

Lawrence Public Library, Lawrence, Kansas
Board of Trustees Regular Meeting

Monday, May 21, 2018 at 4:30 PM
Meeting Room A, Lawrence Public Library, 707 Vermont Street

Call to Order

Introductions

Public Comments

Consent Agenda

All matters on the consent agenda are considered within one motion and will be enacted by one motion. There will be no separate discussion on those items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

- Approve Library Board meeting minutes
- Approve Treasurer's report
- Approve bills
- Receive statistical report

Library Director's report

Library Foundation Executive Director's report

Library Friends report

Ongoing business

- Welcome New Board Officers!

New business

- Summer Reading Presentation – Karen Allen, Youth Services Coordinator; Kristin Soper, Events Coordinator

Adjournment

DRAFT

Lawrence Public Library
Board of Trustees
Regular Board Meeting
April 16, 2018
4:30 p.m.

Board Members Present: Brady Flannery (Chair), Joan Golden, Judy Keller (by phone), Ursula Minor, David Vance, Kevan Vick. **Absent:** Sarah Goodwin Thiel

Library Staff Present: Brad Allen, Kathleen Morgan, Sherri Turner, Heather Kearns, Tricia Karlin, Kate Gramlich, Karen Allen.

Friends of the Library: Carole Crown

Guests: Connie Fitzgerald, Marylin Hinojosa, Imani Wadud, and 30-35 members and supporters of the *Wak'ó Mujeres Phų nŭ Won Mural: Stories of Kansan Womxn of Color*; Porter Arneill, Director of Arts and Culture for the City of Lawrence; K.T. Walsh, local artist; Jay Holley, Gould Evans.

Call to Order

Brady called the regular meeting to order at 4:31 p.m. He congratulated Brad and welcomed him back from paternity leave. Brady said that his family had also welcomed a new addition, Michael Joseph, into their family last Thursday.

Public Comment

There was no public comment at this point.

Consent Agenda

Joan moved to approve the consent agenda; Ursula seconded. All in favor; motion carried.

Wak'ó Mujeres Phų nŭ Womxn Mural Presentation

Connie Fiorella Fitzpatrick and Marylin Hinojosa, lead artists for the mural project, and Imani Wadud, a PhD student in the Department of American Studies at KU, presented background information on the project and showed the board a drawing of the mural design concept as planned for the southwest corner of the library. They said their aim in selecting this location is to have an accessible and touchable mural in a space that is open and communal to all. Another part of the project is to collect and record oral histories representing Lawrence women of color. The library's Sound+Vision Studio is being used for recording. A group of 30-35 participants and supporters were present to show support for the project, a number of whom shared their stories

and expressed individual statements of support for the project. Connie concluded by asking for a letter of support from the Library Board.

Brady thanked the group and congratulated them on their work and said the library is proud to have been a part of the project to this point. He said that the Board has not yet had conversations about placement of the mural on the building. Since the library is a city building, the next step would seem to be having a conversation with them.

Porter Arneill explained that because the library is a city building approval of the mural is subject to a unique process. The proposal will have to go before the Arts Commission who will make a recommendation to the City Commission. A presentation to the Arts Commission is scheduled for May 9.

Director's Report

Brad said the new website has launched and reception has been overall positive. One of the new self-check units has been installed on the floor for testing purposes. A few configuration changes need to be made, but the test has gone smoothly. The other 5 are scheduled for installation on May 15.

Brad said that staff has been holding internal community conversations to practice the method learned at the Harwood Institute training he and Melissa Fisher Isaacs attended. The conversations uncovered some useful information. Staff groups are working to address the concerns raised which were mostly related to internal communication. By summer, we hope to begin convening conversations in the community.

Brad said he has been out 4 weeks on paternity leave and is now back part-time for a few weeks.

Library Foundation Executive Director's Report

Kathleen said that the Library Foundation has been notified that it is one of 56 beneficiaries of the Margie Hildenbrand Trust. Distributions are expected by the end of the year. At its March meeting, the Foundation Board voted to endow \$70,000 of its unrestricted checking funds in its fund at the Douglas County Community Foundation. They also approved expending funds for a new full-time Foundation Assistant. The search is under way and is being limited to internal candidates. Another \$10,000 will be added to the literacy fund. The permanent panels for Hike Through History have been installed on the Burroughs Trail. They will be officially unveiled on April 28 as part of a 2-day event. Jane Warren will be teaching the next Before You Check Out class, Get Your Act Together. The series will start again in October with an estate planning session with Webb Golden. Kathleen said that both she and Brad had been on-air guests for KPR's spring fund drive.

Friends Report

Carole said the spring sale brought in \$24,500, and was the 3rd best sale ever in spite of the weather. Sunday, when it was snowing, was the best Sunday sale recorded.

Ongoing Business

Ebsco Solar Grant

Brad said that he received supplemental information after the last meeting regarding the proposed solar panel installation. Because the library is all electric, the library's energy rate is quite low, but its use rate is relatively high. This results in a longer payback period than originally estimated. The \$100,000 grant would take 25 years to pay back, the same amount of time as the warranty on the solar panels. With this in mind, Brad said that the matching funds tentatively approved by the Board last month would not be as good an investment as anticipated. Judy moved that the board not provide matching funds for the grant; Kevan seconded. All in favor; motion carried. The grant will be submitted with an emphasis on the education piece of the project and without matching funds.

Approve 2019 Budget

Brad shared a copy of the budget submittal letter with the board. He said the request has not changed from what was recommended to the board at the March meeting. The city has not released any new information regarding projections. Kevan moved to approve the 2019 budget request at 6% with no mill increase; David seconded. All in favor; motion carried.

New Business

Wak'ó Mujeres Phụ nữ Womxn Mural Discussion

Brady opened the floor to discussion about the request to write a letter in support of the mural. Board members expressed overall support for the project, but had questions about its placement on the building, ongoing maintenance, and whether adding a mural to the building is the board's decision. They ultimately agreed that since the city is the building owner, any decision regarding placement on the building should be the city's.

David moved that the board write a letter expressing support for the concept of the Womxn of Color mural and the placement as proposed if it meets the approval of the city; Joan seconded. Ayes: David, Brady, Ursula, Joan; No: Kevan. Motion carried.

New Officer Appointment

The slate of officers will be emailed to board members for an electronic vote.

Adjournment

Kevin moved to adjourn; David seconded. All in favor; motion carried. Meeting adjourned at 6:25 p.m.

The next Board meeting will be Monday, June 18 at 4:30 p.m. in Meeting Room A of the library.

