

**Lawrence Public Library, Lawrence, Kansas
Board of Trustees Regular Meeting**

**Monday, September 18, 2017 at 4:30 PM
Meeting Room A, Lawrence Public Library, 707 Vermont Street**

Call to Order

Introductions

Public Comments

Consent Agenda

All matters on the consent agenda are considered within one motion and will be enacted by one motion. There will be no separate discussion on those items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

- **Approve Library Board meeting minutes**
- **Approve Treasurer's report**
- **Approve bills**
- **Receive statistical report**

Library Director's report

Library Foundation Executive Director's report

Library Friends report

Ongoing business

- **Update on 2017 budget**

New business

Adjournment

DRAFT

Lawrence Public Library Board of Trustees
Regular Board Meeting
July 17, 2017, 4:30 p.m.

Board Members Present: Joan Golden, Judy Keller, Ursula Minor, David Vance **Absent:** Sarah Goodwin Thiel, Brady Flannery, Chair, Kevan Vick

Library Staff Present: Brad Allen, Aaron Brumley, Logan Isaman, Tricia Karlin, Heather Kearns, Amanda McConnell, Kathleen Morgan, Sherri Turner

Friends of the Library: Anna Marie Hill

Guests: Sarah Daniels, visiting MLS student; Stan Ring, Chair of the Friends of the Library; Rachael Hissong, MLS Student and Director of the Oskaloosa Public Library.

Call to Order

David called the regular meeting to order at 4:30 p.m.

Public Comment

Guest introductions were made. There were no public comments.

Consent Agenda

David moved to approve the consent agenda; Judy seconded. All in favor; motion carried.

Director's Report

The LED lighting upgrade will start in August or September. The start date was delayed to allow time for ordering a new ballast bypass that has become available. There is no change to the cost. The City Budget is still subject to a public hearing on August 1, but it seems likely to move forward. The Library has finally received gold LEED certification. There will be a media announcement a little later. Summer Reading is going well so far. The Music Storytellers program with Jimmy Webb will be Wednesday at 7.

Library Foundation Executive Director's Report

The Foundation received a letter and check for \$105,000 from the estate of Marjorie Shepoiser. Marjorie attended programs at Brandon Woods and was passionate about reading and education. This is the first of probably three distributions. The design for the Tech Desk project, funded by Judy Paley in honor of her husband, George Paley, has been finalized. The project will include a suite of furniture custom made for the space by Trettel Design. At their meeting in June, the Foundation Board agreed to start a new donor group. "Constant Givers" will include those who have given donations of at least \$25 for ten years or more. A board committee has begun a review of the Foundation's mission statement and will report back in August. A gift of

\$1000 was received from Hill's Pet Nutrition to support the Tail Wagging Readers program. The first year's sponsorship from MidCo for the computer lab is on track to be received in August.

Friends Report

Anna Marie reported that at more than \$21,000, the summer sale was the best summer sale on record and the third highest sale ever. The new concrete pad has worked well, and Friends are looking to improve the space further by providing shade for the area during sales. The DownHall bookstore is going well. Sales have reached \$700 since March. The Tuesday afternoon Book Market sales are well attended, averaging around \$70 per sale. Stan added that Amazon sales are on pace to beat last year's numbers. Friends are preparing to give about \$20,000 to the Library to cover salaries. Last year the Friends gave away around 6500 leftover items to nonprofits and expect to exceed that number this year. Volunteers will be handing out Friends bookmarks with a coupon on the back at the Downtown Lawrence Sidewalk Sale.

Ongoing Business

None.

New Business

Employee Health Insurance Premium

Brad said that according to the Springsted survey, we are one of the few libraries that pay 100% of the premium for single health insurance coverage and are below the average amount paid toward dependent coverage. He proposed that starting August 1, individuals would pay 5% toward a single coverage premium and that the library increase the amount it pays toward dependent coverage to 70%. The proposed plan is almost revenue neutral. Judy moved to approve; Ursula seconded. All in favor, motion carried.

Adjournment

Joan moved to adjourn; Ursula seconded. Meeting adjourned at 4:50 p.m.

The next Board meeting will be Monday, August 21, 2017 at 4:30 p.m. in Meeting Room A at the library.

