on Form 990, Part IV, line 11b. See Form 990, Part X, line 12.

(a) Description of security or category (including name of security)	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1) Financial derivatives		
(2) Closely held equity interests		
(3) Other		
(A) -----		
(B) -----		
(C) -----		
(D) -----		
(E) -----		
(F) -----		
(G) -----		
(H) -----		
(I) -----		
Total. (Column (b) must equal Form 990, Part X, column (B) line 12.)		

Part VIII Investments – Program Related.

N/A

Complete if the organization answered "Yes" on Form 990, Part IV, line 11c. See Form 990, Part X, line 13.

(a) Description of investment	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1)		
(2)		
(3)		
(4)		
(5)		
(6)		
(7)		
(8)		
(9)		
(10)		
Total. (Column (b) must equal Form 990, Part X, column (B) line 13.)		

Part IX Other Assets.

N/A

Complete if the organization answered "Yes" on Form 990, Part IV, line 11d. See Form 990, Part X, line 15.

(a) Description	(b) Book value
(1)	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
(10)	
Total. (Column (b) must equal Form 990, Part X, column (B) line 15.)	

Part X Other Liabilities.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11e or 11f. See Form 990, Part X, line 25.

1. (a) Description of liability	(b) Book value
(1) Federal income taxes	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
(10)	
(11)	
Total. (Column (b) must equal Form 990, Part X, column (B) line 25.)	

2. Liability for uncertain tax positions. In Part XIII, provide the text of the footnote to the organization's financial statements that reports the organization's liability for uncertain tax positions under FASB ASC 740. Check here if the text of the footnote has been provided in Part XIII.

PRELIMINARY DRAFT
FOR DISCUSSION PURPOSES ONLY

Part XI Reconciliation of Revenue per Audited Financial Statements With Revenue per Return.

Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

1	Total revenue, gains, and other support per audited financial statements		310,426.
2	Amounts included on line 1 but not on Form 990, Part VIII, line 12:		
	a Net unrealized gains (losses) on investments	2 a -532,834.	
	b Donated services and use of facilities	2 b	
	c Recoveries of prior year grants	2 c	
	d Other (Describe in Part XIII.) SEE PART XIII	2 d 14,256.	
	e Add lines 2a through 2d	2 e -518,578.	
3	Subtract line 2e from line 1	3	829,004.
4	Amounts included on Form 990, Part VIII, line 12, but not on line 1:		
	a Investment expenses not included on Form 990, Part VIII, line 7b	4 a	
	b Other (Describe in Part XIII.)	4 b	
	c Add lines 4a and 4b	4 c	
5	Total revenue. Add lines 3 and 4c. (This must equal Form 990, Part I, line 12.)	5	829,004.

Part XII Reconciliation of Expenses per Audited Financial Statements With Expenses per Return.

Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

1	Total expenses and losses per audited financial statements		543,443.
2	Amounts included on line 1 but not on Form 990, Part IX, line 25:		
	a Donated services and use of facilities	2 a	
	b Prior year adjustments	2 b	
	c Other losses	2 c	
	d Other (Describe in Part XIII.) SEE PART XIII	2 d 14,256.	
	e Add lines 2a through 2d	2 e 14,256.	
3	Subtract line 2e from line 1	3	529,187.
4	Amounts included on Form 990, Part IX, line 25, but not on line 1:		
	a Investment expenses not included on Form 990, Part VIII, line 7b	4 a	
	b Other (Describe in Part XIII.)	4 b	
	c Add lines 4a and 4b	4 c	
5	Total expenses. Add lines 3 and 4c. (This must equal Form 990, Part I, line 18.)	5	529,187.

Part XIII Supplemental Information.

Provide the descriptions required for Part II, lines 3, 5, and 9; Part III, lines 1a and 4; Part IV, lines 1b and 2b; Part V, line 4; Part X, line 2; Part XI, lines 2d and 4b; and Part XII, lines 2d and 4b. Also complete this part to provide any additional information.

**SCHEDULE D, PART XI, LINE 2D
OTHER REVENUE INCLUDED IN F/S BUT NOT INCLUDED ON FORM 990**

DIRECT FUNDRAISING EXPENSES	\$	14,256.
TOTAL	\$	<u>14,256.</u>

**SCHEDULE D, PART XII, LINE 2D
OTHER EXPENSES AND LOSSES PER AUDITED F/S**

DIRECT FUNDRAISING EXPENSES	\$	14,256.
TOTAL	\$	<u>14,256.</u>

PRELIMINARY DRAFT
FOR DISCUSSION PURPOSES ONLY
Supplemental Information Regarding Fundraising or Gaming Activities

**SCHEDULE G
(Form 990)**

Department of the Treasury
Internal Revenue Service

Complete if the organization answered "Yes" on Form 990, Part IV, line 17, 18, or 19, or if the organization entered more than \$15,000 on Form 990-EZ, line 6a.

Attach to Form 990 or Form 990-EZ.

Go to www.irs.gov/Form990 for instructions and the latest information.