Respectfully submitted,

Sherri Turner

LAWRENCE PUBLIC LIBRARY									
Regular Budget Report									
2018									
REVENUES		This Month	Year to Date	Annual Budget	33% of Year		Apr-17		YTD 2017
Tax Fund		\$ 114,742.00	\$ 2,454,165.36	\$ 4,233,000.00	57.98%		\$ 81,678.06		\$ 2,283,875.69
Overdues		\$ 12,358.06	\$ 50,927.71	\$ 148,400.00	34.32%		\$ 14,909.78		\$ 56,549.98
NEKLS		\$ -	\$ 24,500.00	\$ 90,000.00	27.22%		\$ -		\$ 16,841.00
State Aid		\$ -	\$ 27,367.85	\$ 25,000.00	109.47%		\$ -		\$ 28,320.44
Photo Copies		\$ 1,779.87	\$ 6,768.64	\$ 20,000.00	33.84%		\$ 1,324.60		\$ 6,426.07
Coffee Shop Rent		\$ -	\$ 3,000.00	\$ 9,000.00	33.33%		\$ -		\$ 2,250.00
Meeting Room Fees		\$ 350.00	\$ 2,150.00	\$ 3,000.00	71.67%		\$ 675.00		\$ 2,875.00
Interest		\$ 1,397.51	\$ 3,572.97	\$ 1,600.00	223.31%		\$ 237.54		\$ 660.76
Miscellaneous		\$ -	\$ 266.48	\$ -			\$ 7.49		\$ 44.32
Total Revenues		\$130,627.44	\$2,572,719.01	\$4,530,000.00	56.79%		\$98,832.47		\$2,397,843.26
EXPENSES									
Salaries & Wages		\$ 204,542.62	\$ 824,045.04	\$ 2,500,000.00	32.96%		\$ 205,528.92		\$ 799,599.58
Employee Benefits		\$ 25,938.37	\$ 97,814.15	\$ 275,000.00	35.57%		\$ 21,599.52		\$ 80,771.82
Payroll Taxes		\$ 33,949.69	\$ 136,475.85	\$ 420,000.00	32.49%		\$ 31,960.68		\$ 124,687.39
Utilities		\$ 7,396.39	\$ 35,738.15	\$ 96,000.00	37.23%		\$ 6,329.42		\$ 31,089.81
Building Supplies		\$ 2,228.22	\$ 6,606.84	\$ 20,000.00	33.03%		\$ 1,147.78		\$ 6,234.39
Building Repairs & Maintenance		\$ 7,315.00	\$ 17,315.03	\$ 55,000.00	31.48%		\$ 6,210.11		\$ 13,290.99
Library Supplies		\$ 1,730.53	\$ 6,188.16	\$ 25,000.00	24.75%		\$ 2,221.40		\$ 7,731.35
Books & Materials		\$ 67,101.54	\$ 196,977.67	\$ 650,000.00	30.30%		\$ 60,816.39		\$ 177,742.34
Processing Supplies		\$ 3,990.54	\$ 16,041.67	\$ 65,000.00	24.68%		\$ (6,135.96)		\$ 9,144.43
Equipment		\$ -	\$ 5,567.49	\$ 10,000.00	55.67%		\$ -		\$ -
Technology		\$ 63,316.64	\$ 108,943.82	\$ 210,000.00	51.88%		\$ 12,109.57		\$ 40,085.36
Insurance		\$ 335.00	\$ 1,461.00	\$ 15,000.00	9.74%		\$ 100.00		\$ 100.00
Shipping		\$ 1,353.69	\$ 4,918.85	\$ 19,000.00	25.89%		\$ 1,003.76		\$ 5,274.55
Professional Development		\$ 4,914.33	\$ 14,584.81	\$ 30,000.00	48.62%		\$ 3,045.21		\$ 6,975.71
Book Van & Mileage		\$ 224.70	\$ 518.78	\$ 2,000.00	25.94%		\$ 110.00		\$ 417.90
Programs		\$ 1,347.72	\$ 6,279.29	\$ 20,000.00	31.40%		\$ 844.05		\$ 5,225.57
Professional Fees		\$ 1,106.52	\$ 18,622.75	\$ 40,000.00	46.56%		\$ 1,849.12		\$ 8,178.87
Advertising & Marketing		\$ 900.59	\$ 6,192.01	\$ 30,000.00	20.64%		\$ 1,929.96		\$ 7,412.95
Capital Improvements		\$ -	\$ 15,593.60	\$ 48,000.00	32.49%		\$ 5,935.00		\$ 5,935.00
Miscellaneous		\$ 284.18	\$ 2,992.52	\$ -			\$ 289.86		\$ 4,722.36
Total Expenses		\$ 427,976.27	\$ 1,522,877.48	\$ 4,530,000.00	33.62%		\$ 356,894.79		\$ 1,334,620.37
CASH BALANCES									
	Checking	\$ 1,653,840.58							
	Capital Improvement	\$ 604,006.45							

Lawrence Public Library													
2018 Outside Funding Report													
		1/1/2018	January	January	February	February	March	March	April	April			
		AMOUNT	Income	Spending	Income	Spending	Income	Spending	Income	Spending	Remaining		
FRIENDS													
	KPR-Advertising	\$ 425.87	\$ 6,000.00	\$ 287.11		\$ 287.11		\$ 287.50		\$ 287.50	\$ 5,276.65		
	Summer Reading - ALL	\$ -					\$ 20,800.00	\$ 3,314.26	\$ 20,000.00	\$ 8,535.92	\$ 28,949.82		
	Aquarium	\$ 256.77	\$ 4,000.00	\$ 300.00		\$ 827.28		\$ -		\$ 612.98	\$ 2,516.51		
	Volunteers	\$ 743.55						\$ -			\$ 743.55		
	Read Across Lawrence 2018	\$ 1,548.82				\$ 1,497.22		\$ 226.40		\$ 633.00	\$ (807.80)		
	Salaries/Taxes	\$ 16.79		\$ 3,919.99		\$ 3,919.98		\$ 3,919.99	\$ 23,512.00	\$ 3,919.98	\$ 7,848.85		
	Block Grant	\$ 39,734.07	\$ (10,000.00)				\$ (20,800.00)			\$ 339.40	\$ 8,594.67		
		\$ 43,584.71	\$ -	\$ 4,507.10	\$ -	\$ 6,531.59	\$ -	\$ 7,748.15	\$ 43,512.00	\$ 14,328.78	\$ 53,981.09		
FOUNDATION													
	Kansas Health Foundation	\$ 2,484.89		\$ 349.93							\$ 2,134.96		
	Salaries/Taxes - Bukaty	\$ -		\$ 422.02		\$ 541.65		\$ 1,136.94	\$ 2,100.61	\$ 703.43	\$ (703.43)		
	Foundation Expenses to be reimbursed	\$ -	\$ 746.87	\$ 236.53		\$ 1,040.59		\$ 278.22	\$ 808.47	\$ 324.12	\$ (324.12)		
	Salkind for E-books	\$ 382.88		\$ 380.77							\$ 2.11		
	Harry Potter	\$ 1,000.00		\$ 333.40		\$ 175.69					\$ 490.91		
	Weinberg YS/YA	\$ 1,734.36				\$ 550.00			\$ 13,050.00		\$ 14,234.36		
	Milliken Fund	\$ 827.33							\$ 3,200.00		\$ 4,027.33		
	Sound & Vision	\$ 935.62		\$ 1,849.98					\$ 1,350.00	\$ 15.08	\$ 420.56		
	Juanita Marsh	\$ 502.66									\$ 502.66		
	Seed Library	\$ 2,929.29		\$ 435.86		\$ 159.13				\$ 159.09	\$ 2,175.21		
	Crowe Fund	\$ 1,385.06				\$ 52.36					\$ 1,332.70		
	Tech Desk - Gage	\$ 73.09									\$ 73.09		
	Local History/Coan	\$ 1,475.06				\$ 82.99			\$ 5,778.63	\$ 1,500.00	\$ 5,670.70		
	MIDCO	\$ 2,366.78									\$ 2,366.78		
	General Endowment	\$ 2,222.72							\$ 44,800.00		\$ 47,022.72		
	Simpson Grant	\$ 13,962.07		\$ 10,440.35						\$ 92.07	\$ 3,429.65		
	Youth Services	\$ 1,419.83									\$ 1,419.83		
		\$ 50,701.64	\$ 746.87	\$ 14,448.84	\$ -	\$ 2,602.41		\$ 1,415.16	\$ 71,087.71	\$ 2,793.79	\$ 101,276.02		
OTHER													
	Memorials/Honor with Books/Bauleke	\$ 131.07		\$ 137.12		\$ 21.37		\$ 96.00	\$ 376.00		\$ 252.58		
	Landsberg Bequest	\$ 6,996.11		\$ 305.87		\$ 419.29		\$ 529.78		\$ 593.57	\$ 5,147.60		
	Lawrence Give Back	\$ 2,626.32		\$ -							\$ 2,626.32		
	Wurfy	\$ 39.69	\$ 100.00					\$ 93.48		\$ 15.54	\$ 30.67		
	Bibliocommons								\$ 1,000.00				
	Merchandise Sales	\$ 993.82	\$ 418.25		\$ 396.00		\$ 416.25		\$ (921.33)		\$ 1,302.99		
		\$ 10,787.01	\$ 518.25	\$ 442.99	\$ 396.00	\$ 440.66	\$ 416.25	\$ 719.26	\$ 454.67	\$ 609.11	\$ 9,360.16		
		\$ 105,073.36											
	Month Total		\$ 1,265.12	\$ 19,398.93	\$ 396.00	\$ 9,574.66	\$ 416.25	\$ 9,882.57	\$ 115,054.38	\$ 17,731.68			