Respectfully submitted,

Sherri Turner

**Lawrence Public Library
2017 Outside Funding Report**

		1/1/2017	May	May	June	June	July	July	August	August		
		AMOUNT	Income	Spending	Income	Spending	Income	Spending	Income	Spending	Remaining	
FRIENDS												
	KPR-Advertising	\$ 5,200.47		\$ 287.11		\$ 287.11		\$ 287.11		\$ 287.11	\$ 2,827.74	
	Summer Reading - ALL	\$ 993.74		\$ 26,652.43	\$ 20,800.00	\$ 1,827.61		\$ 1,777.22	\$ 14,142.94	\$ 981.57	\$ (250.00)	
	Aquarium	\$ 187.03		\$ 300.00	\$ 201.84	\$ 699.92				\$ 300.00	\$ 1,488.95	
	Scholarships	\$ 320.00				\$ 320.00					\$ -	
	Volunteers	\$ 1,415.94									\$ 1,415.94	
	Read Across Lawrence 2015/2016	\$ 15,292.36									\$ 6,179.62	
	Salaries/Taxes	\$ 1,364.28	\$ 20,000.00	\$ 3,770.80		\$ 3,770.81	\$ 20,000.00	\$ 3,770.80		\$ 3,773.48	\$ 15,897.53	
	Staff Day	\$ 538.84									\$ -	
	Block Grant	\$ 20,441.68		\$ 8,800.00	\$ (12,000.00)			\$ 40,000.00		\$ 1,800.00	\$ 12,958.07	
		\$ 45,754.34	\$ 20,000.00	\$ 39,810.34	\$ 9,001.84	\$ 6,905.45	\$ 20,000.00	\$ 45,835.13	\$ 14,142.94	\$ 7,142.16	\$ 40,517.85	
FOUNDATION												
	Kansas Health Foundation	\$ 3,680.35		\$ 485.39				\$ 347.39		\$ 122.90	\$ 2,484.89	
	Salaries/Taxes - Bukaty	\$ -		\$ 92.13		\$ 279.61		\$ 129.30	\$ 761.18	\$ 85.66	\$ (0.08)	
	Foundation Expenses to be reimbursed	\$ (175.09)		\$ 841.87		\$ 432.72		\$ 90.00	\$ 2,253.68	\$ 934.08	\$ (44.99)	
	Eclipse Glasses							\$ 250.00	\$ 210.50	\$ 39.50		
	Weinberg YS/YA			\$ 489.89		\$ 299.60		\$ 51.15	\$ 1,000.00	\$ 550.00	\$ 1,834.36	
	Milliken Fund	\$ 1,325.09		\$ 254.00		\$ 1,353.19			\$ 1,344.43		\$ 1,062.33	
	Sound & Vision								\$ 1,737.70		\$ 1,737.70	
	Juanita Marsh	\$ 546.19									\$ 502.66	
	Seed Library	\$ 30.00									\$ 1,126.42	
	Crowe Fund			\$ 40.00		\$ 50.00					\$ 855.29	
	Tech Desk - Gage							\$ 9,984.00	\$ 20,041.07		\$ 10,057.07	
	Local History								\$ 4,557.40		\$ 4,557.40	
	MIDCO								\$ 15,000.00	\$ 23,013.44	\$ (8,013.44)	
	General Endowment								\$ 19,315.72		\$ 19,315.72	
	Simpson Grant	\$ 25,174.27							\$ 15,000.00		\$ 33,962.07	
	Book Lockers	\$ 17,000.00									\$ -	
	New Building YS	\$ 171.63				\$ 60.83					\$ 110.80	
		\$ 47,752.44	\$ -	\$ 2,203.28	\$ -	\$ 2,475.95	\$ -	\$ 10,601.84	\$ 81,261.18	\$ 24,916.58	\$ 69,587.70	
OTHER												
	Memorials/Honor with Books	\$ 1,660.35							\$ 2,160.00	\$ -	\$ 3,820.35	
	Landsberg Bequest			\$ 408.50		\$ 271.24		\$ 207.65		\$ 304.07	\$ 8,493.74	
	Bauleke	\$ 3,053.25									\$ 3,053.25	
	Lawrence Give Back	\$ 2,626.32									\$ 2,626.32	
	Wurfy	\$ 142.77									\$ 39.69	
	YA Interns Grant					\$ 395.66		\$ 438.33		\$ 135.77	\$ 30.28	
	NEKLS Travel Grant										\$ -	
	Underwood Gift (Sr.Outreach)	\$ 327.00									\$ 307.29	
	Merchandise Sales	\$ (1,026.45)	\$ (1,185.00)		\$ 824.27		\$ 638.50		\$ 572.00		\$ 1,206.82	
		\$ 6,783.24	\$ (1,185.00)	\$ 408.50	\$ 824.27	\$ 666.90	\$ 638.50	\$ 645.98	\$ 2,732.00	\$ 439.84	\$ 19,577.74	
		\$ 100,290.02										
	Month Total		\$ 18,815.00	\$ 42,422.12	\$ 9,826.11	\$ 10,048.30	\$ 20,638.50	\$ 57,082.95	\$ 98,136.12	\$ 32,498.58		
								YTD:	\$ 229,523.62	\$ 200,130.35		