OMB No. 1545-0047

2022

Open to Public Inspection

Name of the organization **LAWRENCE PUBLIC LIBRARY FRIENDS AND FOUNDATION**

Employer identification number
48-1179872

Part I Fundraising Activities. Complete if the organization answered "Yes" on Form 990, Part IV, line 17. Form 990-EZ filers are not required to complete this part.

1 Indicate whether the organization raised funds through any of the following activities. Check all that apply.

- | | |
|---|---|
| <p>a <input type="checkbox"/> Mail solicitations</p> <p>b <input type="checkbox"/> Internet and email solicitations</p> <p>c <input type="checkbox"/> Phone solicitations</p> <p>d <input type="checkbox"/> In-person solicitations</p> | <p>e <input type="checkbox"/> Solicitation of non-government grants</p> <p>f <input type="checkbox"/> Solicitation of government grants</p> <p>g <input checked="" type="checkbox"/> Special fundraising events</p> |
|---|---|

2a Did the organization have a written or oral agreement with any individual (including officers, directors, trustees, or key employees listed in Form 990, Part VII) or entity in connection with professional fundraising services? Yes No

b If "Yes," list the 10 highest paid individuals or entities (fundraisers) pursuant to agreements under which the fundraiser is to be compensated at least \$5,000 by the organization.

(i) Name and address of individual or entity (fundraiser)	(ii) Activity	(iii) Did fundraiser have custody or control of contributions?		(iv) Gross receipts from activity	(v) Amount paid to (or retained by) fundraiser listed in column (i)	(vi) Amount paid to (or retained by) organization
		Yes	No			
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
Total						0.

3 List all states in which the organization is registered or licensed to solicit contributions or has been notified it is exempt from registration or licensing.

PRELIMINARY DRAFT
FOR DISCUSSION PURPOSES ONLY

- 11 Does the organization conduct gaming activities with nonmembers? Yes No
- 12 Is the organization a grantor, beneficiary or trustee of a trust, or a member of a partnership or other entity formed to administer charitable gaming? Yes No

13 Indicate the percentage of gaming activity conducted in:

a The organization's facility	13a	%
b An outside facility	13b	%

14 Enter the name and address of the person who prepares the organization's gaming/special events books and records:

Name -----

Address -----

15a Does the organization have a contract with a third party from whom the organization receives gaming revenue? Yes No

b If "Yes," enter the amount of gaming revenue received by the organization \$ _____ and the amount of gaming revenue retained by the third party \$ _____

c If "Yes," enter name and address of the third party:

Name -----

Address -----

16 Gaming manager information:

Name -----

Gaming manager compensation \$ _____

Description of services provided -----

- Director/officer
- Employee
- Independent contractor

17 Mandatory distributions:

a Is the organization required under state law to make charitable distributions from the gaming proceeds to retain the state gaming license? Yes No

b Enter the amount of distributions required under state law to be distributed to other exempt organizations or spent in the organization's own exempt activities during the tax year. . . \$ _____

Part IV **Supplemental Information.** Provide the explanations required by Part I, line 2b, columns (iii) and (v); and Part III, lines 9, 9b, 10b, 15b, 15c, 16, and 17b, as applicable. Also provide any additional information. See instructions.

Grants and Other Assistance to Organizations, Governments, and Individuals in the United States

Complete if the organization answered "Yes" on Form 990, Part IV, line 21 or 22. Attach to Form 990.
Go to www.irs.gov/Form990 for the latest information.

Department of the Treasury
Internal Revenue Service
Name of the organization
LAWRENCE PUBLIC LIBRARY FRIENDS AND FOUNDATION

Employer identification number
48-1179872

Yes No

Part I General Information on Grants and Assistance

1 Does the organization maintain records to substantiate the amount of the grants or assistance, the grantees' eligibility for the grants or assistance, and the selection criteria used to award the grants or assistance? Yes No

2 Describe in Part IV the organization's procedures for monitoring the use of grant funds in the United States.

Part II Grants and Other Assistance to Domestic Organizations and Domestic Governments. Complete if the organization answered "Yes" on Form 990, Part IV, line 21, for any recipient that received more than \$5,000. Part II can be duplicated if additional space is needed.

1 (a) Name and address of organization or government	(b) EIN	(c) IRC section (if applicable)	(d) Amount of cash grant	(e) Amount of noncash assistance	(f) Method of valuation (book, FMV, appraisal, other)	(g) Description of noncash assistance	(h) Purpose of grant or assistance
(1) LAWRENCE PUBLIC LIBRARY 707 VERMONT LAWRENCE, KS 66044	48-6033699		373,008.	0.	CASH		LIBRARY ENHANCEMENTS & PROGRAMMING
(2) -----							
(3) -----							
(4) -----							
(5) -----							
(6) -----							
(7) -----							
(8) -----							

2 Enter total number of section 501(c)(3) and government organizations listed in the line 1 table 1
3 Enter total number of other organizations listed in the line 1 table 0

PRELIMINARY DRAFT
FOR DISCUSSION PURPOSES ONLY

Part III Grants and Other Assistance to Domestic Individuals. Complete if the organization answered "Yes" on Form 990, Part IV, line 22. Part III can be duplicated if additional space is needed.