Lawrence Public Library
Balance Sheet
As of April 30, 2018

	<u>Apr 30, 18</u>	<u>Apr 30, 17</u>	<u>\$ Change</u>	<u>% Change</u>
ASSETS				
Current Assets				
Checking/Savings				
Gift Certificates	30.51	0.00	30.51	100.0%
MIP Operating Funds	1,351,001.17	1,000,102.75	350,898.42	35.1%
Checking	302,839.41	642,020.23	-339,180.82	-52.8%
Capital Improvement-2	0.00	27.91	-27.91	-100.0%
Capital Improvement at MIP	604,006.45	571,652.15	32,354.30	5.7%
Total Checking/Savings	<u>2,257,877.54</u>	<u>2,213,803.04</u>	<u>44,074.50</u>	<u>2.0%</u>
Total Current Assets	<u>2,257,877.54</u>	<u>2,213,803.04</u>	<u>44,074.50</u>	<u>2.0%</u>
Other Assets				
Bitcoin Investment	0.00	193.65	-193.65	-100.0%
Petty Cash	1,130.70	1,230.70	-100.00	-8.1%
Total Other Assets	<u>1,130.70</u>	<u>1,424.35</u>	<u>-293.65</u>	<u>-20.6%</u>
TOTAL ASSETS	<u>2,259,008.24</u>	<u>2,215,227.39</u>	<u>43,780.85</u>	<u>2.0%</u>
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
Accounts Payable	101,322.96	48,475.76	52,847.20	109.0%
Total Accounts Payable	<u>101,322.96</u>	<u>48,475.76</u>	<u>52,847.20</u>	<u>109.0%</u>
Other Current Liabilities				
Payroll Liabilities	847.48	48,863.24	-48,015.76	-98.3%
Total Other Current Liabilities	<u>847.48</u>	<u>48,863.24</u>	<u>-48,015.76</u>	<u>-98.3%</u>
Total Current Liabilities	<u>102,170.44</u>	<u>97,339.00</u>	<u>4,831.44</u>	<u>5.0%</u>
Total Liabilities	<u>102,170.44</u>	<u>97,339.00</u>	<u>4,831.44</u>	<u>5.0%</u>
Equity				
Opening Bal Equity	300,635.22	300,635.22	0.00	0.0%
Retained Earnings	745,817.14	730,000.79	15,816.35	2.2%
Net Income	1,110,385.44	1,087,252.38	23,133.06	2.1%
Total Equity	<u>2,156,837.80</u>	<u>2,117,888.39</u>	<u>38,949.41</u>	<u>1.8%</u>
TOTAL LIABILITIES & EQUITY	<u>2,259,008.24</u>	<u>2,215,227.39</u>	<u>43,780.85</u>	<u>2.0%</u>

**Lawrence Public Library
Revenues & Expenses**

April 2018

	<u>Apr 18</u>
Ordinary Income/Expense	
Income	
Gifts-Friends	23,512.00
Gifts-Other	92,463.71
Interest	1,397.51
Meeting Room Fees	350.00
Merchandise Sales	-921.33
Overdues	12,358.06
Photo Copies	1,779.87
Tax Fund	114,742.00
Total Income	<u>245,681.82</u>
Expense	
Payroll Expenses	230,480.99
Payroll Taxes	34,560.88
Utilities - Electric	7,396.39
Building Supplies	2,228.22
Building Repairs & Maintenance	7,315.00
Library & Office Supplies	1,730.53
Books & Materials	67,101.54
Processing Supplies	3,990.54
Technology	63,316.64
Insurance	335.00
Shipping	1,353.69
Professional Development	4,914.33
Bookvan & Mileage	224.70
Program Expense	1,347.72
Professional Fees	1,106.52
Advertising	900.59
Miscellaneous	284.18
FOUNDATION FUNDING	2,743.09
FRIENDS FUNDING	14,377.40
Total Expense	<u>445,707.95</u>
Net Ordinary Income	<u>-200,026.13</u>
Net Income	<u><u>-200,026.13</u></u>

Lawrence Public Library Vendor Balance Summary

All Transactions

	May 18, 18
Adam Smith	300.00
Advance Insurance Company	590.60
Air Filter Plus	455.95
Amazon	2,389.71
Ashley N. Johnson	10.03
ASI	50.00
Baker & Taylor, Inc.	528.75
Bibliocommons Inc.	56,250.00
Blackstone Publishing	3.98
Bob's Janitorial Service	200.00
Brodart Co.	381.80
Center Point Large Print	361.92
Century Business Technologies	853.57
Chris Mayo	100.00
City Directories	265.00
City Wide Maintenance	1,925.61
Copy Co Inc.	3,820.00
Databank Holdings, LTD	43.60
Demco, Inc.	811.76
Dylan Bassett	150.00
EBSCO	51.44
Edie Insurance Group LLC	235.00
Gale/Cengage Learning	821.47
Hamco Kansas City, Inc.	619.50
Hartford	3,585.00
Headquaraters, Inc.	600.00
Ingram Library Services	24,285.55
Intuit	29.85
Jayhawk Power	2,842.01
Jayhawk Tropical Fish	300.00
Jeff Ruby	200.00
Jennifer Pharr Davis	400.00
Journal-World	995.00
Kanopy LLC	388.00
Kansas Bestiary Partnership	49.90
Kansas Public Radio	287.50
Kansas Sampler Foundation	26.00
Laser Logic, Inc.	263.55
Lawrence Sign Up LLC	222.00
Leslie Kay	158.00
Maceli's	157.50
Mad Science of Greater Kansas City	662.50
Midwest Tape	13,118.36
Minuteman Press	139.00
OCLC, Inc.	5,880.22
Olivia Hernandez	120.00
OverDrive	8,774.74
P1 Group, Inc.	4,935.00
Polyline Corporation	1,002.27
ProQuest LLC	3,310.00
Pur-O-Zone, Inc.	456.02
Quill Corporation	626.69
Random House, Inc.	235.25
Recorded Books	377.49
Reliance Barcode Solutions	2,802.21
Schendel Services	99.75
Scholastic Inc.	246.00
Sky Parade Inc.	700.00
Snap Promotions	5,471.45
Southwest Solutions Group	413.00
Tech Electronics	685.00
Unique Management Services	561.20

9:58 AM

05/17/18

Lawrence Public Library
Vendor Balance Summary

All Transactions

	May 18, 18
United Parcel Service	587.92
University of Kansas	1,500.00
University of Nebraska Lincoln	15.00
Vantiv	214.44
VenMill Industries, Inc.	399.95
VISA 5372	10,849.32
Vodvill Entertainment Company	600.00
Westar	6,067.35
Withers	355.70
TOTAL	177,215.38

10:22 AM
05/17/18

Lawrence Public Library
Check Detail
May 2018

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	Electronic	05/21/2018	Advance Insurance Company	Checking	
Bill	June 2018	05/14/2018		Group Life Insurance	-590.60
TOTAL					-590.60
Bill Pmt -Check	Electronic	05/21/2018	ASI	Checking	
Bill		05/02/2018		Professional Fees	-50.00
TOTAL					-50.00
Bill Pmt -Check	Electronic	05/21/2018	Intuit	Checking	
Bill	April Bill Pay	05/14/2018		Professional Fees	-29.85
TOTAL					-29.85
Bill Pmt -Check	Electronic	05/21/2018	United Parcel Service	Checking	
Bill	1188	05/14/2018		Shipping	-587.92
TOTAL					-587.92
Bill Pmt -Check	Electronic	05/21/2018	Vantiv	Checking	
Bill	April	05/14/2018		Credit Card Processing	-214.44
TOTAL					-214.44
Bill Pmt -Check	Electronic	05/21/2018	VISA 5372	Checking	
Bill		05/16/2018		Technology	-1,820.89
				Technical Services	-450.00
				Adult Programming	-425.30
				Bookvan & Mileage	-101.01
				Children's Programming	-12.05
				Children's Programming	-24.61
				Children's Programming	-6.87
				Children's Programming	-6.67
				Children's Programming	-110.79
				Young Adult Program...	-134.09
				Summer Reading - ALL	-785.07
				Shipping	-115.99
				Processing Supplies	-1,123.90
				Miscellaneous	-20.00
				Miscellaneous	-27.97
				Advertising	-1,155.51
				Building Supplies	-208.59
				Building Repairs & Mai...	-327.97
				Supplies	-42.28
				Supplies	-360.00
				Supplies	-49.12
				Supplies	-21.74
				Supplies	-121.66
				Telephone	-275.38
				Sound & Vision	-50.55

