

Lawrence Public Library, Lawrence, Kansas
Board of Trustees Regular Meeting

Monday, August 21, 2017 at 4:30 PM
Meeting Room A, Lawrence Public Library, 707 Vermont Street

MEETING CANCELLED

DRAFT

Lawrence Public Library Board of Trustees
Regular Board Meeting
July 17, 2017, 4:30 p.m.

Board Members Present: Joan Golden, Judy Keller, Ursula Minor, David Vance **Absent:** Sarah Goodwin Thiel, Brady Flannery, Chair, Kevan Vick

Library Staff Present: Brad Allen, Aaron Brumley, Logan Isaman, Tricia Karlin, Heather Kearns, Amanda McConnell, Kathleen Morgan, Sherri Turner

Friends of the Library: Anna Marie Hill

Guests: Sarah Daniels, visiting MLS student; Stan Ring, Chair of the Friends of the Library; Rachael Hissong, MLS Student and Director of the Oskaloosa Public Library.

Call to Order

David called the regular meeting to order at 4:30 p.m.

Public Comment

Guest introductions were made. There were no public comments.

Consent Agenda

David moved to approve the consent agenda; Judy seconded. All in favor; motion carried.

Director's Report

The LED lighting upgrade will start in August or September. The start date was delayed to allow time for ordering a new ballast bypass that has become available. There is no change to the cost. The City Budget is still subject to a public hearing on August 1, but it seems likely to move forward. The Library has finally received gold LEED certification. There will be a media announcement a little later. Summer Reading is going well so far. The Music Storytellers program with Jimmy Webb will be Wednesday at 7.

Library Foundation Executive Director's Report

The Foundation received a letter and check for \$105,000 from the estate of Marjorie Shepoiser. Marjorie attended programs at Brandon Woods and was passionate about reading and education. This is the first of probably three distributions. The design for the Tech Desk project, funded by Judy Paley in honor of her husband, George Paley, has been finalized. The project will include a suite of furniture custom made for the space by Trettel Design. At their meeting in June, the Foundation Board agreed to start a new donor group. "Constant Givers" will include those who have given donations of at least \$25 for ten years or more. A board committee has begun a review of the Foundation's mission statement and will report back in August. A gift of

\$1000 was received from Hill's Pet Nutrition to support the Tail Wagging Readers program. The first year's sponsorship from MidCo for the computer lab is on track to be received in August.

Friends Report

Anna Marie reported that at more than \$21,000, the summer sale was the best summer sale on record and the third highest sale ever. The new concrete pad has worked well, and Friends are looking to improve the space further by providing shade for the area during sales. The DownHall bookstore is going well. Sales have reached \$700 since March. The Tuesday afternoon Book Market sales are well attended, averaging around \$70 per sale. Stan added that Amazon sales are on pace to beat last year's numbers. Friends are preparing to give about \$20,000 to the Library to cover salaries. Last year the Friends gave away around 6500 leftover items to nonprofits and expect to exceed that number this year. Volunteers will be handing out Friends bookmarks with a coupon on the back at the Downtown Lawrence Sidewalk Sale.

Ongoing Business

None.

New Business

Employee Health Insurance Premium

Brad said that according to the Springsted survey, we are one of the few libraries that pay 100% of the premium for single health insurance coverage and are below the average amount paid toward dependent coverage. He proposed that starting August 1, individuals would pay 5% toward a single coverage premium and that the library increase the amount it pays toward dependent coverage to 70%. The proposed plan is almost revenue neutral. Judy moved to approve; Ursula seconded. All in favor, motion carried.

Adjournment

Joan moved to adjourn; Ursula seconded. Meeting adjourned at 4:50 p.m.

The next Board meeting will be Monday, August 21, 2017 at 4:30 p.m. in Meeting Room A at the library.

Respectfully submitted,

Sherri Turner

LAWRENCE PUBLIC LIBRARY									
Regular Budget Report									
July 2017									
REVENUES		This Month	Year to Date	Annual Budget	58% of Year		July 2016		YTD 2016
Tax Fund		\$ -	\$ 3,870,440.87	\$ 4,033,737.00	95.95%		\$ 1,625,000.00		\$ 3,250,000.00
Overdues		\$ 12,526.06	\$ 97,710.18	\$ 170,000.00	57.48%		\$ 13,732.25		\$ 99,947.57
NEKLS		\$ -	\$ 33,682.00	\$ 68,000.00	49.53%		\$ -		\$ 34,714.00
State Aid		\$ 257.64	\$ 28,578.08	\$ 25,000.00	114.31%		\$ -		\$ 29,111.11
Photo Copies		\$ 1,253.34	\$ 11,734.46	\$ 20,000.00	58.67%		\$ 2,139.06		\$ 12,932.90
Coffee Shop Rent		\$ -	\$ 4,500.00	\$ 9,000.00	50.00%		\$ 700.00		\$ 4,900.00
Meeting Room Fees		\$ 1,025.00	\$ 4,900.00	\$ 3,000.00	163.33%		\$ 825.00		\$ 2,650.00
Interest		\$ 363.94	\$ 2,132.53	\$ 1,600.00	133.28%		\$ 142.08		\$ 1,051.88
Miscellaneous		\$ 70.74	\$ 494.26	\$ -			\$ 10.23		\$ 448.14
Total Revenues		\$15,496.72	\$4,054,172.38	\$4,330,337.00	93.62%		\$1,642,548.62		\$3,435,755.60
EXPENSES									
Salaries & Wages		\$ 202,559.73	\$ 1,410,651.70	\$ 2,444,000.00	57.72%		\$ 189,893.69		\$ 1,302,084.22
Employee Benefits		\$ 22,510.61	\$ 143,835.14	\$ 275,000.00	52.30%		\$ 19,708.34		\$ 147,493.66
Payroll Taxes		\$ 31,637.07	\$ 219,870.19	\$ 400,000.00	54.97%		\$ 30,593.71		\$ 219,916.10
Utilities		\$ 8,210.27	\$ 52,076.81	\$ 96,000.00	54.25%		\$ 12,421.59		\$ 73,421.06
Building Supplies		\$ 943.35	\$ 10,351.26	\$ 20,000.00	51.76%		\$ 2,445.70		\$ 12,614.69
Building Repairs & Maintenance		\$ 6,317.86	\$ 27,054.48	\$ 35,000.00	77.30%		\$ 5,165.38		\$ 23,542.21
Library Supplies		\$ 777.01	\$ 11,816.81	\$ 25,000.00	47.27%		\$ 975.46		\$ 14,838.38
Books & Materials		\$ 36,706.59	\$ 309,483.78	\$ 600,000.00	51.58%		\$ 32,712.27		\$ 262,574.46
Processing Supplies		\$ 2,126.86	\$ 20,131.46	\$ 65,000.00	30.97%		\$ 3,104.31		\$ 64,600.64
Equipment		\$ -	\$ 2,884.16	\$ 10,000.00	28.84%		\$ -		\$ 5,670.20
Technology		\$ 51,583.47	\$ 107,811.51	\$ 170,000.00	63.42%		\$ 9,274.94		\$ 72,944.05
Insurance		\$ -	\$ 10,558.00	\$ 12,000.00	87.98%		\$ -		\$ 9,528.00
Shipping		\$ (2,023.08)	\$ 11,278.73	\$ 22,000.00	51.27%		\$ 875.30		\$ 13,713.46
Professional Development		\$ 637.85	\$ 13,031.66	\$ 30,000.00	43.44%		\$ 866.04		\$ 19,965.60
Book Van & Mileage		\$ 171.41	\$ 829.37	\$ 1,800.00	46.08%		\$ 676.06		\$ 1,456.61
Programs		\$ 586.15	\$ 8,592.01	\$ 20,000.00	42.96%		\$ 1,452.44		\$ 9,967.27
Professional Fees		\$ 8,405.64	\$ 21,027.18	\$ 36,000.00	58.41%		\$ 6,936.61		\$ 28,152.88
Advertising & Marketing		\$ 5,421.66	\$ 15,445.73	\$ 30,000.00	51.49%		\$ 2,357.79		\$ 13,274.60
Capital Improvements		\$ -	\$ 8,416.60	\$ 38,537.00	21.84%		\$ -		\$ 22,499.31
Miscellaneous		\$ (125.43)	\$ 3,302.67	\$ -			\$ 224.07		\$ 1,410.90
Total Expenses		\$ 376,447.02	\$ 2,408,449.25	\$ 4,330,337.00	55.62%		\$ 319,683.70		\$ 2,319,668.30
CASH BALANCES									
	Checking	\$ 2,115,402.60							
	Capital Improvement	\$ 571,652.15							