	(a) Type of grant or assistance	(b) Number of recipients	(c) Amount of cash grant	(d) Amount of noncash assistance	(e) Method of valuation (book, FMV, appraisal, other)	(f) Description of noncash assistance
1						
2						
3						
4						
5						
6						
7						

Part IV Supplemental Information. Provide the information required in Part I, line 2; Part III, column (b); and any other additional information.

PRELIMINARY DRAFT
FOR DISCUSSION PURPOSES ONLY

Transactions With Interested Persons

OMB No. 1545-0047

**SCHEDULE L
(Form 990)**

Complete if the organization answered "Yes" on Form 990, Part IV, line 25a, 25b, 26, 27, 28a, 28b, or 28c, or Form 990-EZ, Part V, line 38a or 40b.

Attach to Form 990 or Form 990-EZ.

Go to www.irs.gov/Form990 for instructions and the latest information.

2022

**Open To Public
Inspection**

Department of the Treasury
Internal Revenue Service

Name of the organization **LAWRENCE PUBLIC LIBRARY FRIENDS AND
FOUNDATION**

Employer identification number
48-1179872

Part I Excess Benefit Transactions (section 501(c)(3), section 501(c)(4), and section 501(c)(29) organizations only). Complete if the organization answered "Yes" on Form 990, Part IV, line 25a or 25b, or Form 990-EZ, Part V, line 40b.

1	(a) Name of disqualified person	(b) Relationship between disqualified person and organization	(c) Description of transaction	(d) Corrected?	
				Yes	No
(1)					
(2)					
(3)					
(4)					
(5)					
(6)					

2 Enter the amount of tax incurred by the organization managers or disqualified persons during the year under section 4958 \$ _____

3 Enter the amount of tax, if any, on line 2, above, reimbursed by the organization \$ _____

Part II Loans to and/or From Interested Persons.

Complete if the organization answered "Yes" on Form 990-EZ, Part V, line 38a or Form 990, Part IV, line 26; or if the organization reported an amount on Form 990, Part X, line 5, 6, or 22.

(a) Name of interested person	(b) Relationship with organization	(c) Purpose of loan	(d) Loan to or from the organization?		(e) Original principal amount	(f) Balance due	(g) In default?		(h) Approved by board or committee?		(i) Written agreement?	
			To	From			Yes	No	Yes	No	Yes	No
(1)												
(2)												
(3)												
(4)												
(5)												
(6)												
(7)												
(8)												
(9)												
(10)												
Total						\$						

Part III Grants or Assistance Benefiting Interested Persons.

Complete if the organization answered "Yes" on Form 990, Part IV, line 27.

(a) Name of interested person	(b) Relationship between interested person and the organization	(c) Amount of assistance	(d) Type of assistance	(e) Purpose of assistance
(1) IMANI WADUD	BOARD MEMBER	7,000.	CASH	MURAL GRANT
(2)				
(3)				
(4)				
(5)				
(6)				
(7)				
(8)				
(9)				
(10)				

BAA For Paperwork Reduction Act Notice, see the Instructions for Form 990 or 990-EZ.

Schedule L (Form 990) 2022

PRELIMINARY DRAFT
FOR DISCUSSION PURPOSES ONLY

Part IV Business Transactions Involving Interested Persons.

Complete if the organization answered "Yes" on Form 990, Part IV, line 28a, 28b, or 28c.

(a) Name of interested person	(b) Relationship between interested person and the organization	(c) Amount of transaction	(d) Description of transaction	(e) Sharing of organization's revenues?	
				Yes	No
(1) MARY GAGE	BOARD MEMBER	600.	STORAGE UNIT RENTAL		X
(2)					
(3)					
(4)					
(5)					
(6)					
(7)					
(8)					
(9)					
(10)					

Part V Supplemental Information.

Provide additional information for responses to questions on Schedule L (see instructions).

DRAFT

SCHEDULE O
(Form 990)

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on
Form 990 or 990-EZ or to provide any additional information.
Attach to Form 990 or Form 990-EZ.

Go to www.irs.gov/Form990 for the latest information.

OMB No. 1545-0047

2022

**Open to Public
Inspection**

Department of the Treasury
Internal Revenue Service

Name of the organization **LAWRENCE PUBLIC LIBRARY FRIENDS AND
FOUNDATION**

Employer identification number
48-1179872

FORM 990, PART III, LINE 1 - ORGANIZATION MISSION

SECURING GIFTS FROM THE COMMUNITY TO STRENGTHEN AND SUPPLEMENT THE PUBLIC'S INVESTMENT IN THE LIBRARY. LAWRENCE PUBLIC LIBRARY FRIENDS & FOUNDATION SUPPORTS THE IMMEDIATE AND LONG-TERM NEEDS OF THE LIBRARY THROUGH FINANCIAL SUPPORT, VOLUNTEER SERVICE, AND ADVOCACY.