10:22 AM
05/17/18

Lawrence Public Library
Check Detail
May 2018

Type	Num	Date	Name	Account	Paid Amount
				FOUNDATION FUNDI...	-90.00
				FOUNDATION FUNDI...	-102.26
				FOUNDATION FUNDI...	-68.22
				FOUNDATION FUNDI...	-92.95
				FOUNDATION FUNDI...	-205.94
				FOUNDATION FUNDI...	-50.00
				FOUNDATION FUNDI...	-1,000.00
				Volunteer Recognition	-215.00
				Block Grant	-317.94
				Equipment	-929.00
TOTAL					-10,849.32
Bill Pmt -Check	Electronic	05/21/2018	Westar	Checking	
Bill		05/14/2018		Utilities - Electric	-6,067.35
TOTAL					-6,067.35
Bill Pmt -Check	8164	05/23/2018	Air Filter Plus	Checking	
Bill	356996	04/24/2018		Building Supplies	-455.95
TOTAL					-455.95
Bill Pmt -Check	8165	05/23/2018	Baker & Taylor, Inc.	Checking	
Bill	5014984116	04/30/2018		Books & Materials	-21.80
Bill	2033669296	04/30/2018		Books & Materials	-6.03
Bill	2033669297	04/30/2018		Processing Supplies	-1.90
Bill	2033664138	04/30/2018		Books & Materials	-59.55
Bill	2033664139	04/30/2018		Processing Supplies	-0.20
Bill	5014975741	04/30/2018		Books & Materials	-148.46
Bill	2033635343	04/30/2018		Books & Materials	-14.13
Bill	2033635344	04/30/2018		Processing Supplies	-0.05
Bill	5014962812	04/30/2018		Books & Materials	-123.60
Bill	5015005642	05/16/2018		Books & Materials	-27.83
Bill	5014994732	05/16/2018		Books & Materials	-24.54
Bill	5014990038	05/16/2018		Books & Materials	-46.53
Bill	5014990039	05/16/2018		Processing Supplies	-0.10
Bill	2033682918	05/16/2018		Books & Materials	-53.78
Bill	2033682919	05/16/2018		Processing Supplies	-0.25
TOTAL					-528.75
Bill Pmt -Check	8166	05/23/2018	Blackstone Publishing	Checking	
Bill	990459	05/16/2018		Books & Materials	-3.98
TOTAL					-3.98
Bill Pmt -Check	8167	05/23/2018	Bob's Janitorial Service	Checking	
Bill	42518	05/14/2018		Building Repairs & Mai...	-200.00
TOTAL					-200.00

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	8168	05/23/2018	Brodart Co.	Checking	
Bill	499765	05/14/2018		Processing Supplies	-381.80
TOTAL					-381.80
Bill Pmt -Check	8169	05/23/2018	Center Point Large Print	Checking	
Bill	1573433	04/30/2018		Books & Materials	-156.99
Bill	1571819	04/30/2018		Books & Materials	-158.19
Bill	1583198	05/16/2018		Books & Materials	-46.74
TOTAL					-361.92
Bill Pmt -Check	8170	05/23/2018	Century Business Technologies	Checking	
Bill	485625	04/24/2018		Copying	-354.14
Bill	485626	04/24/2018		Copying	-15.00
Bill	487539	05/14/2018		Copying	-55.68
Bill	487540	05/14/2018		Copying	-67.37
Bill	488556	05/16/2018		Copying	-15.00
Bill	488555	05/16/2018		Copying	-346.38
TOTAL					-853.57
Bill Pmt -Check	8171	05/23/2018	City Directories	Checking	
Bill	83517522	04/30/2018		Books & Materials	-265.00
TOTAL					-265.00
Bill Pmt -Check	8172	05/23/2018	City Wide Maintenance	Checking	
Bill	CON070073	05/16/2018		Professional Fees	-1,925.61
TOTAL					-1,925.61
Bill Pmt -Check	8173	05/23/2018	Copy Co Inc.	Checking	
Bill	84906	05/17/2018		Summer Reading - ALL	-3,820.00
TOTAL					-3,820.00
Bill Pmt -Check	8174	05/23/2018	Databank Holdings, LTD	Checking	
Bill	36146	04/30/2018		Public Access	-34.60
Bill	37166	05/14/2018		Public Access	-9.00
TOTAL					-43.60

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	8175	05/23/2018	Demco, Inc.	Checking	
Bill	6353927	04/24/2018		Processing Supplies	-169.32
Bill	6369093	05/14/2018		Processing Supplies	-642.44
TOTAL					-811.76
Bill Pmt -Check	8176	05/23/2018	EBSCO	Checking	
Bill	1802060	04/30/2018		Periodicals	-51.44
TOTAL					-51.44
Bill Pmt -Check	8177	05/23/2018	Edie Insurance Group LLC	Checking	
Bill	418201812...	04/24/2018		Liability Insurance	-235.00
TOTAL					-235.00
Bill Pmt -Check	8178	05/23/2018	Gale/Cengage Learning	Checking	
Bill	63555162	04/30/2018		Books & Materials	-43.38
Bill	63489797	04/30/2018		Books & Materials	-79.77
Bill	63561823	04/30/2018		Books & Materials	-40.58
Bill	63489530	04/30/2018		Books & Materials	-100.76
Bill	63629539	05/16/2018		Books & Materials	-22.39
Bill	63638081	05/16/2018		Books & Materials	-149.74
Bill	63622805	05/16/2018		Books & Materials	-384.85
TOTAL					-821.47
Bill Pmt -Check	8179	05/23/2018	Hamco Kansas City, Inc.	Checking	
Bill	120074	04/30/2018		Library & Office Suppli...	-619.50
TOTAL					-619.50
Bill Pmt -Check	8180	05/23/2018	Headquarters, Inc.	Checking	
Bill	150	05/14/2018		In-Service Day	-600.00
TOTAL					-600.00
Bill Pmt -Check	8181	05/23/2018	Ingram Library Services	Checking	
Bill	34287311	04/30/2018		Wurfy	-10.25
Bill	34287312	04/30/2018		Wurfy	-0.82
Bill	34248230	04/30/2018		Landsberg Gift	-37.04
Bill	34248231	04/30/2018		Landsberg Gift	-1.64
Bill	34194629	04/30/2018		Landsberg Gift	-0.82
Bill	34194628	04/30/2018		Landsberg Gift	-19.95
Bill	34170250	04/30/2018		Landsberg Gift	-0.82
Bill	34170249	04/30/2018		Landsberg Gift	-15.39
Bill	34106164	04/30/2018		Landsberg Gift	-19.95
Bill	34106165	04/30/2018		Landsberg Gift	-0.82
Bill	34084528	04/30/2018		Landsberg Gift	-0.82

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Type	Num	Date	Name	Account	Paid Amount
Bill	34084527	04/30/2018		Landsberg Gift	-16.50
Bill	34059185	04/30/2018		Landsberg Gift	-2.46
Bill	34059183	04/30/2018		Landsberg Gift	-22.80
Bill	34059186	04/30/2018		Landsberg Gift	-17.09
Bill	34059184	04/30/2018		Landsberg Gift	-19.95
Bill	34337768	04/30/2018		Processing Supplies	-136.69
Bill	34348736	04/30/2018		Processing Supplies	-29.80
Bill	34314732	04/30/2018		Processing Supplies	-24.91
Bill	34287310	04/30/2018		Processing Supplies	-43.14
Bill	34301567	04/30/2018		Processing Supplies	-22.16
Bill	34248225	04/30/2018		Processing Supplies	-31.97
Bill	34248227	04/30/2018		Processing Supplies	-82.81
Bill	34248229	04/30/2018		Processing Supplies	-3.28
Bill	34170246	04/30/2018		Processing Supplies	-23.94
Bill	34243916	04/30/2018		Processing Supplies	-61.65
Bill	34216337	04/30/2018		Processing Supplies	-187.32
Bill	34194623	04/30/2018		Processing Supplies	-37.89
Bill	34194627	04/30/2018		Processing Supplies	-0.15
Bill	34194625	04/30/2018		Processing Supplies	-0.15
Bill	34170248	04/30/2018		Processing Supplies	-0.15
Bill	34182471	04/30/2018		Processing Supplies	-16.58
Bill	34106161	04/30/2018		Processing Supplies	-161.64
Bill	34106163	04/30/2018		Processing Supplies	-5.74
Bill	34084526	04/30/2018		Processing Supplies	-60.71
Bill	34059182	04/30/2018		Processing Supplies	-42.49
Bill	34095597	04/30/2018		Processing Supplies	-70.38
Bill	34073413	04/30/2018		Processing Supplies	-20.67
Bill	34043670	04/30/2018		Processing Supplies	-52.97
Bill	34194622	04/30/2018		Library & Office Suppli...	-14.97
				Books & Materials	-388.30
Bill	34337767	04/30/2018		Books & Materials	-1,481.78
Bill	34348735	04/30/2018		Books & Materials	-338.29
Bill	34314731	04/30/2018		Books & Materials	-319.36
Bill	34287309	04/30/2018		Books & Materials	-688.91
Bill	34301566	04/30/2018		Books & Materials	-176.07
Bill	34248224	04/30/2018		Books & Materials	-370.01
Bill	34248226	04/30/2018		Books & Materials	-781.36
Bill	34248228	04/30/2018		Books & Materials	-68.36
Bill	34170245	04/30/2018		Books & Materials	-318.73
Bill	34243915	04/30/2018		Books & Materials	-476.26
Bill	34216336	04/30/2018		Books & Materials	-1,930.45
Bill	34194626	04/30/2018		Books & Materials	-8.40
Bill	34194624	04/30/2018		Books & Materials	-13.19
Bill	34170247	04/30/2018		Books & Materials	-8.40
Bill	34182470	04/30/2018		Books & Materials	-110.45
Bill	34106160	04/30/2018		Books & Materials	-1,400.38
Bill	34106162	04/30/2018		Books & Materials	-119.63
Bill	34084525	04/30/2018		Books & Materials	-520.44
Bill	34059181	04/30/2018		Books & Materials	-570.22
Bill	34095596	04/30/2018		Books & Materials	-496.59
Bill	34073412	04/30/2018		Books & Materials	-145.18
Bill	34043669	04/30/2018		Books & Materials	-512.13
Bill	34133696	04/30/2018		Processing Supplies	-2.55
Bill	34133684	04/30/2018		Processing Supplies	-32.76
Bill	34133683	04/30/2018		Books & Materials	-426.00
Bill	34133695	04/30/2018		Books & Materials	-230.27
Bill	34133693	04/30/2018		Books & Materials	-386.96
Bill	34133694	04/30/2018		Processing Supplies	-38.98
Bill	34133697	04/30/2018		Landsberg Gift	-142.76
Bill	34133698	04/30/2018		Landsberg Gift	-5.74
Bill	34597093	05/16/2018		Landsberg Gift	-38.25
Bill	34597094	05/16/2018		Landsberg Gift	-0.82