Lawrence Public Library															
2017 Outside Funding Report															
		1/1/2017	March	March	April	April	May	May	June	June	July	July			
		AMOUNT	Income	Spending	Income	Spending	Income	Spending	Income	Spending	Income	Spending	Remaining		
FRIENDS															
	KPR-Advertising	\$ 5,200.47		\$ 287.11		\$ 287.11		\$ 287.11		\$ 287.11		\$ 287.11	\$ 3,114.85		
	Summer Reading - ALL	\$ 993.74		\$ 3,179.58		\$ 1,463.27		\$ 26,652.43	\$ 20,800.00	\$ 1,827.61		\$ 1,777.22	\$ (13,411.37)		
	Aquarium	\$ 187.03		\$ 600.00		\$ -		\$ 300.00	\$ 201.84	\$ 699.92			\$ 1,788.95		
	Scholarships	\$ 320.00								\$ 320.00			\$ -		
	Volunteers	\$ 1,415.94											\$ 1,415.94		
	Read Across Lawrence 2015/2016	\$ 15,292.36		\$ 417.74		\$ 1,258.33							\$ 6,179.62		
	Salaries/Taxes	\$ 1,364.28		\$ 2,236.93		\$ 4,543.26	\$ 20,000.00	\$ 3,770.80		\$ 3,770.81	\$ 20,000.00	\$ 3,770.80	\$ 19,671.01		
	Staff Day	\$ 538.84				\$ 538.84							\$ -		
	Block Grant	\$ 20,441.68			\$ 30,000.00	\$ 1,004.25		\$ 8,800.00	\$ (12,000.00)			\$ 40,000.00	\$ 14,758.07		
		\$ 45,754.34	\$ -	\$ 6,721.36	\$ 30,000.00	\$ 9,095.06	\$ 20,000.00	\$ 39,810.34	\$ 9,001.84	\$ 6,905.45	\$ 20,000.00	\$ 45,835.13	\$ 33,517.07		
FOUNDATION															
	Kansas Health Foundation	\$ 3,680.35		\$ 23.97		\$ 139.73		\$ 485.39				\$ 347.39	\$ 2,607.79		
	Salaries/Taxes - Bukaty	\$ -		\$ 226.28	\$ 1,197.64	\$ 174.56		\$ 92.13		\$ 279.61		\$ 129.30	\$ (675.60)		
	Foundation Expenses to be reimbursed	\$ (175.09)		\$ 587.35	\$ 2,446.35	\$ 534.73		\$ 1,135.87		\$ 432.72		\$ 90.00	\$ (1,658.59)		
	Weinberg YS/YA				\$ 2,500.00			\$ 489.89		\$ 299.60		\$ 51.15	\$ 1,384.36		
	Milliken Fund	\$ 1,325.09								\$ 1,353.19			\$ (28.10)		
	Juanita Marsh	\$ 546.19		\$ 43.53									\$ 502.66		
	Seed Library	\$ 30.00		\$ 505.83	\$ 2,000.00	\$ 57.93							\$ 1,126.42		
	Crowe Fund				\$ 1,180.00	\$ 234.71				\$ 50.00			\$ 895.29		
	Tech Desk - Gage											\$ 9,984.00	\$ (9,984.00)		
	Simpson Grant	\$ 25,174.27											\$ 18,962.07		
	Book Lockers	\$ 17,000.00											\$ -		
	New Building YS	\$ 171.63								\$ 60.83			\$ 110.80		
		\$ 47,752.44		\$ 1,386.96	\$ 9,323.99	\$ 1,141.66	\$ -	\$ 2,203.28	\$ -	\$ 2,475.95	\$ -	\$ 10,601.84	\$ 13,243.10		
OTHER															
	Memorials/Honor with Books	\$ 1,660.35											\$ 1,660.35		
	Landsberg Bequest		\$ 10,000.00	\$ 92.34		\$ 222.46		\$ 408.50		\$ 271.24		\$ 207.65	\$ 8,797.81		
	Bauleke	\$ 3,053.25											\$ 3,053.25		
	Lawrence Give Back	\$ 2,626.32											\$ 2,626.32		
	Wurfy	\$ 142.77		\$ 39.00		\$ 0.74							\$ 39.69		
	YA Interns Grant		\$ 50.40	\$ 50.36	\$ 1,000.00					\$ 395.66		\$ 438.33	\$ 166.05		
	NEKLS Travel Grant				\$ 350.00	\$ 350.00							\$ -		
	Underwood Gift (Sr.Outreach)	\$ 327.00				\$ 19.71							\$ 307.29		
	Merchandise Sales	\$ (1,026.45)	\$ 339.00		\$ 283.25		\$ (1,185.00)		\$ 824.27		\$ 638.50		\$ 634.82		
		\$ 6,783.24	\$ 10,389.40	\$ 181.70	\$ 1,633.25	\$ 592.91	\$ (1,185.00)	\$ 408.50	\$ 824.27	\$ 666.90	\$ 638.50	\$ 645.98	\$ 17,285.58		
		\$ 100,290.02													
	Month Total		\$ 10,389.40	\$ 8,290.02	\$ 40,957.24	\$ 10,829.63	\$ 18,815.00	\$ 42,422.12	\$ 9,826.11	\$ 10,048.30	\$ 20,638.50	\$ 57,082.95			
								YTD:	\$ 131,387.50	\$ 167,631.77					

Lawrence Public Library
Balance Sheet
As of July 31, 2017

	Jul 31, 17	Jul 31, 16	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
MIP Operating Funds	1,226,543.48	0.00	1,226,543.48	100.0%
Checking	888,859.12	1,567,924.21	-679,065.09	-43.3%
Capital Improvement-2	0.00	561,564.38	-561,564.38	-100.0%
Capital Improvement at MIP	571,652.15	0.00	571,652.15	100.0%
Savings	0.00	0.00	0.00	0.0%
Total Checking/Savings	2,687,054.75	2,129,488.59	557,566.16	26.2%
Total Current Assets	2,687,054.75	2,129,488.59	557,566.16	26.2%
Other Assets				
Petty Cash	1,230.70	1,230.70	0.00	0.0%
Total Other Assets	1,230.70	1,230.70	0.00	0.0%
TOTAL ASSETS	2,688,285.45	2,130,719.29	557,566.16	26.2%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
Accounts Payable	46,260.29	30,975.75	15,284.54	49.3%
Total Accounts Payable	46,260.29	30,975.75	15,284.54	49.3%
Other Current Liabilities				
Payroll Liabilities	4,931.67	3,082.59	1,849.08	60.0%
Total Other Current Liabilities	4,931.67	3,082.59	1,849.08	60.0%
Total Current Liabilities	51,191.96	34,058.34	17,133.62	50.3%
Total Liabilities	51,191.96	34,058.34	17,133.62	50.3%
Equity				
Opening Bal Equity	300,635.22	300,635.22	0.00	0.0%
Retained Earnings	726,979.41	704,555.79	22,423.62	3.2%
Net Income	1,609,478.86	1,091,469.94	518,008.92	47.5%
Total Equity	2,637,093.49	2,096,660.95	540,432.54	25.8%
TOTAL LIABILITIES & EQUITY	2,688,285.45	2,130,719.29	557,566.16	26.2%