FORM 990, PART VI, LINE 11B - FORM 990 REVIEW PROCESS

THE FINANCE COMMITTEE REVIEWS FORM 990 AND THE LAWRENCE PUBLIC LIBRARY FRIENDS & FOUNDATION BOARD APPROVE THE 990.

FORM 990, PART VI, LINE 12C - EXPLANATION OF MONITORING AND ENFORCEMENT OF CONFLICTS

THE LAWRENCE PUBLIC LIBRARY FRIENDS & FOUNDATION'S CONFLICT OF INTEREST POLICY REQUIRES BOARD MEMBERS AND STAFF TO DISCLOSE ANY CONFLICT THEY MIGHT HAVE WITH PEOPLE OR ORGANIZATIONS THAT MAY REASONABLY AFFECT THE DECISION MAKING PROCESS OF THE LAWRENCE PUBLIC LIBRARY FRIENDS & FOUNDATION. EACH BOARD MEMBER AND SENIOR STAFF MUST SIGN A DISCLOSURE AND CONFIDENTIALITY STATEMENT WHEN THEY JOIN THE ORGANIZATION WHICH ACCEPTS THEIR DUTY TO DISCLOSE ANY ACTUAL OR POTENTIAL CONFLICT OF INTEREST AND PROTECT CONFIDENTIAL INFORMATION. BOARD MEMBERS ARE REQUIRED TO DISCLOSE THE NATURE OF THE CONFLICT TO THE BOARD OR EXECUTIVE DIRECTOR. IF THE BOARD DETERMINES THERE IS A CONFLICT, THE AFFECTED BOARD MEMBER SHALL NOT PARTICIPATE IN THE DISCUSSION. THE POLICY ALSO OUTLINES A PROCESS IF A BOARD MEMBER DOES NOT DISCLOSE THEIR CONFLICT OF INTEREST. BOARD MEMBERS ARE REMINDED OF THE CONFLICT OF INTEREST POLICY AT THE ANNUAL MEETING.

FORM 990, PART VI, LINE 19 - OTHER ORGANIZATION DOCUMENTS PUBLICLY AVAILABLE

NO OTHER DOCUMENTS AVAILABLE TO THE PUBLIC.

FORM 990, PART XII, LINE 2 - CHANGE OF OVERSIGHT OR SELECTION PROCESS

THE PROCESS FOR REVIEWING THE AUDITED FINANCIAL STATEMENTS HAS NOT CHANGED FROM THE PRIOR YEAR.

PRELIMINARY DRAFT
FOR DISCUSSION PURPOSES ONLY

Name of the organization LAWRENCE PUBLIC LIBRARY FRIENDS AND FOUNDATION	Employer identification number 48-1179872
---	--

PART IX LINE 11A COLUMN (C) - STATEMENT OF FUNCTIONAL EXPENSES

THE EXECUTIVE DIRECTOR IS A FULL-TIME EMPLOYEE OF THE LAWRENCE PUBLIC LIBRARY, AN UNRELATED ORGANIZATION. THE BOARD CONSIDERS A MERIT BASED BONUS EACH YEAR FOR THE EXECUTIVE DIRECTOR, PAID DIRECTLY TO THE LIBRARY AS A COMPENSATION REIMBURSEMENT. THE AMOUNT OF REIMBURSEMENT FOR THE EXECUTIVE DIRECTOR'S MANAGEMENT COMPENSATION IS SHOWN ON PART IX LINE 11A COLUMN (C).

DRAFT

PRELIMINARY DRAFT
FOR DISCUSSION PURPOSES ONLY

Form **990-T**

Exempt Organization Business Income Tax Return
(and proxy tax under section 6033(e))

OMB No. 1545-0047

2022

For calendar year 2022 or other tax year beginning _____, 2022, and ending _____,

Go to www.irs.gov/Form990T for instructions and the latest information.

Do not enter SSN numbers on this form as it may be made public if your organization is a 501(c)(3).