Lawrence Public Library
Balance Sheet
As of August 31, 2017

	Aug 31, 17	Aug 31, 16	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
MIP Operating Funds	1,226,846.97	0.00	1,226,846.97	100.0%
Checking	532,728.88	1,267,727.12	-734,998.24	-58.0%
Capital Improvement-2	0.00	561,686.04	-561,686.04	-100.0%
Capital Improvement at MIP	571,652.15	0.00	571,652.15	100.0%
Savings	0.00	0.00	0.00	0.0%
Total Checking/Savings	2,331,228.00	1,829,413.16	501,814.84	27.4%
Total Current Assets	2,331,228.00	1,829,413.16	501,814.84	27.4%
Other Assets				
Petty Cash	1,230.70	1,230.70	0.00	0.0%
Total Other Assets	1,230.70	1,230.70	0.00	0.0%
TOTAL ASSETS	<u>2,332,458.70</u>	<u>1,830,643.86</u>	<u>501,814.84</u>	<u>27.4%</u>
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
Accounts Payable	37,661.00	14,150.19	23,510.81	166.2%
Total Accounts Payable	37,661.00	14,150.19	23,510.81	166.2%
Other Current Liabilities				
Payroll Liabilities	6,267.77	3,793.80	2,473.97	65.2%
Total Other Current Liabilities	6,267.77	3,793.80	2,473.97	65.2%
Total Current Liabilities	43,928.77	17,943.99	25,984.78	144.8%
Total Liabilities	43,928.77	17,943.99	25,984.78	144.8%
Equity				
Opening Bal Equity	300,635.22	300,635.22	0.00	0.0%
Retained Earnings	726,979.41	704,555.79	22,423.62	3.2%
Net Income	1,260,915.30	807,508.86	453,406.44	56.2%
Total Equity	2,288,529.93	1,812,699.87	475,830.06	26.3%
TOTAL LIABILITIES & EQUITY	<u>2,332,458.70</u>	<u>1,830,643.86</u>	<u>501,814.84</u>	<u>27.4%</u>

**Lawrence Public Library
Revenues & Expenses
August 2017**

	Aug 17
Ordinary Income/Expense	
Income	
Coffee Shop Rent	750.00
Gifts-Other	97,564.12
Grants	100.00
Interest	310.93
Meeting Room Fees	250.00
Merchandise Sales	572.00
Overdues	17,804.88
Personal Books	-23.88
Photo Copies	2,083.65
Total Income	119,411.70
Expense	
Payroll Expenses	231,510.84
Payroll Taxes	32,943.40
Utilities - Electric	8,975.58
Building Supplies	1,329.35
Building Repairs & Maintenance	1,148.01
Library & Office Supplies	6,451.39
Books & Materials	45,149.61
Processing Supplies	2,510.02
Equipment	36,682.00
Technology	50,371.38
Shipping	840.31
Professional Development	1,106.92
Bookvan & Mileage	101.45
Program Expense	841.20
Professional Fees	5,502.43
Advertising	3,985.07
Capital Improvement Expenditure	6,597.00
Miscellaneous	156.68
FOUNDATION FUNDING	24,910.42
FRIENDS FUNDING	6,929.75
Total Expense	468,042.81
Net Ordinary Income	-348,631.11
Net Income	<u>-348,631.11</u>