**Lawrence Public Library
Revenues & Expenses**

July 2017

	Jul 17
Ordinary Income/Expense	
Income	
Gifts-Friends	20,000.00
Grants	257.64
Interest	363.94
Meeting Room Fees	1,025.00
Merchandise Sales	638.50
Overdues	12,526.06
Personal Books	10.63
Photo Copies	1,253.34
Utilities Income	60.11
Total Income	36,135.22
Expense	
Payroll Expenses	225,477.14
Payroll Taxes	32,191.70
Utilities - Electric	8,210.27
Building Supplies	943.35
Building Repairs & Maintenance	6,317.86
Library & Office Supplies	777.01
Books & Materials	36,706.59
Processing Supplies	2,126.86
Technology	51,583.47
Shipping	-2,023.08
Professional Development	637.85
Bookvan & Mileage	171.41
Program Expense	586.15
Professional Fees	8,405.64
Advertising	5,421.66
Miscellaneous	-125.43
FOUNDATION FUNDING	10,592.54
FRIENDS FUNDING	45,528.98
Total Expense	433,529.97
Net Ordinary Income	-397,394.75
Net Income	-397,394.75

Lawrence Public Library
Vendor Balance Summary
All Transactions

Aug 17, 17

Advance Insurance Company	523.40
Amazon	2,493.48
ASI	50.00
Baker & Taylor, Inc.	1,197.41
Bibliocommons Inc.	40,000.00
Bibliotheca	6,597.00
Billy Pilgrim, LLC	2,000.00
Blackstone Audio, Inc.	150.00
BookPage	1,800.00
Center Point Large Print	269.64
Century Business Technologies	844.44
Cintas Fire Protection	234.60
City Wide Maintenance	2,042.96
Copy Co Inc.	1,550.00
Databank Holdings, LTD	320.15
Demco, Inc.	56.17
Denver Public Library	17.00
EnvisionWare Inc.	2,655.67
Four State Maintenance Supply	551.00
Gale/Cengage Learning	845.30
GovConnection, Inc.	7,041.70
Ingram Library Services	23,770.17
Intuit	29.85
Jacqlene A. Nance	9.75
Jayhawk Power	1,376.31
Jayhawk Trophy Co., Inc.	100.50
Jayhawk Tropical Fish	300.00
Jiminate	140.00
Kanopy LLC	184.00
KanREN	7,502.40
Kansas Public Radio	574.22
Kaplan K12	550.00
Laser Logic, Inc.	622.99
Lawrence Parks & Rec	60.00
M. Elizabeth Meyers	53.17
Metropolitan Library System	32.95
Midwest Tape	16,818.67
Mize Houser	5,305.00
OCLC, Inc.	5,187.88
OverDrive	9,440.47
P1 Group, Inc.	4,745.00
Pro Print Inc.	74.88
Quill Corporation	198.66
Random House, Inc.	164.99
Recorded Books	1,075.51
Schendel Services	95.00
Snap Promotions	48.00
The Summit	75.00
Unique Management Services	671.47
United Parcel Service	545.55
Vanguard ID Systems	5,592.00
Vantiv	159.55
VISA 5372	6,831.87
Westar	8,975.58
TOTAL	<hr/> 172,551.31

Lawrence Public Library
Check Detail
August 2017

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check		08/21/2017	Advance Insurance Company	Checking	
Bill	September ...	08/11/2017		Group Life Insurance	-523.40
TOTAL					-523.40
Bill Pmt -Check		08/21/2017	ASI	Checking	
Bill		08/02/2017		Professional Fees	-50.00
TOTAL					-50.00
Bill Pmt -Check		08/21/2017	Intuit	Checking	
Bill	July Bill Pay	08/11/2017		Professional Fees	-29.85
TOTAL					-29.85
Bill Pmt -Check		08/21/2017	United Parcel Service	Checking	
Bill	1317	08/11/2017		Shipping	-526.32
				FOUNDATION FUNDING	-19.23
TOTAL					-545.55
Bill Pmt -Check		08/21/2017	Vantiv	Checking	
Bill	July Proces...	08/11/2017		Credit Card Processing	-159.55
TOTAL					-159.55
Bill Pmt -Check		08/21/2017	VISA 5372	Checking	
Bill		08/17/2017		Adult Services	-35.00
				Admin. Dept.	-349.00
				Adult Programming	-12.44
				KHF Grant Expenses	-75.18
				Bookvan & Mileage	-101.45
				Children's Programming	-5.13
				Children's Programming	-125.43
				Children's Programming	-65.96
				Children's Programming	-124.37
				Children's Programming	-83.39
				Young Adult Programming	-25.29
				YS Summer Reading	-622.17
				Shipping	-313.99
				Library & Office Supplies	-237.84
				Credit Card Processing	-99.95
				Building Supplies	-666.11
				Building Repairs & Main...	-391.92
				Miscellaneous	-42.11
				Miscellaneous	-40.00
				Miscellaneous	-15.38
				Advertising	-1,402.07
				Supplies	-120.00
				Supplies	-23.35
				Supplies	-14.99
				FOUNDATION FUNDING	-90.00
				FOUNDATION FUNDING	-1.19
				FOUNDATION FUNDING	-107.64

Lawrence Public Library
Check Detail
August 2017

Type	Num	Date	Name	Account	Paid Amount
				FOUNDATION FUNDING	-671.03
				FOUNDATION FUNDING	-210.50
				Supplies	-758.99
TOTAL					-6,831.87
Bill Pmt -Check		08/21/2017	Westar	Checking	
Bill		08/11/2017		Utilities - Electric	-8,975.58
TOTAL					-8,975.58
Bill Pmt -Check	7865	08/23/2017	Baker & Taylor, Inc.	Checking	
Bill	5014637957	07/31/2017		Books & Materials	-147.61
Bill	2033032965	07/31/2017		Landsberg Gift	-58.08
Bill	2033025751	07/31/2017		Landsberg Gift	-58.90
Bill	2033020781	07/31/2017		Books & Materials	-93.93
				Processing Supplies	-0.94
Bill	2033020782	07/31/2017		Processing Supplies	-0.35
Bill	5014630717	07/31/2017		Books & Materials	-37.33
Bill	2032995396	07/31/2017		Landsberg Gift	-2.96
Bill	5014616659	07/31/2017		Books & Materials	-213.81
Bill	2033053784	08/11/2017		Books & Materials	-74.56
Bill	2033053785	08/11/2017		Processing Supplies	-0.20
Bill	2033080134	08/17/2017		Landsberg Gift	-111.74
Bill	2033080089	08/17/2017		Processing Supplies	-0.60
Bill	2033080088	08/17/2017		Books & Materials	-258.84
Bill	5014653214	08/17/2017		Books & Materials	-75.58
Bill	2033053778	08/17/2017		Landsberg Gift	-1.48
Bill	5014649659	08/17/2017		Books & Materials	-22.02
Bill	5014649660	08/17/2017		Processing Supplies	-0.05
Bill	2033053777	08/17/2017		Landsberg Gift	-35.42
Bill	2033032966	08/17/2017		Landsberg Gift	-1.48
Bill	2033025752	08/17/2017		Landsberg Gift	-1.53
TOTAL					-1,197.41
Bill Pmt -Check	7866	08/23/2017	Billy Pilgrim, LLC	Checking	
Bill	82740	07/25/2017		Advertising	-2,000.00
TOTAL					-2,000.00
Bill Pmt -Check	7867	08/23/2017	Blackstone Audio, Inc.	Checking	
Bill	918247	08/17/2017		Books & Materials	-150.00
TOTAL					-150.00
Bill Pmt -Check	7868	08/23/2017	BookPage	Checking	
Bill	S31832	08/17/2017		Block Grant	-1,800.00
TOTAL					-1,800.00