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Type	Num	Date	Name	Account	Paid Amount
Bill	34505771	05/16/2018		Landsberg Gift	-2.46
Bill	34505770	05/16/2018		Landsberg Gift	-31.91
Bill	34505769	05/16/2018		Landsberg Gift	-15.38
Bill	34601952	05/16/2018		Books & Materials	-237.60
Bill	34571618	05/16/2018		Books & Materials	-2,187.97
Bill	34597091	05/16/2018		Books & Materials	-658.27
Bill	34528204	05/16/2018		Books & Materials	-593.58
Bill	34550731	05/16/2018		Books & Materials	-202.38
Bill	34560904	05/16/2018		Books & Materials	-83.44
Bill	34505767	05/16/2018		Books & Materials	-676.78
Bill	34483976	05/16/2018		Books & Materials	-356.06
Bill	34453247	05/16/2018		Books & Materials	-1,539.08
Bill	34479646	05/16/2018		Books & Materials	-490.08
Bill	34453246	05/16/2018		Books & Materials	-31.88
Bill	34431296	05/16/2018		Books & Materials	-522.54
Bill	34405762	05/16/2018		Books & Materials	-419.38
Bill	34388659	05/16/2018		Books & Materials	-725.02
Bill	34420526	05/16/2018		Books & Materials	-172.51
Bill	34366447	05/16/2018		Books & Materials	-470.07
Bill	34379276	05/16/2018		Books & Materials	-54.59
Bill	34366449	05/16/2018		Books & Materials	-17.99
Bill	34601953	05/16/2018		Processing Supplies	-19.03
Bill	34571619	05/16/2018		Processing Supplies	-209.29
Bill	34597092	05/16/2018		Processing Supplies	-58.22
Bill	34528205	05/16/2018		Processing Supplies	-44.61
Bill	34550732	05/16/2018		Processing Supplies	-14.08
Bill	34560905	05/16/2018		Processing Supplies	-13.94
Bill	34505768	05/16/2018		Processing Supplies	-51.23
Bill	34483977	05/16/2018		Processing Supplies	-30.49
Bill	34453248	05/16/2018		Processing Supplies	-166.28
Bill	34479647	05/16/2018		Processing Supplies	-71.50
Bill	34431297	05/16/2018		Processing Supplies	-50.53
Bill	34405763	05/16/2018		Processing Supplies	-34.25
Bill	34388660	05/16/2018		Processing Supplies	-94.13
Bill	34420527	05/16/2018		Processing Supplies	-26.58
Bill	34366448	05/16/2018		Processing Supplies	-38.80
Bill	34379277	05/16/2018		Processing Supplies	-6.21
Bill	34366450	05/16/2018		Processing Supplies	-0.15
TOTAL					-24,285.55
Bill Pmt -Check	8182	05/23/2018	Jayhawk Power	Checking	
Bill	8037-1	04/24/2018		Building Repairs & Mai...	-2,380.00
Bill	8050-1	05/16/2018		Building Repairs & Mai...	-462.01
TOTAL					-2,842.01
Bill Pmt -Check	8183	05/23/2018	Jayhawk Tropical Fish	Checking	
Bill	503127	04/30/2018		Aquarium Maintenance	-300.00
TOTAL					-300.00
Bill Pmt -Check	8184	05/23/2018	Kanopy LLC	Checking	
Bill	127577-PPU	05/16/2018		Books & Materials	-388.00
TOTAL					-388.00

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	8185	05/23/2018	Kansas Public Radio	Checking	
Bill	142536	05/14/2018		Advertising Gift Fund	-287.50
TOTAL					-287.50
Bill Pmt -Check	8186	05/23/2018	Kansas Sampler Foundation	Checking	
Bill	IN2018/00...	05/16/2018		Books & Materials	-26.00
TOTAL					-26.00
Bill Pmt -Check	8187	05/23/2018	Laser Logic, Inc.	Checking	
Bill	281198	05/14/2018		Library & Office Suppli...	-263.55
TOTAL					-263.55
Bill Pmt -Check	8188	05/23/2018	Lawrence Sign Up LLC	Checking	
Bill	11156	05/14/2018		Advertising	-112.00
Bill	10893	05/14/2018		Advertising	-110.00
TOTAL					-222.00
Bill Pmt -Check	8189	05/23/2018	Maceli's	Checking	
Bill	E16133	05/14/2018		Adult Programming	-157.50
TOTAL					-157.50
Bill Pmt -Check	8190	05/23/2018	Midwest Tape	Checking	
Bill	96040221	04/30/2018		Books & Materials	-147.67
Bill	96038156	04/30/2018		Books & Materials	-78.71
Bill	96038154	04/30/2018		Books & Materials	-166.36
Bill	96038019	04/30/2018		Books & Materials	-24.43
Bill	96027077	04/30/2018		Books & Materials	-25.48
Bill	96022107	04/30/2018		Books & Materials	-269.83
Bill	96022109	04/30/2018		Books & Materials	-315.92
Bill	96005346	04/30/2018		Books & Materials	-22.49
Bill	96005492	04/30/2018		Books & Materials	-228.67
Bill	96005490	04/30/2018		Books & Materials	-60.40
Bill	96002994	04/30/2018		Books & Materials	-59.98
Bill	96002995	04/30/2018		Books & Materials	-63.72
Bill	96002992	04/30/2018		Books & Materials	-618.39
Bill	95996147	04/30/2018		Books & Materials	-22.93
Bill	95982037	04/30/2018		Books & Materials	-20.98
Bill	95983533	04/30/2018		Books & Materials	-29.99
Bill	95996149	04/30/2018		Books & Materials	-50.22
Bill	95984635	04/30/2018		Books & Materials	-269.88
Bill	96055870	05/14/2018		Processing Supplies	-318.30
Bill	96081501	05/16/2018		Books & Materials	-73.44
Bill	96069803	05/16/2018		Books & Materials	-119.95
Bill	96069801	05/16/2018		Books & Materials	-48.11
Bill	96068850	05/16/2018		Books & Materials	-39.96
Bill	96063207	05/16/2018		Books & Materials	-8.00