Lawrence Public Library
Vendor Balance Summary
All Transactions

Sep 15, 17

Advance Insurance Company	523.40
Amazon	2,017.48
Arsenal	594.55
ASI	50.00
Avguste Antonov	100.00
Baker & Taylor, Inc.	1,226.88
Blackstone Audio, Inc.	168.00
Brandon Eisman	100.00
Brilliance Publishing, Inc.	5.00
Carmaletta Williams	150.00
Center Point Large Print	156.39
Century Business Technologies	122.76
City Wide Maintenance	1,908.26
Databank Holdings, LTD	300.65
Demco, Inc.	350.43
Douglas County Treasurer	24.75
EBSCO	-3.99
Four State Maintenance Supply	544.09
Gale/Cengage Learning	260.59
GovConnection, Inc.	16,179.78
Ingram Library Services	16,837.89
Interstate Elevator, Inc.	174.00
Intuit	29.85
Jayhawk Tropical Fish	300.00
John Svoboda	250.00
Johnson County Library	19.99
Kanopy LLC	240.00
Kansas Library Association	500.00
Kansas Public Radio	287.11
KONE Inc.	2,482.56
Lawrence Kids Calendar	1,572.50
Lawrence Sign Up LLC	908.00
Midwest Tape	14,119.45
Missouri River Regional Library	17.88
NEKLS	115.00
OCLC, Inc.	5,187.88
OverDrive	905.09
Pet World	100.00
Poppin Joe's Kettle Korn	250.00
Pro Print Inc.	487.92
Quill Corporation	1,052.47
Random House, Inc.	221.25
Recorded Books	581.21
Snap Promotions	931.39
Social Security 567	250.00
Sun Creations, Inc.	187.50
Sunrise Packaging	156.53
Unique Management Services	510.63
United Parcel Service	702.72
Vantiv	160.38
VISA 5372	12,050.85
Westar	7,307.64
TOTAL	<u>93,676.71</u>

Lawrence Public Library

Monthly Statistical Summary--August 2017

INDICATOR	August		Percent	YTD	YTD	Percent
	2017	2016	Change	2017	2016	Change
			2016-2017			2016-2017
SUMMARY RATIOS						
Service Area Population	97,948	97,669	0%			
User Visits per Capita	7.60	6.91	10%			
Reference Transactions per Capita	1.88	1.97	-5%			
Program Attendance per Capita	0.29	0.29	0%			
Circulation per Capita	13.25	9.81	35%			
Circulation per Visit	1.74	1.42	23%			
Total Holdings per Capita	2.03	2.06	-1%			
% of Lawrence Residents Registered	54%	62%	-13%			
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Circulation--Adult Total	72,723	71,852	1%	584,093	602,580	-3%
Circulation--Young Adult Total	4,038	4,067	-1%	30,356	36,564	-17%
Circulation--Youth Total	31,389	31,047	1%	246,519	265,195	-7%
Circulation--Bookmobile	950	1,154	-18%	7,545	8,635	-13%
Circulation--Audiovisual Total	42,005	39,637	6%	324,102	346,826	-7%
Circulation--Total	108,150	106,966	1%	860,968	904,339	-5%
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Reference Transactions	15,327	16,052	-5%	113,538	123,120	-8%
Public Computer Usage	10,162	9,582	6%	74,345	72,993	2%
User Visits	62,006	56,215	10%	465,782	466,222	0%
LPL Web Site Visits	19,651	29,067	-32%	151,660	230,816	-34%
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Holdings--Added	3,003	1,907	57%	24,516	19,806	24%
Holdings--Withdrawn	3,987	1,188	236%	36,538	18,166	101%
Holdings--Total	198,707	201,328	-1%			
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Registered Borrowers--Added	991	647	53%			
Registered Borrowers--Total	64,785	75,741	-14%			
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Adult Programs	24	20	20%	188	216	-13%
Young Adult Programs	9	7	29%	111	104	7%
Youth Programs	31	18	72%	495	463	7%
Senior Programs	5	7	-29%	101	96	5%
Total Programs	69	52	33%	895	879	2%
Total Program Attendance	2,358	2,382	-1%	39,366	38,967	1%
Public Uses of Meeting Rooms	893	609	47%	6,931	5,720	21%
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Total Paid Staff (FTE)	63.66	60.51	5%			
Total Number of Employees	94	83	13%			