1:14 PM
08/17/17

Lawrence Public Library
Check Detail
August 2017

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	7869	08/23/2017	Center Point Large Print	Checking	
Bill	1490127	07/31/2017		Books & Materials	-247.47
Bill	1496935	08/17/2017		Books & Materials	-22.17
TOTAL					-269.64
Bill Pmt -Check	7870	08/23/2017	Century Business Technologies	Checking	
Bill	457229	07/25/2017		Copying	-15.00
Bill	457228	07/25/2017		Copying	-346.38
Bill	458651	08/11/2017		Copying	-64.83
Bill	458650	08/11/2017		Copying	-55.68
Bill	459939	08/17/2017		Copying	-15.00
Bill	459938	08/17/2017		Copying	-347.55
TOTAL					-844.44
Bill Pmt -Check	7871	08/23/2017	Cintas Fire Protection	Checking	
Bill	OF58587678	08/11/2017		Building Repairs & Main...	-234.60
TOTAL					-234.60
Bill Pmt -Check	7872	08/23/2017	City Wide Maintenance	Checking	
Bill	CON061766R	08/11/2017		Professional Fees	-2,042.96
TOTAL					-2,042.96
Bill Pmt -Check	7873	08/23/2017	Copy Co Inc.	Checking	
Bill	84608	07/25/2017		Printing	-775.00
Bill	84632	08/17/2017		Printing	-775.00
TOTAL					-1,550.00
Bill Pmt -Check	7874	08/23/2017	Databank Holdings, LTD	Checking	
Bill	28153	08/11/2017		Public Access	-320.15
TOTAL					-320.15
Bill Pmt -Check	7875	08/23/2017	Demco, Inc.	Checking	
Bill	6169166	07/25/2017		KHF Grant Expenses	-56.17
TOTAL					-56.17
Bill Pmt -Check	7876	08/23/2017	Denver Public Library	Checking	
Bill	ILL #17930...	08/11/2017		Overdues	-17.00
TOTAL					-17.00

1:14 PM
08/17/17

Lawrence Public Library
Check Detail
August 2017

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	7877	08/23/2017	EnvisionWare Inc.	Checking	
Bill	INV-US-324...	08/11/2017		Software & Licenses	-1,347.52
Bill	INV-US-325...	08/17/2017		Software & Licenses	-1,308.15
TOTAL					-2,655.67
Bill Pmt -Check	7878	08/23/2017	Four State Maintenance Supply	Checking	
Bill	549404	07/25/2017		Building Supplies	-287.83
Bill	550091	08/11/2017		Building Supplies	-9.56
Bill	550058	08/11/2017		Building Supplies	-253.61
TOTAL					-551.00
Bill Pmt -Check	7879	08/23/2017	Gale/Cengage Learning	Checking	
Bill	60810418	07/31/2017		Books & Materials	-38.92
Bill	60894660	07/31/2017		Books & Materials	-120.35
Bill	60902272	07/31/2017		Books & Materials	-20.39
Bill	60846527	07/31/2017		Books & Materials	-39.58
Bill	60838909	07/31/2017		Books & Materials	-20.39
Bill	60856484	07/31/2017		Books & Materials	-19.19
Bill	60838464	07/31/2017		Books & Materials	-22.79
Bill	60845785	07/31/2017		Books & Materials	-44.98
Bill	60845961	07/31/2017		Books & Materials	-67.77
Bill	60838631	07/31/2017		Books & Materials	-41.98
Bill	60948967	08/17/2017		Books & Materials	-23.79
Bill	60968164	08/17/2017		Books & Materials	-23.39
Bill	60965010	08/17/2017		Books & Materials	-38.92
Bill	60968548	08/17/2017		Books & Materials	-144.84
Bill	60976227	08/17/2017		Books & Materials	-79.07
Bill	60902494	08/17/2017		Books & Materials	-19.79
Bill	60908520	08/17/2017		Books & Materials	-40.18
Bill	60915925	08/17/2017		Books & Materials	-38.98
TOTAL					-845.30
Bill Pmt -Check	7880	08/23/2017	GovConnection, Inc.	Checking	
Bill	55006159	08/11/2017		Hardware	-208.04
Bill	55049124	08/17/2017		FOUNDATION FUNDING	-6,833.66
TOTAL					-7,041.70
Bill Pmt -Check	7881	08/23/2017	Jayhawk Power	Checking	
Bill	7033-1	07/25/2017		Building Repairs & Main...	-854.82
Bill	7060-1	08/11/2017		Building Repairs & Main...	-521.49
TOTAL					-1,376.31
Bill Pmt -Check	7882	08/23/2017	Jayhawk Trophy Co., Inc.	Checking	
Bill	58833	07/25/2017		Miscellaneous	-100.50
TOTAL					-100.50

Lawrence Public Library
Check Detail
August 2017

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	7883	08/23/2017	Jayhawk Tropical Fish	Checking	
Bill	503544	08/11/2017		Aquarium Maintenance	-300.00
TOTAL					-300.00
Bill Pmt -Check	7884	08/23/2017	Jiminate	Checking	
Bill	5-071817	07/25/2017		Advertising	-140.00
TOTAL					-140.00
Bill Pmt -Check	7885	08/23/2017	Kanopy LLC	Checking	
Bill	117840-PPU	08/17/2017		Books & Materials	-184.00
TOTAL					-184.00
Bill Pmt -Check	7886	08/23/2017	KanREN	Checking	
Bill	170719010...	07/25/2017		Internet	-7,502.40
TOTAL					-7,502.40
Bill Pmt -Check	7887	08/23/2017	Kansas Public Radio	Checking	
Bill	141031	07/25/2017		Advertising Gift Fund	-287.11
Bill	141193	08/17/2017		Advertising Gift Fund	-287.11
TOTAL					-574.22
Bill Pmt -Check	7888	08/23/2017	Laser Logic, Inc.	Checking	
Bill	279299	07/25/2017		Library & Office Supplies	-434.00
Bill	279401	08/11/2017		Library & Office Supplies	-188.99
TOTAL					-622.99
Bill Pmt -Check	7889	08/23/2017	Metropolitan Library System	Checking	
Bill	ILL 170835...	07/25/2017		Overdues	-32.95
TOTAL					-32.95
Bill Pmt -Check	7890	08/23/2017	Midwest Tape	Checking	
Bill	95228864	07/25/2017		Personal Books	-17.09
Bill	95255925	07/31/2017		Books & Materials	-59.98
Bill	95255923	07/31/2017		Books & Materials	-53.21
Bill	95244684	07/31/2017		Books & Materials	-842.27
Bill	95246816	07/31/2017		Books & Materials	-62.80
Bill	95244686	07/31/2017		Books & Materials	-259.93
Bill	95246818	07/31/2017		Books & Materials	-134.95
Bill	95238066	07/31/2017		Books & Materials	-49.16
Bill	95240929	07/31/2017		Books & Materials	-80.18
Bill	95241030	07/31/2017		Books & Materials	-117.69
Bill	95233715	07/31/2017		Books & Materials	-87.70
Bill	95233716	07/31/2017		Books & Materials	-71.22
Bill	95228861	07/31/2017		Books & Materials	-554.43