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Type	Num	Date	Name	Account	Paid Amount
Bill	96065099	05/16/2018		Books & Materials	-493.87
Bill	96064590	05/16/2018		Books & Materials	-217.93
Bill	96064592	05/16/2018		Books & Materials	-113.94
Bill	96068851	05/16/2018		Books & Materials	-59.99
Bill	96065097	05/16/2018		Books & Materials	-559.13
				Books & Materials	-82.48
Bill	96061497	05/16/2018		Books & Materials	-48.73
Bill	96061495	05/16/2018		Books & Materials	-60.55
Bill	96057061	05/16/2018		Books & Materials	-106.45
Bill	96056519	05/16/2018		Books & Materials	-123.79
Bill	96053991	05/16/2018		Books & Materials	-6,665.12
Bill	96050765	05/16/2018		Books & Materials	-41.23
Bill	96050763	05/16/2018		Books & Materials	-128.15
Bill	96046371	05/16/2018		Books & Materials	-794.33
				Books & Materials	-14.99
Bill	96046373	05/16/2018		Books & Materials	-453.89
Bill	96046375	05/16/2018		Books & Materials	-59.99
Bill	96046374	05/16/2018		Books & Materials	-9.99
TOTAL					-13,118.36
Bill Pmt -Check	8191	05/23/2018	Minuteman Press	Checking	
Bill	59250	04/24/2018		Library & Office Suppli...	-139.00
TOTAL					-139.00
Bill Pmt -Check	8192	05/23/2018	OCLC, Inc.	Checking	
Bill	594301	05/14/2018		Collections	-5,880.22
TOTAL					-5,880.22
Bill Pmt -Check	8193	05/23/2018	OverDrive	Checking	
Bill	06809DA1...	04/30/2018		Books & Materials	-217.00
Bill	06809DA1...	04/30/2018		Books & Materials	-65.00
Bill	06809CO1...	04/30/2018		Books & Materials	-791.05
Bill	16809CO1...	04/30/2018		Books & Materials	-752.59
Bill	06809DA1...	04/30/2018		Books & Materials	-814.46
Bill	06809DA1...	04/30/2018		Books & Materials	-84.00
Bill	16809DA1...	04/30/2018		Books & Materials	-65.00
Bill	06809CO1...	04/30/2018		Books & Materials	-71.98
Bill	06809CO1...	04/30/2018		Books & Materials	-146.97
Bill	06809CO1...	04/30/2018		Books & Materials	-951.76
Bill	06809CO1...	04/30/2018		Books & Materials	-609.92
Bill	06809CO1...	04/30/2018		Books & Materials	-903.47
Bill	06809CO1...	04/30/2018		Books & Materials	-816.30
Bill	06809DA1...	04/30/2018		Books & Materials	-403.98
Bill	06809CO1...	05/16/2018		Books & Materials	-427.93
Bill	06809CO1...	05/16/2018		Books & Materials	-692.11
Bill	06809CO1...	05/16/2018		Books & Materials	-160.84
Bill	06809CO1...	05/16/2018		Books & Materials	-175.93
Bill	06809CO1...	05/16/2018		Books & Materials	-426.46
Bill	06809DA1...	05/16/2018		Books & Materials	-197.99
TOTAL					-8,774.74

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	8194	05/23/2018	P1 Group, Inc.	Checking	
Bill	40306	04/24/2018		Building Repairs & Mai...	-4,935.00
TOTAL					-4,935.00
Bill Pmt -Check	8195	05/23/2018	Polyline Corporation	Checking	
Bill	SI8097314-1	04/30/2018		Processing Supplies	-1,002.27
TOTAL					-1,002.27
Bill Pmt -Check	8196	05/23/2018	ProQuest LLC	Checking	
Bill	70489621	04/24/2018		Books & Materials	-3,310.00
TOTAL					-3,310.00
Bill Pmt -Check	8197	05/23/2018	Pur-O-Zone, Inc.	Checking	
Bill	752295	04/30/2018		Building Supplies	-239.69
Bill	753279	05/14/2018		Building Supplies	-216.33
TOTAL					-456.02
Bill Pmt -Check	8198	05/23/2018	Quill Corporation	Checking	
Bill	6531045	04/30/2018		Processing Supplies	-207.52
Bill	6806822	05/14/2018		Library & Office Suppli...	-373.88
				Building Supplies	-45.29
TOTAL					-626.69
Bill Pmt -Check	8199	05/23/2018	Random House, Inc.	Checking	
Bill	1087784875	04/30/2018		Books & Materials	-37.50
Bill	1087672038	04/30/2018		Books & Materials	-56.25
Bill	1087910173	05/16/2018		Books & Materials	-30.00
Bill	1187910173	05/16/2018		Books & Materials	-22.50
Bill	1087818562	05/16/2018		Books & Materials	-20.00
Bill	1087789735	05/16/2018		Books & Materials	-30.00
Bill	1187787935	05/16/2018		Books & Materials	-39.00
TOTAL					-235.25
Bill Pmt -Check	8200	05/23/2018	Recorded Books	Checking	
Bill	75777147	04/30/2018		Books & Materials	-74.25
Bill	75776081	04/30/2018		Books & Materials	-74.25
Bill	75771981	04/30/2018		Books & Materials	-74.25
Bill	75775026	04/30/2018		Books & Materials	-74.25
Bill	75769656	04/30/2018		Books & Materials	-40.50
Bill	75779840	05/16/2018		Books & Materials	-39.99
TOTAL					-377.49

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	8201	05/23/2018	Reliance Barcode Solutions	Checking	
Bill	4701	05/14/2018		Processing Supplies	-2,802.21
TOTAL					-2,802.21
Bill Pmt -Check	8202	05/23/2018	Schendel Services	Checking	
Bill	30261723	05/14/2018		Building Repairs & Mai...	-99.75
TOTAL					-99.75
Bill Pmt -Check	8203	05/23/2018	Scholastic Inc.	Checking	
Bill	16867566	04/24/2018		Summer Reading - ALL	-246.00
TOTAL					-246.00
Bill Pmt -Check	8204	05/23/2018	Snap Promotions	Checking	
Bill	18040305	04/24/2018		Advertising	-265.37
Bill	18032903	04/24/2018		Merchandise Sales	-1,126.08
Bill	18032802	05/14/2018		Summer Reading - ALL	-4,080.00
TOTAL					-5,471.45
Bill Pmt -Check	8205	05/23/2018	Southwest Solutions Group	Checking	
Bill	82589-1	05/14/2018		Library & Office Suppli...	-413.00
TOTAL					-413.00
Bill Pmt -Check	8206	05/23/2018	Tech Electronics	Checking	
Bill	I180501107	05/17/2018		Building Repairs & Mai...	-685.00
TOTAL					-685.00
Bill Pmt -Check	8207	05/23/2018	Unique Management Services	Checking	
Bill	462151	05/14/2018		Professional Fees	-140.55
Bill	462150	05/14/2018		Professional Fees	-420.65
TOTAL					-561.20
Bill Pmt -Check	8208	05/23/2018	University of Nebraska Lincoln	Checking	
Bill	10302	04/24/2018		Overdues	-15.00
TOTAL					-15.00

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	8209	05/23/2018	VenMill Industries, Inc.	Checking	
Bill	5210	05/14/2018		Library & Office Suppli...	-399.95
TOTAL					-399.95
Bill Pmt -Check	8210	05/23/2018	Withers	Checking	
Bill	192211	04/24/2018		Building Supplies	-118.50
Bill	192682	04/30/2018		Building Supplies	-237.20
TOTAL					-355.70
Bill Pmt -Check	28391	05/21/2018	Adam Smith	Checking	
Bill	6-30-18	05/14/2018		Adult Programming	-300.00
TOTAL					-300.00
Bill Pmt -Check	28392	05/21/2018	Ashley N. Johnson	Checking	
Bill	REFUND	05/14/2018		Overdues	-10.03
TOTAL					-10.03
Bill Pmt -Check	28393	05/21/2018	Chris Mayo	Checking	
Bill	7-27-18	05/14/2018		Summer Reading - ALL	-100.00
TOTAL					-100.00
Bill Pmt -Check	28394	05/21/2018	Dylan Bassett	Checking	
Bill	6-5-18	05/14/2018		Summer Reading - ALL	-150.00
TOTAL					-150.00
Bill Pmt -Check	28395	05/21/2018	Hartford	Checking	
Bill	5-8-18	05/15/2018		Liability Insurance	-2,455.00
				Liability Insurance	-1,130.00
TOTAL					-3,585.00
Bill Pmt -Check	28396	05/21/2018	Jeff Ruby	Checking	
Bill	Author	04/24/2018		Children's Programming	-200.00
TOTAL					-200.00

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Lawrence Public Library
Check Detail
May 2018

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	28397	05/21/2018	Jennifer Pharr Davis	Checking	
Bill	6-3-18	05/14/2018		Summer Reading - ALL	-400.00
TOTAL					-400.00
Bill Pmt -Check	28398	05/21/2018	Journal-World	Checking	
Bill	10610237	05/14/2018		Advertising	-995.00
TOTAL					-995.00
Bill Pmt -Check	28399	05/21/2018	Kansas Bestiary Partnership	Checking	
Bill	130706	04/30/2018		Adult Programming	-49.90
TOTAL					-49.90
Bill Pmt -Check	28400	05/21/2018	Leslie Kay	Checking	
Bill	6-29-18	05/14/2018		Summer Reading - ALL	-158.00
TOTAL					-158.00
Bill Pmt -Check	28401	05/21/2018	Mad Science of Greater Kansa...	Checking	
Bill	6-7-18	05/14/2018		Summer Reading - ALL	-662.50
TOTAL					-662.50
Bill Pmt -Check	28402	05/21/2018	Olivia Hernandez	Checking	
Bill	7-17-18	05/14/2018		Summer Reading - ALL	-120.00
TOTAL					-120.00
Bill Pmt -Check	28403	05/21/2018	Sky Parade Inc.	Checking	
Bill	6-21-18	05/14/2018		Summer Reading - ALL	-700.00
TOTAL					-700.00
Bill Pmt -Check	28404	05/21/2018	University of Kansas	Checking	
Bill	640035	04/30/2018		FOUNDATION FUNDI...	-1,500.00
TOTAL					-1,500.00