Lawrence Public Library

Monthly Statistical Report--August 2017

	August		Percent	YTD	YTD	Percent
	2017	2016	Change			
			2016-2017			
OUTPUT MEASURES						
Service Area Population	97,948	97,669	0%			
User Visits per Capita	7.60	6.91	10%			
Reference Transactions per Capita	1.88	1.97	-5%			
Program Attendance per Capita	0.29	0.29	-1%			
Circulation per Capita	13.25	13.14	1%			
Total Holdings per Capita	2.03	2.06	-2%			
Collection Turnover--Total	6.62	6.46	3%			
Collection Turnover--Adult	7.05	6.73	5%			
Collection Turnover--Young Adult	4.30	4.62	-7%			
Collection Turnover--Youth	6.18	6.20	0%			
Collection Turnover--Audiovisual	11.65	10.77	8%			
CIRCULATION OF LIBRARY MATERIALS						
Circulation--Adult Books and NF Videos	34814	32933	6%	270344	272251	-1%
Circulation--Adult Periodicals	910	1163	-22%	8114	10190	-20%
Circulation--Adult Feature Films & TV Shows	24206	24622	-2%	201816	213647	-6%
Circulation--Electronic Games	1900	1692	12%	14985	15654	-4%
Circulation--Adult Music CDs	5464	6379	-14%	46286	55426	-16%
Circulation--Adult Audio Books	5421	5054	7%	42484	35312	20%
Circulation--eReaders	8	9	-11%	64	100	-36%
Circulation--Adult Total	72723	71852	1%	584093	602580	-3%
Circulation--YA Books and NF Videos	3693	3765	-2%	28085	33796	-17%
Circulation--YA Periodicals	23	20	15%	148	155	-5%
Circulation--YA Audio Books	322	282	14%	2123	2613	-19%
Circulation--YA Total	4038	4067	-1%	30356	36564	-17%
Circulation--Youth Books and NF Videos	29049	29193	0%	229467	251591	-9%
Circulation--Youth Periodicals	88	116	-24%	746	951	-22%
Circulation--Youth Music CDs	463	482	-4%	3207	4012	-20%
Circulation--Youth Audio Books	1789	1256	42%	13099	8641	52%
Circulation--Youth Total	31389	31047	1%	246519	265195	-7%

Lawrence Public Library Monthly Statistical Report	August		Percent Change	YTD 2017	YTD 2016	Percent Change 2016-2017
	2017	2016				
Circulation--Bookmobile	950	1154	-18%	7545	8635	-13%
Circulation--Book Lockers	745			3652		
Circulation--Total Books	67556	65891	3%	527896	557638	-5%
Circulation--Total Periodicals	1021	1299	-21%	9008	11296	-20%
Circulation--Total Audiovisual	42005	39637	6%	324102	346826	-7%
Circulation Total	108150	106966	1%	860968	904339	-5%
Accounts Desk & Welcome Desk Circulation	4374	1980	121%	38049	12812	197%
Self Check Circulation & Digital Checkouts	79779	79723	0%	638015	681867	-6%
Percent Self Check	95%	98%	-3%	94%	98%	-4%
Web Site/Telephone Renewals	15711	16468	-5%	128130	148476	-14%
Other Staff Checkouts	92	2247	-96%	753	24379	-97%
Requests Placed	19846	18947	5%	153469	165145	-7%
Requests Filled	18448	15186	21%	138498	122652	13%
Requests Unclaimed	2980	2415	23%	20434	24126	-15%
Interlibrary Loan Items Borrowed for LPL Patrons	318	558	-43%	2904	4193	-31%
Interlibrary Loan Items Loaned from LPL Collection	718	508	41%	4788	5319	-10%
OTHER LIBRARY SERVICES						
User Visits	62006	56215	10%	465782	466222	0%
Public Computer Usage	10162	9582	6%	74345	72993	2%

Lawrence Public Library Monthly Statistical Report	August		Percent	YTD	YTD	Percent
	2017	2016	Change	2017	2016	Change
			2016-2017			2016-2017
Adult Reference Transactions	1615	1954	-17%	12040	14491	-17%
Young Adult Reference Transactions	1083	1295	-16%	8443	7130	18%
Youth Reference Transactions	1406	1768	-20%	12609	13233	-5%
IT Desk	1773	1773	0%	14674	11993	22%
Welcome Desk	3109	2685	16%	19875	22807	-13%
Phone Calls	2202	2893	-24%	17473	23520	-26%
Accounts Desk	4139	3684	12%	28424	29946	-5%
Total Transactions	15327	16052	-5%	113538	123120	-8%
Public-Sponsored Uses of Meeting Rooms	893	609	47%	6931	5720	21%
LPL Web Site Visits	19651	29067	-32%	151660	230816	-34%
RESOURCES						
Holdings--Total	198707	201328	-1%			
Holdings--Adult	125609	129932	-3%			
Holdings--Young Adult	11321	10553	7%			
Holdings--Youth	61777	60843	2%			
Holdings--Audiovisual	43270	44172	-2%			
Holdings--eReaders	10	11	-9%			
Holdings Added	3003	1907	57%	24516	19806	24%
Holdings Withdrawn (Weeded)	3987	1188	236%	36538	18166	101%
Holdings Net Change	249	719		-4525	1640	
LIBRARY PATRONS						
Total Active Cardholders (active in last 3 years)	64785	75741	-14%			
Cardholders Added	991	647	53%	6199	5834	6%
Cardholders Transacting	15343	12707	21%	107324	93306	15%
Percent of Cardholders Transacting	24%	17%	41%			
Total Number of Lawrence Residents Registered	53093	60933	-13%			
Percent of Lawrence Residents Registered	54%	62%	-13%			