Lawrence Public Library
Check Detail
 August 2017

Type	Num	Date	Name	Account	Paid Amount
Bill	95228863	07/31/2017		Books & Materials	-335.92
Bill	95224746	07/31/2017		Books & Materials	-14.24
Bill	95224747	07/31/2017		Books & Materials	-149.93
Bill	95219567	07/31/2017		Books & Materials	-34.17
Bill	95219875	07/31/2017		Books & Materials	-13.49
Bill	95219876	07/31/2017		Books & Materials	-167.19
Bill	95219569	07/31/2017		Books & Materials	-35.23
Bill	95213200	07/31/2017		Books & Materials	-43.91
Bill	95213202	07/31/2017		Books & Materials	-161.19
Bill	95210903	07/31/2017		Books & Materials	-249.93
Bill	95210901	07/31/2017		Books & Materials	-203.84
Bill	95211650	07/31/2017		Books & Materials	-165.66
Bill	95277216	08/11/2017		Processing Supplies	-298.80
Bill	95302190	08/17/2017		Books & Materials	-31.49
Bill	95301968	08/17/2017		Books & Materials	-514.85
Bill	95301967	08/17/2017		Books & Materials	-574.92
Bill	95294937	08/17/2017		Books & Materials	-301.40
Bill	95294935	08/17/2017		Books & Materials	-88.88
Bill	95289485	08/17/2017		Books & Materials	-296.16
Bill	95289484	08/17/2017		Books & Materials	-40.46
Bill	95284227	08/17/2017		Books & Materials	-287.90
Bill	95284225	08/17/2017		Books & Materials	-761.58
Bill	95281438	08/17/2017		Books & Materials	-20.24
Bill	95280149	08/17/2017		Books & Materials	-303.63
Bill	95280148	08/17/2017		Books & Materials	-78.37
Bill	95274027	08/17/2017		Books & Materials	-83.22
Bill	95274025	08/17/2017		Books & Materials	-29.68
Bill	95262085	08/17/2017		Books & Materials	-393.51
Bill	95263823	08/17/2017		Books & Materials	-48.73
Bill	95262086	08/17/2017		Books & Materials	-288.93
Bill	95263822	08/17/2017		Books & Materials	-40.32
Bill	95271871	08/17/2017		Books & Materials	-8,200.16
Bill	95259968	08/17/2017		Books & Materials	-93.69
Bill	95259966	08/17/2017		Books & Materials	-76.44
TOTAL					-16,818.67
Bill Pmt -Check	7891	08/23/2017	OCLC, Inc.	Checking	
Bill	543560	08/11/2017		Collections	-5,187.88
TOTAL					-5,187.88
Bill Pmt -Check	7892	08/23/2017	OverDrive	Checking	
Bill	145731497...	07/31/2017		Books & Materials	-509.18
Bill	145013813...	07/31/2017		Books & Materials	-205.97
Bill	000215320...	07/31/2017		Books & Materials	-47.99
Bill	165250257...	07/31/2017		Books & Materials	-465.87
Bill	165325450...	07/31/2017		Books & Materials	-497.68
Bill	143654503...	07/31/2017		Books & Materials	-252.78
Bill	000636270...	07/31/2017		Books & Materials	-160.00
Bill	155258667...	07/31/2017		Books & Materials	-1,010.84
Bill	155351067...	07/31/2017		Books & Materials	-1,001.04
Bill	06809CO17...	08/17/2017		Books & Materials	-1,473.87
Bill	144312723...	08/17/2017		Books & Materials	-752.94
Bill	144210370...	08/17/2017		Books & Materials	-567.57
Bill	101056957...	08/17/2017		Books & Materials	-672.94
Bill	101511577...	08/17/2017		Books & Materials	-841.69
Bill	145937713...	08/17/2017		Books & Materials	-516.26

1:14 PM
08/17/17

Lawrence Public Library
Check Detail
August 2017

Type	Num	Date	Name	Account	Paid Amount
Bill	145824990...	08/17/2017		Books & Materials	-345.88
Bill	000517590...	08/17/2017		Books & Materials	-117.97
TOTAL					-9,440.47
Bill Pmt -Check	7893	08/23/2017	P1 Group, Inc.	Checking	
Bill	28394	07/25/2017		Building Repairs & Main...	-4,745.00
TOTAL					-4,745.00
Bill Pmt -Check	7894	08/23/2017	Pro Print Inc.	Checking	
Bill	94731	07/25/2017		Processing Supplies	-12.88
Bill	94838	08/11/2017		Outreach Programming	-62.00
TOTAL					-74.88
Bill Pmt -Check	7895	08/23/2017	Quill Corporation	Checking	
Bill	8499451	07/31/2017		Library & Office Supplies	-198.66
TOTAL					-198.66
Bill Pmt -Check	7896	08/23/2017	Random House, Inc.	Checking	
Bill	1083070444	07/31/2017		Books & Materials	-30.00
Bill	1082928560	07/31/2017		Books & Materials	-18.74
Bill	1083156968	08/17/2017		Books & Materials	-30.00
Bill	1083322216	08/17/2017		Books & Materials	-56.25
Bill	1083239231	08/17/2017		Books & Materials	-30.00
TOTAL					-164.99
Bill Pmt -Check	7897	08/23/2017	Recorded Books	Checking	
Bill	75563571	07/31/2017		Books & Materials	-39.99
Bill	75563293	07/31/2017		Books & Materials	-46.65
Bill	75557884	07/31/2017		Books & Materials	-39.99
Bill	75558148	07/31/2017		Books & Materials	-61.65
Bill	75568001	07/31/2017		Books & Materials	-74.25
Bill	75566745	07/31/2017		Books & Materials	-39.99
Bill	75564838	07/31/2017		Books & Materials	-43.65
Bill	75573514	08/17/2017		Books & Materials	-117.90
Bill	75566485	08/17/2017		Books & Materials	-74.25
Bill	75568844	08/17/2017		Books & Materials	-74.25
Bill	75568410	08/17/2017		Books & Materials	-74.25
Bill	75574514	08/17/2017		Books & Materials	-335.25
Bill	75571486	08/17/2017		Books & Materials	-34.99
Bill	75569070	08/17/2017		Books & Materials	-18.45
TOTAL					-1,075.51
Bill Pmt -Check	7898	08/23/2017	Schendel Services	Checking	
Bill	30247816	07/25/2017		Building Repairs & Main...	-95.00
TOTAL					-95.00

1:14 PM
08/17/17

Lawrence Public Library
Check Detail
August 2017

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	7899	08/23/2017	Snap Promotions	Checking	
Bill	17072001	08/11/2017		Advertising	-48.00
TOTAL					-48.00
Bill Pmt -Check	7900	08/23/2017	Unique Management Services	Checking	
Bill	448882	08/11/2017		Professional Fees	-98.67
Bill	448881	08/11/2017		Professional Fees	-572.80
TOTAL					-671.47
Bill Pmt -Check	7901	08/23/2017	Vanguard ID Systems	Checking	
Bill	8103733	08/11/2017		Library & Office Supplies	-5,592.00
TOTAL					-5,592.00
Bill Pmt -Check	28243	08/21/2017	Amazon	Checking	
Bill	5857040	07/25/2017		Personal Books	-19.07
Bill	6100248	07/25/2017		Building Supplies	-13.32
Bill	6581054	07/25/2017		Personal Books	-20.00
Bill	7517064	07/25/2017		YS Summer Reading	-9.97
Bill	7517064	07/25/2017		YS Summer Reading	-59.00
Bill	9513832	07/25/2017		YS Summer Reading	-15.49
				Young Adult Programming	-7.64
Bill	9280265	07/31/2017		Building Supplies	-16.99
Bill	9280265	07/31/2017		Books & Materials	-55.75
Bill	9280265	07/31/2017		Books & Materials	-45.60
Bill	8607456	07/31/2017		Books & Materials	-12.95
Bill	6100248	07/31/2017		Building Supplies	-14.20
Bill	8607456	07/31/2017		Books & Materials	-29.13
Bill	4213855	07/31/2017		Books & Materials	-9.90
Bill	1374641	07/31/2017		Books & Materials	-119.98
Bill	3261806	07/31/2017		Books & Materials	-26.96
Bill	3261806	07/31/2017		Books & Materials	-48.17
Bill	9779408	07/31/2017		Books & Materials	-12.97
Bill	1374641	07/31/2017		Books & Materials	-31.99
Bill	1464209	07/31/2017		Books & Materials	-19.93
Bill	5833845	07/31/2017		Books & Materials	-89.66
Bill	8533845	07/31/2017		Books & Materials	-24.20
Bill	8533845	07/31/2017		Books & Materials	-29.99
Bill	8533845	07/31/2017		Books & Materials	-46.49
Bill	6749040	07/31/2017		Books & Materials	-35.80
Bill	2356229	07/31/2017		Books & Materials	-32.01
Bill	1374641	07/31/2017		Books & Materials	-63.98
Bill	1374641	07/31/2017		Books & Materials	-28.64
Bill	1374641	07/31/2017		Books & Materials	-49.86
Bill	9968254	07/31/2017		Books & Materials	-26.25
Bill	9968254	07/31/2017		Books & Materials	-13.46
Bill	3074649	07/31/2017		Books & Materials	-9.79
Bill	3074649	07/31/2017		Books & Materials	-5.99
Bill	3074649	07/31/2017		Books & Materials	-46.41
Bill	2827424	08/14/2017		Supplies	-34.62
Bill	7915460	08/14/2017		Young Adult Programming	-9.99
Bill	7915460	08/14/2017		Young Adult Programming	-41.58
Bill	3631461	08/17/2017		Books & Materials	-154.66
Bill	7113001	08/17/2017		Books & Materials	-5.69
Bill	1374641	08/17/2017		Books & Materials	-16.00
Bill	4992218	08/17/2017		Books & Materials	-16.57