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Lawrence Public Library
Check Detail
May 2018

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	28405	05/21/2018	Amazon	Checking	
Bill	0047403	04/24/2018		Processing Supplies	-10.43
Bill	5613032	04/24/2018		Advertising	-69.90
Bill	4560218	04/24/2018		Simpson Grant	-92.07
Bill	7370662	04/24/2018		Library & Office Suppli...	-85.90
Bill	8347439	04/24/2018		Library & Office Suppli...	-42.95
Bill	8347439	04/24/2018		Library & Office Suppli...	-42.95
Bill	5478661	04/24/2018		Children's Programming	-16.99
Bill	2925009	04/24/2018		Block Grant	-324.45
				Books & Materials	-8.99
Bill	8133832	04/24/2018		Block Grant	-14.95
Bill	5425029	04/30/2018		Books & Materials	-26.79
Bill	4597047	04/30/2018		Books & Materials	-18.98
Bill	9256250	04/30/2018		Books & Materials	-35.79
				Books & Materials	-28.65
				Books & Materials	-13.59
Bill	6178643	04/30/2018		Books & Materials	-61.69
				Books & Materials	-17.99
Bill	6178643	04/30/2018		Books & Materials	-231.91
Bill	9629804	04/30/2018		Books & Materials	-32.36
Bill	4748257	04/30/2018		Books & Materials	-16.94
Bill	7505032	04/30/2018		Books & Materials	-8.03
				Books & Materials	-21.19
				Books & Materials	-41.99
Bill	2931430	04/30/2018		Books & Materials	-34.78
Bill	2003403	04/30/2018		Books & Materials	-47.99
Bill	3767425	04/30/2018		Books & Materials	-47.97
Bill	3343463	04/30/2018		Books & Materials	-162.93
				Books & Materials	-35.96
				Books & Materials	-76.93
Bill	1961867	04/30/2018		Books & Materials	-10.98
Bill	0540241	04/30/2018		Books & Materials	-21.49
Bill	3308260	04/30/2018		Books & Materials	-11.99
Bill	3069063	04/30/2018		Books & Materials	-40.37
Bill	6321035	04/30/2018		Books & Materials	-7.99
				Books & Materials	-16.84
Bill	3785860	04/30/2018		Adult Programming	-29.99
Bill	040546	05/14/2018		Supplies	-89.97
Bill	8953048	05/14/2018		Sound & Vision	-40.90
Bill	1045822	05/14/2018		Processing Supplies	-8.99
Bill	7533860	05/14/2018		Sound & Vision	-116.41
Bill	9587400	05/14/2018		Summer Reading - ALL	-24.34
Bill	3098648	05/16/2018		Block Grant	-4.99
Bill	5425029	05/16/2018		Books & Materials	-125.52
Bill	9973037	05/16/2018		Books & Materials	-31.99
Bill	5425029	05/16/2018		Books & Materials	-31.55
Bill	0224226	05/16/2018		Books & Materials	-7.38
Bill	5079460	05/16/2018		Books & Materials	-47.99
Bill	5079460	05/16/2018		Books & Materials	-47.99
TOTAL					-2,389.71
Bill Pmt -Check	28406	05/21/2018	Bibliocommons Inc.	Checking	
Bill	1121	04/24/2018		Public Access	-56,250.00
TOTAL					-56,250.00

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Lawrence Public Library
Check Detail
May 2018

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	28407	05/21/2018	Vodvill Entertainment Company	Checking	
Bill	6-14-18	05/14/2018		Summer Reading - ALL	-600.00
TOTAL					-600.00

Lawrence Public Library

Monthly Statistical Summary--April 2018

INDICATOR	April		Percent	YTD	YTD	Percent
	2018	2017	Change	2018	2017	Change
			2017-2018			2017-2018

SUMMARY RATIOS

Service Area Population	99,496	97,669	2%			
User Visits per Capita	6.36	6.29	1%			
Reference Transactions per Capita	1.28	1.47	-13%			
Program Attendance per Capita	0.66	0.49	35%			
Circulation per Capita	11.80	11.97	-1%			
Circulation per Visit	1.86	1.90	-3%			
Total Holdings per Capita	2.03	2.15	-6%			
% of Lawrence Residents Registered	66%	64%	3%			

Circulation--Adult Total	67,743	67,836	0%	272,672	284,548	-4%
Circulation--Young Adult Total	3,183	3,176	0%	13,112	12,837	2%
Circulation--Youth Total	26,871	26,391	2%	107,598	110,616	-3%
Circulation--Total	97,797	97,403	0%	393,382	408,001	-4%

Reference Transactions	10,598	11,974	-11%	45,023	50,939	-12%
User Visits	52,700	51,182	3%	210,167	213,852	-2%
LPL Web Site Visits	20,705	18,110	14%	81,558	74,484	9%

Holdings--Added	2,928	3,008	-3%	12,576	12,583	0%
Holdings--Withdrawn	4,077	3,982	2%	10,976	16,554	-34%
Holdings--Total	201,985	209,654	-4%			

Registered Borrowers--Added	580	603	-4%	2,348	2,626	-11%
Registered Borrowers--Total	67,269	80,187	-16%			

Adult Programs	42	53	-21%	139	101	38%
Young Adult Programs	15	15	0%	56	64	-13%
Youth Programs	73	60	22%	266	254	5%
Total Programs	130	128	2%	461	480	-4%
Total Program Attendance	5,508	3,985	38%	21,049	16,546	27%
Public Uses of Meeting Rooms	955	845	13%	4,035	3,321	21%

Total Paid Staff (FTE)	63.35	65.90	-4%			
Total Number of Employees	83	88	-6%			

Lawrence Public Library

Monthly Statistical Report--April 2018

	April		Percent		YTD	YTD	Percent
	2018	2017	Change		2018	2017	Change
			2017-2018				2017-2018
OUTPUT MEASURES							
Service Area Population	99,496	97,669	2%				
User Visits per Capita	6.36	6.29	1%				
Reference Transactions per Capita	1.28	1.47	-13%				
Program Attendance per Capita	0.66	0.49	36%				
Circulation per Capita	11.80	11.97	-1%				
Circulation per Day	3493	3479	0%				
Total Holdings per Capita	2.03	2.15	-5%				
Collection Turnover--Total	5.89	5.65	4%				
Collection Turnover--Adult	6.41	6.16	4%				
Collection Turnover--Young Adult	3.41	3.43	-1%				
Collection Turnover--Youth	5.25	4.97	6%				
Collection Turnover--Audiovisual	10.94	10.61	3%				
CIRCULATION OF LIBRARY MATERIALS							
Circulation--Adult Books and NF Videos	32128	30406	6%		129374	129604	0%
Circulation--Adult Periodicals	756	867	-13%		3392	4252	-20%
Circulation--Adult Feature Films & TV Shows	22810	23847	-4%		92378	101248	-9%
Circulation--Electronic Games	1673	1984	-16%		6732	7318	-8%
Circulation--Adult Music CDs	4687	5666	-17%		19113	22563	-15%
Circulation--Adult Audio Books and Books on CD	5671	5055	12%		21568	19529	10%
Circulation--eReaders	8	11	-27%		32	34	-6%
Circulation--Other New	10				83		
Circulation--Adult Total	67743	67836	0%		272672	284548	-4%
Circulation--YA Books and Videos	2829	2932	-4%		11754	11863	-1%
Circulation--YA Periodicals	3	16	-81%		22	41	-46%
Circulation--YA Audio Books and Books on CD	351	228	54%		1336	933	43%
Circulation--YA Total	3183	3176	0%		13112	12837	2%
Circulation--Youth Books and Videos	24957	24597	1%		99916	103346	-3%
Circulation--Youth Periodicals	131	64	105%		370	319	16%
Circulation--Youth Music CDs	369	312	18%		1517	1423	7%
Circulation--Youth Audio Books and Books on CD	1414	1418	0%		5795	5528	5%
Circulation--Youth Total	26871	26391	2%		107598	110616	-3%