Open to Public Inspection for
501(c)(3) Organizations Only

Department of the Treasury
Internal Revenue Service

<p>A <input type="checkbox"/> Check box if address changed.</p> <p>B Exempt under section</p> <p><input checked="" type="checkbox"/> 501(C)(3)</p> <p><input type="checkbox"/> 408(e) <input type="checkbox"/> 220(e)</p> <p><input type="checkbox"/> 408A <input type="checkbox"/> 530(a)</p> <p><input type="checkbox"/> 529(a) <input type="checkbox"/> 529A</p>	<p>Print or Type</p>	<p><input type="checkbox"/> Check box if name changed and see instructions.)</p> <p>LAWRENCE PUBLIC LIBRARY FRIENDS AND FOUNDATION 707 VERMONT STREET LAWRENCE, KS 66044</p>	<p>D Employer identification number 48-1179872</p> <p>E Group exemption number (see instructions)</p> <p>F <input type="checkbox"/> Check box if an amended return.</p>
		<p>C Book value of all assets at end of year..... 3,479,956.</p>	
<p>G Check organization type..... <input checked="" type="checkbox"/> 501(c) corporation <input type="checkbox"/> 501(c) trust <input type="checkbox"/> 401(a) trust <input type="checkbox"/> Other trust <input type="checkbox"/> State college/university</p> <p>H Check if filing only to..... <input type="checkbox"/> Claim credit from Form 8941 <input type="checkbox"/> Claim a refund shown on Form 2439</p> <p>I Check if a 501(c)(3) organization filing a consolidated return with a 501(c)(2) titleholding corporation..... <input type="checkbox"/></p> <p>J Enter the number of attached Schedules A (Form 990-T)..... 1</p> <p>K During the tax year, was the corporation a subsidiary in an affiliated group or a parent-subsidiary controlled group?..... <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If "Yes," enter the name and identifying number of the parent corporation.....</p> <p>L The books are in care of KATHLEEN MORGAN 707 VERMONT STREET LAWRENCE KS 66044 Telephone number (785) 843-3833</p>			

Part I Total Unrelated Business Taxable Income

1 Total of unrelated business taxable income computed from all unrelated trades or businesses (see instructions).....	1	0.
2 Reserved.....	2	
3 Add lines 1 and 2.....	3	0.
4 Charitable contributions (see instructions for limitation rules).....	4	
5 Total unrelated business taxable income before net operating losses. Subtract line 4 from line 3.....	5	0.
6 Deduction for net operating loss. See instructions.....	6	
7 Total of unrelated business taxable income before specific deduction and section 199A deduction. Subtract line 6 from line 5.....	7	0.
8 Specific deduction (generally \$1,000, but see instructions for exceptions).....	8	1,000.
9 Trusts. Section 199A deduction. See instructions.....	9	
10 Total deductions. Add lines 8 and 9.....	10	1,000.
11 Unrelated business taxable income. Subtract line 10 from line 7. If line 10 is greater than line 7, enter zero.....	11	0.

Part II Tax Computation

1 Organizations taxable as corporations. Multiply Part I, line 11 by 21% (0.21).....	1	0.
2 Trusts taxable at trust rates. See instructions for tax computation. Income tax on the amount on Part I, line 11 from: <input type="checkbox"/> Tax rate schedule or <input type="checkbox"/> Schedule D (Form 1041).....	2	
3 Proxy tax. See instructions.....	3	
4 Other tax amounts. See instructions.....	4	
5 Alternative minimum tax (trusts only).....	5	
6 Tax on noncompliant facility income. See instructions.....	6	
7 Total. Add lines 3 through 6 to line 1 or 2, whichever applies.....	7	0.

BAA For Paperwork Reduction Act Notice, see instructions.

Form 990-T (2022)

PRELIMINARY DRAFT
FOR DISCUSSION PURPOSES ONLY

Part III Tax and Payments

1a Foreign tax credit (corporations attach Form 1118; trusts attach Form 1116)...	1a			
b Other credits (see instructions)	1b			
c General business credit. Attach Form 3800 (see instructions)	1c			
d Credit for prior year minimum tax (attach Form 8801 or 8827)	1d			
e Total credits. Add lines 1a through 1d		1e		0.
2 Subtract line 1e from Part II, line 7		2		0.
3 Other amounts due. Check if from: <input type="checkbox"/> Form 4255 <input type="checkbox"/> Form 8611 <input type="checkbox"/> Form 8697 <input type="checkbox"/> Form 8866 <input type="checkbox"/> Other (attach statement)		3		
4 Total tax. Add lines 2 and 3 (see instructions). <input type="checkbox"/> Check if includes tax previously deferred under section 1294. Enter tax amount here		4		0.
5 Current net 965 tax liability paid from Form 965-A, Part II, column (k)		5		
6a Payments: A 2021 overpayment credited to 2022	6a			
b 2022 estimated tax payments. Check if section 643(g) election applies. <input type="checkbox"/>	6b			
c Tax deposited with Form 8868	6c			
d Foreign organizations: Tax paid or withheld at source (see instructions)	6d			
e Backup withholding (see instructions)	6e			
f Credit for small employer health insurance premiums (attach Form 8941)	6f			
g Other credits, adjustments, and payments: <input type="checkbox"/> Form 2439 <input type="checkbox"/> Form 4136 <input type="checkbox"/> Other _____ Total	6g			
7 Total payments. Add lines 6a through 6g		7		0.
8 Estimated tax penalty (see instructions). Check if Form 2220 is attached. <input type="checkbox"/>		8		
9 Tax due. If line 7 is smaller than the total of lines 4, 5, and 8, enter amount owed		9		
10 Overpayment. If line 7 is larger than the total of lines 4, 5, and 8, enter amount overpaid		10		
11 Enter the amount of line 10 you want: Credited to 2023 estimated tax _____ Refunded _____		11		