1:14 PM
08/17/17

Lawrence Public Library
Check Detail
August 2017

Type	Num	Date	Name	Account	Paid Amount
Bill	9267428	08/17/2017		Books & Materials	-17.74
Bill	0018614	08/17/2017		Books & Materials	-16.99
Bill	7113001	08/17/2017		Books & Materials	-58.94
Bill	2179457	08/17/2017		Books & Materials	-137.33
Bill	6997047	08/17/2017		Books & Materials	-47.98
Bill	6997047	08/17/2017		Books & Materials	-19.67
Bill	6997047	08/17/2017		Books & Materials	-113.81
Bill	6997047	08/17/2017		Books & Materials	-269.28
Bill	9053006	08/17/2017		Supplies	-39.95
Bill	8209045	08/17/2017		Supplies	-29.98
Bill	8209045	08/17/2017		Supplies	-29.49
Bill	8209045	08/17/2017		Supplies	-185.68
Bill	8209045	08/17/2017		Supplies	-99.00
Bill	2713012	08/17/2017		Supplies	-56.99
TOTAL					-2,493.48
Bill Pmt -Check	28244	08/21/2017	Bibliocommons Inc.	Checking	
Bill	1016	08/01/2017		Block Grant	-40,000.00
TOTAL					-40,000.00
Bill Pmt -Check	28245	08/21/2017	Bibliotheca	Checking	
Bill	S10030607-...	08/17/2017		Capital Improvement Ex...	-6,597.00
TOTAL					-6,597.00
Bill Pmt -Check	28246	08/21/2017	Ingram Library Services	Checking	
Bill	99411080	07/25/2017		Young Adult Programming	-5.39
Bill	99373718	07/25/2017		Young Adult Programming	-20.36
Bill	99476478	07/31/2017		Processing Supplies	-176.90
Bill	99457240	07/31/2017		Processing Supplies	-57.29
Bill	99486264	07/31/2017		Processing Supplies	-7.76
Bill	99433400	07/31/2017		Processing Supplies	-26.14
Bill	99416772	07/31/2017		Processing Supplies	-31.98
Bill	99373720	07/31/2017		Processing Supplies	-21.27
Bill	99411082	07/31/2017		Processing Supplies	-16.44
Bill	99401096	07/31/2017		Processing Supplies	-108.34
Bill	99396760	07/31/2017		Processing Supplies	-60.65
Bill	99696762	07/31/2017		Processing Supplies	-7.87
Bill	99353307	07/31/2017		Processing Supplies	-10.62
Bill	99353319	07/31/2017		Processing Supplies	-176.66
Bill	99332433	07/31/2017		Processing Supplies	-27.57
Bill	99301299	07/31/2017		Processing Supplies	-21.20
Bill	99301301	07/31/2017		Processing Supplies	-0.15
Bill	99301303	07/31/2017		Processing Supplies	-0.15
Bill	99310867	07/31/2017		Processing Supplies	-15.44
Bill	99301297	07/31/2017		Processing Supplies	-29.15
Bill	99297667	07/31/2017		Processing Supplies	-35.03
Bill	99275938	07/31/2017		Processing Supplies	-86.09
Bill	99257513	07/31/2017		Processing Supplies	-25.54
Bill	99267672	07/31/2017		Processing Supplies	-60.38
Bill	99236794	07/31/2017		Processing Supplies	-120.17
Bill	99221171	07/31/2017		Processing Supplies	-48.42
Bill	99476477	07/31/2017		Books & Materials	-1,566.73
Bill	99457239	07/31/2017		Books & Materials	-516.18
Bill	99486263	07/31/2017		Books & Materials	-46.07
Bill	99433399	07/31/2017		Books & Materials	-169.38
Bill	99416770	07/31/2017		Books & Materials	-47.99
Bill	99416771	07/31/2017		Books & Materials	-390.21

Lawrence Public Library
Check Detail
 August 2017

Type	Num	Date	Name	Account	Paid Amount
Bill	99373719	07/31/2017		Books & Materials	-181.33
Bill	99411081	07/31/2017		Books & Materials	-158.13
Bill	99401095	07/31/2017		Books & Materials	-1,043.30
Bill	99396759	07/31/2017		Books & Materials	-410.14
Bill	99396761	07/31/2017		Books & Materials	-103.17
Bill	99353306	07/31/2017		Books & Materials	-127.23
Bill	99353318	07/31/2017		Books & Materials	-1,202.85
Bill	99332432	07/31/2017		Books & Materials	-451.80
Bill	99301298	07/31/2017		Books & Materials	-259.15
Bill	99301300	07/31/2017		Books & Materials	-15.60
Bill	99301302	07/31/2017		Books & Materials	-12.00
Bill	99310866	07/31/2017		Books & Materials	-169.58
Bill	99301296	07/31/2017		Books & Materials	-329.59
Bill	99297666	07/31/2017		Books & Materials	-241.28
Bill	99275937	07/31/2017		Books & Materials	-885.34
Bill	99257512	07/31/2017		Books & Materials	-302.54
Bill	99236792	07/31/2017		YA/YS Programs-Weinb...	-51.15
Bill	99267671	07/31/2017		Books & Materials	-568.82
Bill	99236793	07/31/2017		Books & Materials	-1,090.35
Bill	99209860	07/31/2017		Books & Materials	-4.55
Bill	99221170	07/31/2017		Books & Materials	-561.79
Bill	99561966	08/11/2017		Young Adult Programming	-13.18
Bill	99521494	08/11/2017		Personal Books	-9.60
Bill	99665920	08/11/2017		Personal Books	-28.98
Bill	99633151	08/17/2017		Books & Materials	-235.42
Bill	99731903	08/17/2017		Books & Materials	-575.23
Bill	99731901	08/17/2017		Books & Materials	-648.57
Bill	99744125	08/17/2017		Books & Materials	-246.21
Bill	99700270	08/17/2017		Books & Materials	-338.52
Bill	99700272	08/17/2017		Books & Materials	-14.24
Bill	99679205	08/17/2017		Books & Materials	-1,708.47
Bill	99650932	08/17/2017		Books & Materials	-14.99
Bill	99711974	08/17/2017		Books & Materials	-422.05
Bill	99650930	08/17/2017		Books & Materials	-409.79
Bill	99613773	08/17/2017		Books & Materials	-687.77
Bill	99624770	08/17/2017		Books & Materials	-301.81
Bill	99609152	08/17/2017		Books & Materials	-407.49
Bill	99581909	08/17/2017		Books & Materials	-164.27
Bill	99561967	08/17/2017		Books & Materials	-1,878.73
Bill	99537425	08/17/2017		Books & Materials	-412.03
Bill	99537429	08/17/2017		Books & Materials	-488.71
Bill	99572551	08/17/2017		Books & Materials	-22.73
Bill	99537424	08/17/2017		Books & Materials	-60.24
Bill	99549492	08/17/2017		Books & Materials	-113.24
Bill	99503919	08/17/2017		Books & Materials	-632.62
Bill	99513426	08/17/2017		Books & Materials	-709.58
Bill	99700269	08/17/2017		Personal Books	-12.00
Bill	99633152	08/17/2017		Processing Supplies	-16.01
Bill	99731904	08/17/2017		Processing Supplies	-52.39
Bill	99731902	08/17/2017		Processing Supplies	-63.78
Bill	99744126	08/17/2017		Processing Supplies	-25.90
Bill	99700271	08/17/2017		Processing Supplies	-30.90
Bill	99700273	08/17/2017		Processing Supplies	-0.80
Bill	99679206	08/17/2017		Processing Supplies	-194.36
Bill	99650933	08/17/2017		Processing Supplies	-0.15
Bill	99711975	08/17/2017		Processing Supplies	-41.47
Bill	99650931	08/17/2017		Processing Supplies	-37.64
Bill	99613774	08/17/2017		Processing Supplies	-77.70
Bill	99624771	08/17/2017		Processing Supplies	-32.40
Bill	99609153	08/17/2017		Processing Supplies	-42.02
Bill	99581910	08/17/2017		Processing Supplies	-16.90
Bill	99561968	08/17/2017		Processing Supplies	-204.38
Bill	99537426	08/17/2017		Processing Supplies	-35.05
Bill	99537430	08/17/2017		Processing Supplies	-31.56
Bill	99549493	08/17/2017		Processing Supplies	-24.08