Lawrence Public Library Monthly Statistical Report	August		Percent	YTD	YTD	Percent
	2016	2016	Change	2016	2016	Change
			2016-2016			2016-2016
PROGRAMMING						
Number of Adult Programs	24	20	20%	188	216	-13%
Number of Young Adult Programs	9	7	29%	111	104	7%
Number of Youth Programs	31	18	72%	495	463	7%
Number of Senior Programs	5	7	-29%	101	96	5%
Total Programs	69	52	33%	895	879	2%
Adult Program Attendance	892	1147	-22%	6058	7414	-18%
Young Adult Program Attendance	314	188	67%	3165	2587	22%
Youth Program Attendance	1101	977	13%	29163	27989	4%
Senior Program Attendance	51	70	-27%	980	977	0%
Total Program Attendance	2358	2382	-1%	39366	38967	1%
STAFFING						
Total Paid Staff, in Full-Time Equivalents	63.66	60.51	5%			
ALA-MLS Librarians, in Full-Time Equivalents	18.94	17.95	6%			
Number of Employees--Total	94	83	13%			
Number of Employees--Full-Time	39	37	5%			
Number of Employees--Part-Time	55	46	20%			
Terminations	4	2	100%	12	13	-8%
Hirings	2	3	N/A	13	10	30%
Volunteer Hours	620.9	657.0	-5%	5270.2	5313.9	-1%

Library Director's Report for September 2017

Summer Reading Results are In!

Another successful Summer Reading program is in the books. We saw significant increases in participation for adults (up by 9%) and teens (up by 25%) and our number for kids held strong. Total participants in each category were 2342 kids, 795 teens, and 836 adults. Also, programs were well attended with 10,228 attendees at 158 kids programs; 640 teens at 25 programs, and 1500 attendees at 69 adult programs. We estimate that \$74,000 worth of prizes were donated by local businesses.

Fuel Up 4 Summer Program Also Successful

In addition to strong attendance and participation in summer reading activities, we also feed a lot of people – 9,650 meals were served over nine weeks this summer in partnership with Boys and Girls Club of Lawrence, City of Lawrence Parks and Recreation Department, City of Lecompton, City of Perry, Harvesters, Just Food, K-State Research & Extension-Douglas County, Kansas Appleseed, Lawrence Public Schools Food Service, Lawrence-Douglas County Health Department, Lawrence-Douglas County Housing Authority, Lecompton United Methodist Church, LiveWell Lawrence, and Perry First State Bank and Trust.

Summer Teen Intern Program

This year, with support from YALSA and Dollar General, the library was able to hire two teens as summer interns. They did fantastic work helping out in youth services during a busy summer. We hope to continue this program in the future as it's as much a great recruiting tool into the world of librarianship as it is a good summer job for Lawrence teens.

A Note on Total Borrowers Count

This month's statistical report shows a significant drop in our total borrowers count. As you may recall, we deleted a number of inactive cardholders before moving to our new ILS last August. However, we have continued to carry a number of inactive borrowers who owe fees. While we haven't purged these users from the system yet, we can exclude them from our borrower count to get a truer picture of active cardholders. The number on this month's report counts users who have used the library in the last 3 years. This 3 year window is fairly standard for libraries and what the State Library recommends in their annual statistical report. It includes anyone who has used their card to log into our online services. With this new base established, we'll keep a rolling total each month to avoid seeing big drops in cardholders when the database is periodically purged. We have good borrower count numbers, so let's be able to celebrate our numbers with confidence that they are a correct snapshot of our user base.

Respectfully submitted by Brad Allen