Part IV Statements Regarding Certain Activities and Other Information (see instructions)

1 At any time during the 2022 calendar year, did the organization have an interest in or a signature or other authority over a financial account (bank, securities, or other) in a foreign country? If "Yes," the organization may have to file FinCEN Form 114, Report of Foreign Bank and Financial Accounts. If "Yes," enter the name of the foreign country here	Yes	No
2 During the tax year, did the organization receive a distribution from, or was it the grantor of, or transferor to, a foreign trust? If "Yes," see instructions for other forms the organization may have to file.		X
3 Enter the amount of tax-exempt interest received or accrued during the tax year. \$ _____ 0.		
4 Enter available pre-2018 NOL carryovers here \$ _____. Do not include any post-2017 NOL carryover shown on Schedule A (Form 990-T). Don't reduce the NOL carryover shown here by any deduction reported on Part 1, line 6.		
5 Post-2017 NOL carryovers. Enter the Business Activity Code and available post-2017 NOL carryovers. Don't reduce the amounts shown below by any NOL claimed on any Schedule A, Part II, line 17 for the tax year. See instructions.		
Business Activity Code	Available post-2017 NOL carryover	
-----	\$ -----	
-----	\$ -----	
-----	\$ -----	
-----	\$ -----	
6a Did the organization change its method of accounting? (see instructions)		X
b If 6a is "Yes", has the organization described the change on Form 990, 990-EZ, 990-PF, or Form 1128? If 'No', explain in Part V		

Part V Supplemental Information

Provide the explanation required by Part IV, line 6b. Also, provide any other additional information. See instructions.

Sign Here	Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than taxpayer) is based on all information of which preparer has any knowledge.				May the IRS discuss this return with the preparer shown below (see instructions)? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Signature of officer _____	Date _____	TREASURER	Title	
Paid Preparer Use Only	Print/Type preparer's name	Preparer's signature	Date	Check <input type="checkbox"/> if self-employed	PTIN
	KENNETH R. HITE, CPA				P00237300
	Firm's name	Firm's EIN			
	KINDRED CPA LLC	84-2546429			
Firm's address	Phone no.				
211 EAST EIGHTH STREET STE A LAWRENCE, KS 66044	(785) 842-8844				

**SCHEDULE A
(Form 990-T)**

**Unrelated Business Taxable Income
From an Unrelated Trade or Business**

OMB No. 1545-0047

2022

Go to www.irs.gov/Form990T for instructions and the latest information.

Department of the Treasury
Internal Revenue Service

Do not enter SSN numbers on this form as it may be made public if your organization is a 501(c)(3).

Open to Public Inspection for
501(c)(3) Organizations Only

A Name of the organization LAWRENCE PUBLIC LIBRARY FRIENDS AND FOUNDATION	B Employer identification number 48-1179872
C Unrelated business activity code (see instructions) 900099	D Sequence: 1 of 1

E Describe the unrelated trade or business **ANY APPLICABLE UBTI**

Part I	Unrelated Trade or Business Income	(A) Income	(B) Expenses	(C) Net
1a	Gross receipts or sales			
b	Less returns and allowances			
c	Balance	1c		
2	Cost of goods sold (Part III, line 8)	2		
3	Gross profit. Subtract line 2 from line 1c	3		
4a	Capital gain net income (attach Sch D (Form 1041 or Form 1120)). See instructions	4a		
b	Net gain (loss) (Form 4797) (attach Form 4797). See instructions	4b		
c	Capital loss deduction for trusts	4c		
5	Income (loss) from a partnership or an S corporation (attach statement)	5		
6	Rent income (Part IV)	6		
7	Unrelated debt-financed income (Part V)	7		
8	Interest, annuities, royalties, and rents from a controlled organization (Part VI)	8		
9	Investment income of section 501(c)(7), (9), or (17) organizations (Part VII)	9		
10	Exploited exempt activity income (Part VIII)	10		
11	Advertising income (Part IX)	11		
12	Other income (see instructions; attach statement)	12		
13	Total. Combine lines 3 through 12	13		

Part II	Deductions Not Taken Elsewhere	(A) Income	(B) Expenses	(C) Net
See instructions for limitations on deductions. Deductions must be directly connected with the unrelated business income				
1	Compensation of officers, directors, and trustees (Part X)			1
2	Salaries and wages			2
3	Repairs and maintenance			3
4	Bad debts			4
5	Interest (attach statement). See instructions			5
6	Taxes and licenses			6
7	Depreciation (attach Form 4562). See instructions	7		
8	Less depreciation claimed in Part III and elsewhere on return	8a		8b
9	Depletion			9
10	Contributions to deferred compensation plans			10
11	Employee benefit programs			11
12	Excess exempt expenses (Part VIII)			12
13	Excess readership costs (Part IX)			13
14	Other deductions (attach statement)			14
15	Total deductions. Add lines 1 through 14			15
16	Unrelated business income before net operating loss deduction. Subtract line 15 from Part I, line 13, column (C)			16
17	Deduction for net operating loss. See instructions			17
18	Unrelated business taxable income. Subtract line 17 from line 16			18

BAA For Paperwork Reduction Act Notice, see instructions.