Lawrence Public Library
Check Detail
August 2017

Type	Num	Date	Name	Account	Paid Amount
Bill	99503920	08/17/2017		Processing Supplies	-70.74
Bill	99513427	08/17/2017		Processing Supplies	-112.26
TOTAL					-23,770.17
Bill Pmt -Check	28247	08/21/2017	Jacqlene A. Nance	Checking	
Bill	REFUND	08/17/2017		Overdues	-9.75
TOTAL					-9.75
Bill Pmt -Check	28248	08/21/2017	Kaplan K12	Checking	
Bill	KSF-17071...	08/11/2017		YA/YS Programs-Weinb...	-550.00
TOTAL					-550.00
Bill Pmt -Check	28249	08/21/2017	Lawrence Parks & Rec	Checking	
Bill	1825053	08/11/2017		Adult Programming	-60.00
TOTAL					-60.00
Bill Pmt -Check	28250	08/21/2017	M. Elizabeth Meyers	Checking	
Bill	Confabularr...	08/11/2017		KHF Grant Expenses	-53.17
TOTAL					-53.17
Bill Pmt -Check	28251	08/21/2017	Mize Houser	Checking	
Bill	35359-0011...	07/31/2017		Accounting	-5,305.00
TOTAL					-5,305.00
Bill Pmt -Check	28252	08/21/2017	The Summit	Checking	
Bill		08/11/2017		Miscellaneous	-75.00
TOTAL					-75.00

Lawrence Public Library

Monthly Statistical Summary--July 2017

INDICATOR	July		Percent	YTD	YTD	Percent
	2017	2016	Change	2017	2016	Change
			2016-2017			2016-2017

SUMMARY RATIOS

Service Area Population	97,948	97,669	0%			
User Visits per Capita	8.13	7.91	3%			
Reference Transactions per Capita	1.97	2.02	-2%			
Program Attendance per Capita	0.68	0.68	0%			
Circulation per Capita	14.28	14.90	-4%			
Circulation per Visit	1.76	1.88	-7%			
Total Holdings per Capita	2.03	2.06	-1%			
% of Lawrence Residents Registered	54%	66%	-18%			

(Active Cardholders Only)

Circulation--Adult Total	76,275	79,478	-4%	511,370	530,728	-4%
Circulation--Young Adult Total	4,707	4,984	-6%	26,318	32,497	-19%
Circulation--Youth Total	35,573	36,836	-3%	215,130	234,148	-8%
Circulation--Total	116,555	121,298	-4%	752,818	797,373	-6%

Reference Transactions	16,055	16,454	-2%	98,211	122,761	-20%
Public Computer Usage	10,908	9,672	13%	64,183	63,411	1%
User Visits	66,365	64,420	3%	403,776	410,007	-2%
LPL Web Site Visits	19,004	27,365	-31%	132,009	201,749	-35%

Holdings--Added	2,464	1,965	25%	21,513	17,899	20%
Holdings--Withdrawn	4,114	2,084	97%	32,551	16,978	92%
Holdings--Total	198,458	204,110	-3%			

Registered Cardholders--Added	787	853	-8%			
Registered Cardholders--Total (Active)	64,057	80,181	-20%			

Total Programs	121	123	-2%	826	827	0%
Total Program Attendance	5,649	5,547	2%	37,008	36,585	1%
Public Uses of Meeting Rooms	986	985	0%	6,038	5,111	18%

Total Paid Staff (FTE)	64.38	64.96	-1%			
Total Number of Employees	90	85	6%			

Lawrence Public Library

Monthly Statistical Report--July 2017

	July		Percent		YTD	YTD	Percent
	2017	2016	Change		2017	2016	Change
			2016-2017				2016-2017
OUTPUT MEASURES							
Service Area Population	97,948	97,669	0%				
User Visits per Capita	8.13	7.91	3%				
Reference Transactions per Capita	1.97	2.02	-3%				
Program Attendance per Capita	0.69	0.68	2%				
Circulation per Capita	14.28	14.90	-4%				
Total Holdings per Capita	2.03	2.06	-2%				
Collection Turnover--Total	7.14	7.32	-2%				
Collection Turnover--Adult	7.39	7.43	-1%				
Collection Turnover--Young Adult	5.06	5.66	-11%				
Collection Turnover--Youth	7.03	7.36	-4%				
Collection Turnover--Audiovisual	10.97	11.77	-7%				
CIRCULATION OF LIBRARY MATERIALS							
Circulation--Adult Books and NF Videos	36094	35715	1%		235530	239318	-2%
Circulation--Adult Periodicals	933	1350	-31%		7204	9027	-20%
Circulation--Adult Feature Films & TV Shows	25146	28471	-12%		177610	189025	-6%
Circulation--Electronic Games	1982	2058	-4%		13085	13962	-6%
Circulation--Adult Music CDs	6160	6753	-9%		40822	49047	-17%
Circulation--Adult Audio Books and Books on CD	5954	5117	16%		37063	30258	22%
Circulation--eReaders	6	14	-57%		56	91	-38%
Circulation--Adult Total	76275	79478	-4%		511370	530728	-4%
Circulation--YA Books and Videos	4378	4623	-5%		24392	30031	-19%
Circulation--YA Periodicals	28	26	8%		125	135	-7%
Circulation--YA Audio Books and Books on CD	301	335	-10%		1801	2331	-23%
Circulation--YA Total	4707	4984	-6%		26318	32497	-19%
Circulation--Youth Books and Videos	32870	34790	-6%		200418	222398	-10%
Circulation--Youth Periodicals	102	113	-10%		658	835	-21%
Circulation--Youth Music CDs	514	552	-7%		2744	3530	-22%
Circulation--Youth Audio Books and Books on CD	2087	1381	51%		11310	7385	53%
Circulation--Youth Total	35573	36836	-3%		215130	234148	-8%

Lawrence Public Library	July		Percent		YTD	YTD
Monthly Statistical Report	2017	2016	Change		2017	2016
			2016-2017			2016-2017
Circulation--Bookmobile	1017	966	5%		6595	7481
Circulation--Book Lockers	775				2907	
Circulation--Total Books	73342	75128	-2%		460340	491747
Circulation--Total Periodicals	1063	1489	-29%		7987	9997
Circulation--Total Audiovisual	37887	43223	-12%		282097	305131
Circulation Total	116555	121298	-4%		752818	797373
Accounts Desk & Welcome Desk Circulation	4398	1487	196%		30675	10832
Self Check Circulation & Digital Checkouts	88416	90243	-2%		558236	602144
Percent Self Check	95%	98%	-3%		95%	98%
Web Site/Telephone Renewals	15586	20340	-23%		112419	132008
Other Staff Checkouts	111	2677	-96%		661	22132
Requests Placed	19817	21014	-6%		133623	146198
Requests Filled	18072	15070	20%		120050	107466
Requests Unclaimed	2834	3139	-10%		17454	21711
Interlibrary Loan Items Borrowed for LPL Patrons	330	544	-39%		2586	3635
Interlibrary Loan Items Loaned from LPL Collection	482	687	-30%		4070	4811
OTHER LIBRARY SERVICES						
User Visits	66365	64420	3%		403776	410007
Public Computer Usage	10908	9672	13%		64183	63411

