**Lawrence Public Library Friends & Foundation Board**

**Meeting Minutes – March 25, 2024**

**Present:** Brandon Eisman, Mary Gage, Joan Golden, Nancy Hambleton, Blanca Herrada, Annamarie Hill, Jane Medina, Kassie Nieters, Rachel Rademacher, Stan Ring

**Staff Present:** Angela Hyde, Logan Isaman, Kathleen Morgan, Kevin Corcoran

**Welcome and Intros**

Brandon called the meeting to order at 5:30 PM

* Kevin Corcoran joins us to discuss the library’s collection development policy around book challenges
* Only 3 formal challenges at LPL since 2018; ALA reports 65% increase in 2023 nationwide
* Staff regularly have conversations with patrons about titles but they rarely submit formal requests

**Consent agenda**

February 2024 meeting minutes

February 2024 financial statements

Annamarie / Rachel - Approved

**Board of Trustees Report**

* Kassie reports
* Acknowledgement of shooting near library
* Officer Nomination Committee called to action
* Karen Allen to become Public Services Manager

**Executive Director’s report**

* Kathleen reports
* Successful Second Saturday Sale
* Hallmark grant came through, so the net total for After Hours stands at $130,000! Of that, $65,000 is for the DIY Memory Lab
* Before You Check Out classes are resuming

**Committee reports**

1. Finance

* Joan reports
* Committee recommends that Kathleen should be granted permission to become a “signer” on the U.S. Bank account for the sole purpose of viewing the account. She will never sign checks, as per the policy.
* Motion to approve. Jane / Brandon - Approved

2. On-site book sales

* Annamarie reports
* Second Saturday raised $3,500!
* Incredibly high volume of donations
* New Friends Express station at Central Station went live on Saturday
* April sale coming 12-14, with Members night on April 11th
* Committee retreat worked on strategic plan

3. Internet sales

* Stan reports
* Big thanks to the folks who sort through hundreds of books to find the special 2 or 3 we can sell online

4. Membership and fundraising

* Nancy reports
* Strongest fundraiser ever!
* Mary Ann Stewart Fund established for musician stipends

5. Advocacy

* Kassie reports
* Committee working to provide educational opportunities for the board, hence Kevin’s visit
* Establishing a calendar and an advocacy platform that will outline the library’s most important goals for a given year and how LPLFF can help support them.

**Old business**

* After Hours
	+ Incredible increase year after year.
	+ Fund a Need project really resonated with folks
	+ 10 year anniversary of the library was a great hook; bigger sponsors
	+ Try to manage expectations next year!
	+ Committee debrief identified some things we can improve, but overall a huge success.
	+ Set the library date for the First Friday of March and tie the theme to the library’s Summer Reading theme
* 2024 Officer Appointments
	+ Brandon and Kassie are the nominating committee and will meet this week.
	+ Open positions: Vice Chair, Membership & Fundraising

**New business**

* Dottie update
	+ Sarah Matthews provided a written update
	+ The awning has been fixed and the lower, moving shelves have been removed
	+ “Dottie 2.0” era underway
	+ We’ve learned a lot about what works and what doesn’t while Dottie was in the box truck hospital.
* Annual Meeting plans
	+ LPLFF Board only April 22
	+ Public meeting April 29
		- Need volunteers for set up
		- Brandon asks what the board wants from this gathering
			* Book Sales (on site + internet and volunteers)
			* Volunteer Awards:
				+ Mary Dalton Murphy
				+ New one for library side
				+ Fun ones
			* Half informational, half recreational. 15 min presentation from board, 15 min volunteer awards
			* May Day/Spring themed

**Adjournment 6:48 PM**

The next regular Board meeting will be held Monday, April 22, 2024.

Respectfully submitted,

Logan Isaman-Unruh