Lawrence Public Library	April		Percent		YTD	YTD	Percent
Monthly Statistical Report	2018	2017	Change		2018	2017	Change
			2017-2018				2017-2018
Circulation--Bookmobile	896	901	-1%		3176	3597	-12%
Circulation--Book Lockers	967	429	125%		3576	487	634%
Circulation--Total Books	59914	57935	3%		241044	244813	-2%
Circulation--Total Periodicals	890	947	-6%		3784	4612	-18%
Circulation--Total Audiovisual + Digital	39228	40381	-3%		157553	158059	0%
Circulation Total	97797	97403	0%		393382	408001	-4%
Staff Assisted Circulation	3954	4080	-3%		14716	17195	-14%
Self Check Circulation	69100	70018	-1%		283260	298719	-5%
Percent Self Check	95%	94%	0%		95%	95%	1%
Online Renewals	15623	16266	-4%		58901	64498	-9%
Other Staff Checkouts	167	61	174%		493	340	45%
Requests Placed	18621	16698	12%		76898	74167	4%
Requests Filled	17366	15839	10%		69807	66538	5%
Requests Unclaimed	2465	2442	1%		10132	9607	5%
Interlibrary Loan Items Borrowed for LPL Patrons	447	288	55%		1874	1516	24%
Interlibrary Loan Items Loaned from LPL Collection	595	488	22%		2046	2412	-15%
OTHER LIBRARY SERVICES							
User Visits	52700	51182	3%		210167	213852	-2%
Public Computer Usage	7347	8161	-10%		29810	33188	-10%

Lawrence Public Library	April		Percent		YTD	YTD	Percent
Monthly Statistical Report	2018	2017	Change		2018	2017	Change
			2017-2018				2017-2018
PATRON INQUIRIES							
Adult Reference Transactions	1408	1326	6%		5673	5805	-2%
Young Adult Reference Transactions	558	853	-35%		2628	3220	-18%
Youth Reference Transactions	912	1005	-9%		4032	5024	-20%
IT Desk	1208	1814	-33%		5758	7328	-21%
Welcome Desk	1957	2171	-10%		7996	9246	-14%
Phone Calls	3228	1638	97%		7818	9455	-17%
Accounts Desk	1327	3167	-58%		11118	10861	2%
Total Reference Transactions	10598	11974	-11%		45023	50939	-12%
Public-Sponsored Uses of Meeting Rooms	955	845	13%		4035	3321	21%
LPL Web Site Visits (New Web Site 4-10-18)	20705	18110	14%		81558	74484	9%
(Some users counted twice)							
RESOURCES							
Holdings--Total	201985	209654	-4%				
Holdings--Adult	128546	133982	-4%				
Holdings--Young Adult	11240	11133	1%				
Holdings--Youth	62199	64539	-4%				
Holdings--Audiovisual + Digital	43016	45685	-6%				
Holdings--eReaders	10	11	-9%				
Holdings Added	2928	3008	-3%		12576	12583	0%
Holdings Withdrawn (Weeded)	4077	3982	2%		10976	16554	-34%
Holdings Net Change	-804	5208					
LIBRARY PATRONS							
Total Active Cardholders	67269	80187	-16%				
Cardholders Added	580	603	-4%		2348	2626	-11%
Cardholders Transacting	13507	13156	3%		54238	50694	7%
Percent of Cardholders Transacting	20%	16%	22%				
Total Number of Lawrence Residents Registered	54999	64810	-15%				
Percent of Lawrence Residents Registered	55%	66%	-17%				

Lawrence Public Library	April		Percent		YTD	YTD
Monthly Statistical Report	2018	2017	Change		2018	2017
			2018-2017			2017-2018
PROGRAMMING						
Number of Adult Programs	42	53	-21%		139	162
Number of Young Adult Programs	15	15	0%		56	64
Number of Youth Programs	73	60	22%		266	254
Number of Senior Programs						
Total Programs	130	128	2%		461	480
Adult Program Attendance	2185	1026	113%		6094	3625
Young Adult Program Attendance	428	331	29%		3322	1730
Youth Program Attendance	2895	2628	10%		11633	11191
Senior Program Attendance						
Total Program Attendance	5508	3985	38%		21049	16546
STAFFING						
Total Paid Staff, in Full-Time Equivalents	63.35	65.9	-4%			
ALA-MLS Librarians, in Full-Time Equivalents	17.37	18.94	-8%			
Number of Employees--Total	83	88	-6%			
Number of Employees--Full-Time	44	39	13%			
Number of Employees--Part-Time	39	49	-20%			
Terminations	0	0	#DIV/0!		5	0
Hirings	0	0	N/A		6	1
Volunteer Hours	697.2	662.8	5%		2737.8	2499.5

Select Online Statistics

April 2018

Lynda.com stats:

Active Users - 1941
New Users - 26
Users Who Logged In - 139
Total Logins - 443
Hours Viewed - 181.1
Hours Viewed/User Who Logged In - 1.3
Hours Viewed per Login - .41

Kanopy:

Visits - 1319
Pages - 1869
Play - 264
Minutes - 10,215
Pages/Visit - 1.42
Plays/Visit - 0.2

Library Director's Report for May 2018

We Had a Fantastic Staff Development Day!

Thursday, May 10, the library closed for our annual staff development day. The organizing committee developed a packed day of continuing education and opportunities for staff from different departments to mix and get to know each other better. Staff Day is one of my favorite days of the year. It is not often that all staff gets to be together in one place at one time to learn and grow together. I have often pondered whether having two staff development days a year would actually make our organization even stronger.

Update on Wak'ó Mujeres Phũ nũ Womxn Mural

I emailed staff and the library board an update on the mural project earlier this week, but felt it should be discussed in this report as well. Several library staff, board members, and foundation board members including myself, Joan Golden, Kathleen Morgan, Mary Gage and several others, attended the May 15 City Commission meeting where the Womxn of Color artist group requested that a mural be placed on the south wall of the library.

Many citizens spoke in favor of the mural project, some expressed considerable vitriol at the compromise made by the Friends and Foundation Boards. I was dismayed to see offered compromise—one that was made at an in-person meeting with the leaders of the mural project—be construed as opposition to the mural by many members of the public. I believe most of this negative commentary about the library itself was due to massive confusion as to which board members were speaking for which boards that led to some rather caustic attacks on the library. I think overall the library was able to communicate our stance as well as the intentions of the Friends and Foundation Boards to seek compromise to avoid controversy. My hope is that whatever happens as this project moves forward, our community can find some unity and celebration at its completion.

Respectfully submitted by Brad Allen, May 17, 2018

Foundation Director's Report – May 17, 2018

Foundation Assistant. I am pleased to report that we have hired a new Foundation Assistant. Logan Isaman will officially start her job on Tuesday, May 29th. Logan worked as the library's Community Needs Assessment AmeriCorps VISTA for the last two years and brings a great skill set: writing, organization, and tech savviness. She will be a wonderful addition to the Library Foundation team.

Signature Programs Updates

- **Music Storytellers:** We are still awaiting final word on rescheduling Mavis Staples' visit for the library's annual 780s series. She cancelled her trip to Lawrence due to the death of her sister and fellow Staples Singer, Yvonne. We are aiming for mid-January 2019.
- **The Beach Author Series** selection committee met on April 5th. Representatives on the committee included library staff and community partners from KU Libraries, the KU English Department, and the Raven. Roxane Gay topped the list, followed by Nnedi Okorafor, Jacqueline Woodson, Jason Reynolds, Chimamanda Ngozie Adichie and NK Jemisin. We hope to have one of these authors lined up soon. The plan is to hold the event this fall, ideally in early November. We'll keep you posted.
- **The Read Across Lawrence 2019** selection committee met on May 17th. Representatives from LPL and KU Libraries discussed possible books to use for the community-wide read scheduled for February of 2019.

Fundraising Conference. I will be in Denver from June 2 – 5 for the International Public Library Fundraising Conference. The agenda includes sessions on engaging millennial audiences, corporate sponsorships, marketing and fundraising plans, etc.

Grants/Sponsorships. We received word that the Library Foundation has earned a \$1,000 from Hill's Pet Nutrition for the Tail Wagging Readers program. This is the third consecutive year that Hill's has supported this program that encourages young readers to read to trained therapy dogs.

Save the Date. Dr. J. Drew Lanham, aka the "Black Birder," will present a program at Liberty Hall on Thursday, May 24 at 7 pm. He will talk about his passion for nature, birding, and conservation ethics. This program is made possible through the Foundation's Greatest Expectations fund and its National Endowment for the Humanities Challenge Grant.

New Partnerships. On the community partnership side of my job, we continue to expand our outreach to seniors. The library's book van will start service on June 5th to Bethel Estates, a low income senior community near Prairie Park. This was brought about thanks to a couple of residents who badgered the manager until she called us. When we visited to talk about the possibility, the residents were waiting at the door of their community building to lobby us to say, "Yes" (and we did.) In addition, Brad and I met with Marvel Williamson of the Senior Resource Center on May 7th. We offered meeting room and auditorium space for their programs while their building is under construction. SRC's temporary offices at the Peaslee Center are not convenient location for many of their senior clients.