Lawrence Public Library	July		Percent		YTD	YTD
Monthly Statistical Report	2017	2016	Change		2017	2016
			2016-2017			2016-2017
Adult Reference Transactions	1566	2005	-22%		10425	12537
Young Adult Reference Transactions	1463	1236	18%		7360	5835
Youth Reference Transactions	2224	2364	-6%		11203	11465
IT Desk	2110	1525	38%		12901	10220
Welcome Desk	2723	2794	-3%		16766	35815
Phone Calls	1843	2664	-31%		15271	20627
Accounts Desk	4126	3866	7%		24285	26262
Total Reference Transactions	16055	16454	-2%		98211	122761
Public-Sponsored Uses of Meeting Rooms (Includes Study Rooms)	986	985	0%		6038	5111
LPL Web Site Visits	19004	27365	-31%		132009	201749
RESOURCES						
Holdings--Total	198458	201440	-1%			
Holdings--Adult	125722	130054	-3%			
Holdings--Young Adult	11211	10570	6%			
Holdings--Youth	61525	60816	1%			
Holdings--Audiovisual	41457	44084	-6%			
Holdings--eReaders	11	11	0%			
Holdings Added	2464	1965	25%		21513	17899
Holdings Withdrawn (Weeded)	4114	2084	97%		32551	16978
Holdings Net Change	140	-119			-4774	921
LIBRARY PATRONS						
Total Active Cardholders (active in last 3 years)	64057	80181	-20%			
Cardholders Added	787	853	-8%		5208	5187
Cardholders Transacting	15141	13853	9%		91981	80599
Percent of Cardholders Transacting	24%	17%	37%			
Total Number of Lawrence Residents Registered	52503	64019	-18%			
Percent of Lawrence Residents Registered	54%	66%	-18%			

Lawrence Public Library	July		Percent		YTD	YTD
Monthly Statistical Report	2017	2016	Change		2017	2016
			2016-2017			2016-2017
PROGRAMMING						
Number of Adult Programs	24	26	-8%		164	196
Number of Young Adult Programs	10	13	-23%		102	97
Number of Youth Programs	75	74	1%		464	445
Number of Senior Programs	12	10	20%		96	89
Total Programs	121	123	-2%		826	827
Adult Program Attendance	559	566	-1%		5166	6267
Young Adult Program Attendance	261	277	-6%		2851	2399
Youth Program Attendance	4716	4598	3%		28062	27012
Senior Program Attendance	113	106	7%		929	907
Total Program Attendance	5649	5547	2%		37008	36585
STAFFING						
Total Paid Staff, in Full-Time Equivalents	64.38	64.96	-1%			
ALA-MLS Librarians, in Full-Time Equivalents	18.94	17.95	6%			
Number of Employees--Total	90	85	6%			
Number of Employees--Full-Time	39	39	0%			
Number of Employees--Part-Time	51	46	11%			
Terminations	3	3	0%		8	11
Hirings	4	0	#DIV/0!		11	7
Volunteer Hours	824.4	822.9	0%		4649.3	4656.9

Select Online Statistics
July 2017

Lynda.com

Active users: 1564

New users: 38

Total users who logged in: 159

Total log ins: 625

Hours viewed: 250.39

Hours viewed per user: 1.57

Hours viewed per log in: .4

Kanopy

Visits: 565

Pages: 807

Plays: 119

Minutes: 3898

Pages per visit: 1.43

Plays per visit: .21

Library Director's Report for August 2017

Respectfully submitted by Brad Allen

LED Lighting Upgrade Update

Well, work started on the LED lighting update but the installers have hit some snags dealing with some ballast issues. Some lights have been replaced but progress is moving more slowly than anticipated. Hopefully the issues will be resolved and progress will continue. We are very curious to see how our electrical bills will be affected by the installation of these lower wattage bulb.

Staffing Changes

Summer seems to be the time when staff comes and goes at its highest frequency. I reported back in June most of the people that were leaving. In addition to those staff, part-timer in Accounts Donna Lech will also be leaving. Recent hires include Colton Schubert and Becky Reaver (teen zone) and Pete Fey (youth services). Pete was our summer AmeriCorps VISTA. We should be announcing a replacement for Donna soon.

Summer Reading 2017

Summer Reading comes to an official close on August 20. I will have a full report next month, but as of now I'd say we've had a successful summer. Number for adults and teens are up with kids down slightly. More details to come.

Library History Now on Local History Portal

This summer the library hired Gibette Encarnacion, a KU Hall Center Scholar, to put together a multimedia history of Lawrence Public Library. You can see the exhibit at <http://history.lplks.org/exhibits/show/library-history>. Lots of great photos, historical narrative, and audio recording oral histories.

Foundation Director's Report – August 17, 2017

Simpson Foundation Grant. The Library Foundation is pleased to announce that it has received a \$15,000 grant from the Simpson Foundation. The funds will be used to help defray the cost of the library's new website. The Simpson Foundation has awarded the Library Foundation six grants in six years, totaling \$81,000. The funds are unrestricted and have been used for a wide variety of projects ranging from book drops to mini blinds for the Teen Zone.

Midco. The Library Foundation has received its sponsorship payment of \$15,000 from Midco, the first of six annual gifts that will help support upgrades to the library's public computers. Our tech department already has gone shopping and the new computers will be installed over Labor Day weekend. We are working on signage for the computer lab with Midco's marketing officer. There will be a joint press release and announcement in the coming weeks about the partnership. In addition, Midco has been very supportive of recent library programs. In July, it sponsored the outdoor movie on the Library Lawn, providing all sorts of wonderful swag, including inflatable couches. More recently, Midco delivered 1,100 pairs of eclipse glasses for the library to distribute. They were snapped up in less than 24 hours.

New VISTA Volunteer and Grants Coordinator. We are pleased to announce that Vanessa Reynaga will start her year of service with the library as the new VISTA Volunteer and Grants Coordinator. She will complete the third year of the grant from AmeriCorps VISTA and will help to transfer the volunteer coordination duties to the library. Angela Hyde, the Friends Coordinator, will work closely with Vanessa over the next year and eventually take on the job of recruiting and managing volunteers for both the Friends and the library.

Caddy Stacks. The Library Foundation has begun planning 2018's Caddy Stacks fundraiser. This will mark the sixth year that the Foundation has hosted this special event featuring a community-built mini golf course meandering through the library. The tentative dates are Friday through Sunday, January 26-28. The adult party will be held on Friday night and family golf will take place during regular library hours on January 27 and 28. The theme this year is the "Wonders of Lawrence" and holes will feature local people, places and things. It will serve as an "appetizer" to the 2018 Read Across Lawrence program that will center around RJ Palacio's book, *Wonder*.

Planned Giving. Margie Coggins is back at it. After some time in Michigan, she has returned to Lawrence and is working on the Foundation's planned giving program. Margie has reached out to some of our "Constant Givers" and set up appointments to gain their insight on the library and gauge interest in making a planned gift. One interesting development is that the Foundation was contacted by the Albuquerque Public Library Foundation about "borrowing" our "Before You Check Out" planned giving theme. We told them that while we are open to the idea, we first need to establish a creative commons copyright license that allows them to share and build on our original idea. Margie and I are now discussing how to package the program to share with other libraries.

Kansas Museums Association (KMA). In November, LPL's Information Services Librarian Melissa Fisher-Isaacs, Watkins Museum Executive Director Steve Nowak and I will make a joint presentation at the KMA's annual meeting in Manhattan, Kansas. We will talk about the successful joint effort to create the Digital Douglas County History Portal.