Schedule A (Form 990-T) 2022

PRELIMINARY DRAFT
FOR DISCUSSION PURPOSES ONLY

Part III	Cost of Goods Sold	Enter method of inventory valuation
1	Inventory at beginning of year.....	1
2	Purchases.....	2
3	Cost of labor.....	3
4	Additional section 263A costs (attach statement).....	4
5	Other costs (attach statement).....	5
6	Total. Add lines 1 through 5.....	6
7	Inventory at end of year.....	7
8	Cost of goods sold. Subtract line 7 from line 6. Enter here and in Part I, line 2.....	8
9	Do the rules of section 263A (with respect to property produced or acquired for resale) apply to the organization? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Part IV	Rent Income (From Real Property and Personal Property Leased with Real Property)				
1	Description of property (property street address, city, state, ZIP code). Check if a dual-use. See instructions.				
	A	B	C	D	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	B	C	D		
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	C	D			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	D				
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2	Rent received or accrued	A	B	C	D
a	From personal property (if the percentage of rent for personal property is more than 10% but not more than 50%).....				
b	From real and personal property (if the percentage of rent for personal property exceeds 50% or if the rent is based on profit or income)				
c	Total rents received or accrued by property. Add lines 2a and 2b, columns A through D...				
3	Total rents received or accrued. Add line 2c columns A through D. Enter here and on Part I, line 6, column (A)....				
4	Deductions directly connected with the income in lines 2(a) and 2(b) (attach statement).....				
5	Total deductions. Add line 4 columns A through D. Enter here and on Part I, line 6, column (B).....				

Part V	Unrelated Debt-Financed Income (see instructions)				
1	Description of debt-financed property (street address, city, state, ZIP code). Check if a dual-use. See instructions.				
	A	B	C	D	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	B	C	D		
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	C	D			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	D				
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2	Gross income from or allocable to debt-financed property.....	A	B	C	D
3	Deductions directly connected with or allocable to debt-financed property				
a	Straight line depreciation (attach statement)				
b	Other deductions (attach statement).....				
c	Total deductions (add lines 3a and 3b, columns A through D).....				
4	Amount of average acquisition debt on or allocable to debt-financed property (attach statement).....				
5	Average adjusted basis of or allocable to debt-financed property (attach statement).....				
6	Divide line 4 by line 5.....	%	%	%	%
7	Gross income reportable. Multiply line 2 by line 6.				
8	Total gross income (add line 7, columns A through D). Enter here and on Part I, line 7, column (A).....				
9	Allocable deductions. Multiply line 3c by line 6....				
10	Total allocable deductions. Add line 9, columns A through D. Enter here and on Part I, line 7, column (B).....				
11	Total dividends - received deductions included in line 10.....				

PRELIMINARY DRAFT
FOR DISCUSSION PURPOSES ONLY

Part VI Interest, Annuities, Royalties, and Rents from Controlled Organizations (see instructions)

1 Name of controlled organization	2 Employer identification number	Exempt Controlled Organizations			
		3 Net unrelated income (loss) (see instructions)	4 Total of specified payments made	5 Part of column 4 that is included in the controlling organization's gross income	6 Deductions directly connected with income in column 5
(1)					
(2)					
(3)					
(4)					

Nonexempt Controlled Organizations

7 Taxable income	8 Net unrelated income (loss) (see instructions)	9 Total of specified payments made	10 Part of column 9 that is included in the controlling organization's gross income	11 Deductions directly connected with income in column 10
(1)				
(2)				
(3)				
(4)				

			Add columns 5 and 10. Enter here and on Part I, line 8, column (A)	Add columns 6 and 11. Enter here and on Part I, line 8, column (B)
--	--	--	--	--

Totals

Part VII Investment Income of a Section 501(c)(7), (9), or (17) Organization (see instructions)

1 Description of income	2 Amount of income	3 Deductions directly connected (attach statement)	4 Set-asides (attach statement)	5 Total deductions and set-asides (add columns 3 and 4)
(1)				
(2)				
(3)				
(4)				
		Add amounts in column 2. Enter here and on Part I, line 9, column (A)		Add amounts in column 5. Enter here and on Part I, line 9, column (B)

Totals

Part VIII Exploited Exempt Activity Income, Other Than Advertising Income (see instructions)

1 Description of exploited activity:	
2 Gross unrelated business income from trade or business. Enter here and on Part I, line 10, col (A)	2
3 Expenses directly connected with production of unrelated business income. Enter here and on Part I, line 10, column (B).....	3
4 Net income (loss) from unrelated trade or business. Subtract line 3 from line 2. If a gain, complete lines 5 through 7.....	4
5 Gross income from activity that is not unrelated business income.....	5
6 Expenses attributable to income entered on line 5.....	6
7 Excess exempt expenses. Subtract line 5 from line 6, but do not enter more than the amount on line 4. Enter here and on Part II, line 12.....	7

BAA

PRELIMINARY DRAFT
FOR DISCUSSION PURPOSES ONLY

Part IX Advertising Income

1 Name(s) of periodical(s). Check box if reporting two or more periodicals on a consolidated basis.

A	<input type="checkbox"/>	_____
B	<input type="checkbox"/>	_____
C	<input type="checkbox"/>	_____
D	<input type="checkbox"/>	_____

Enter amounts for each periodical listed above in the corresponding column.

	A	B	C	D
2 Gross advertising income.....				
a Add columns A through D. Enter here and on Part I, line 11, column (A).....	_____			
3 Direct advertising costs by periodical.....				
a Add columns A through D. Enter here and on Part I, line 11, column (B).....	_____			
4 Advertising gain (loss). Subtract line 3 from line 2. For any column in line 4 showing a gain, complete lines 5 through 8. For any column in line 4 showing a loss or zero, do not complete lines 5 through 7, and enter zero on line 8.				
5 Readership costs				
6 Circulation income.....				
7 Excess readership costs. If line 6 is less than line 5, subtract line 6 from line 5. If line 5 is less than line 6, enter zero.....				
8 Excess readership costs allowed as a deduction. For each column showing a gain on line 4, enter the lesser of line 4 or line 7.....				
a Add line 8, columns A through D. Enter the greater of the line 8a, columns total or zero here and on Part II, line 13.....	_____			

Part X Compensation of Officers, Directors, and Trustees (see instructions)

1 Name	2 Title	3 Percent of time devoted to business	4 Compensation attributable to unrelated business
		%	
		%	
		%	
		%	
Total. Enter here and on Part II, line 1			

Part XI Supplemental Information (see instructions)

2022

FEDERAL WORKSHEETS
LAWRENCE PUBLIC LIBRARY FRIENDS AND
FOUNDATION

PAGE 1

48-1179872

FORM 990, PART III, LINE 4E
PROGRAM SERVICES TOTALS

	PROGRAM SERVICES TOTAL	FORM 990	SOURCE
TOTAL EXPENSES	407,054.	407,054.	PART IX, LINE 25, COL. B
GRANTS	373,008.	373,008.	PART IX, LINES 1-3, COL. B
REVENUE	0.	0.	PART VIII, LINE 2, COL. A

FORM 990, PART IX, LINE 11G
OTHER FEES FOR SERVICES

	(A) TOTAL	(B) PROGRAM SERVICES	(C) MANAGEMENT & GENERAL	(D) FUND- RAISING
BANK FEES	1,479.	1,479.		
TOTAL	\$ 1,479.	\$ 1,479.	\$ 0.	\$ 0.

EXCESS CONTRIBUTIONS
SCHEDULE A, PART II, LINE 5

	2018	2019	2020	2021	2022	TOTAL	2% AMT	EXCESS
LENI SALKIND	25,000	25,000	0	20,000	0	70,000	0	0
MIDCO	15,000	15,000	15,000	15,000	15,000	75,000	71,031	3,969
FLORENCE JEAN EGGERT ESTATE	0	0	178,139	0	0	178,139	71,031	107,108
BNSF FOUNDATION	10,000	10,000	0	10,000	10,000	40,000	0	0
SIMPSON FOUNDATION	10,000	0	0	0	15,000	25,000	0	0
BLASER FAMILY FUND	10,000	10,000	0	0	0	20,000	0	0
JACK AND JAN GAUMNITZ	10,000	0	0	0	0	10,000	0	0
CORE FIRST BANK	14,449	0	0	0	0	14,449	0	0
BETH CIGLER	8,200	8,000	0	0	8,000	24,200	0	0
JEDEL FAMILY FUND	13,050	16,500	15,000	32,000	40,000	116,550	71,031	45,519

2022

FEDERAL WORKSHEETS
LAWRENCE PUBLIC LIBRARY FRIENDS AND
FOUNDATION

PAGE 2

48-1179872

EXCESS CONTRIBUTIONS (CONTINUED)
SCHEDULE A, PART II, LINE 5

CAPITOL FEDERAL FOUNDATION	12,000	0	0	0	13,000	25,000	0	0
DONALD MARQUIS	50,000	0	0	0	0	50,000	0	0
LOIS ADRIANCE TRUST	0	10,000	0	0	0	10,000	0	0
BEACH-EDWARDS FAMILY FOUNDATION	0	10,000	0	0	0	10,000	0	0
KANSAS HEALTH FOUNDATION	0	24,000	0	0	0	24,000	0	0
HARRISON FAMILY FUND	0	0	20,000	20,000	20,000	60,000	0	0
HUMANITIES KANSAS	0	0	20,000	0	6,930	26,930	0	0
	<u>177,699</u>	<u>128,500</u>	<u>248,139</u>	<u>97,000</u>	<u>127,930</u>	<u>779,268</u>	<u>213,093</u>	<u>156,596</u>